



Date: 9th May 2022

Mr BHUPENDER SINGH

E-725, Street No. 22, Ashok Nagar
Shahdara, North East (Delhi) -110093

Dear **Mr BHUPENDER SINGH**

Sub: - Letter of Offer – Reg.

With reference to your application and subsequent interviews you had with us, the Management is pleased to offer you the position of **BDM – Marketing** for the branded products of Oncology division and later this may be changed with situation of the sales and marketing team in our organization, and you will be paid a CTC of **5.25 lakhs per annum** a detailed break of the CTC will be given on joining the organization.

You will be based at Delhi HQ, and you will be reporting to **RSM –DELHI**

Moral bonding for the continuation with company: - While there is no legal bonding, a gentleman way of bonding is requested as the company is investing on the sales Team based on the request of your willingness to create a sale for the company, company believes that you are morally bound to adhere with the company for at least 3 years with the assured growth from the company in the career path. Still in any exceptions if you want to get relived from the services it is your moral responsibility to give 2 months' notice on either side, and clear all the assigned works and hand over the responsibilities to the assigned person by the company.

You are required to give us 2 references:

- 1 to whom you have reported in the past.
- Close Relative.

We would initiate a reference check to ascertain your credentials. On your joining, you would be required to authorize us to conduct Background Verification of your credentials through an external agency if needed.

You are required to undergo a Pre-Employment Medical Checkup before the date of your joining and submit all the reports to the HR Department on date of joining.

In accordance with the administrative requirements of the company, we request you to kindly bring with you the following documents in original and Photo copies of the same at the time of joining:

1. Copy of the Relieving Letter or Resignation Acceptance letter, from the previous Organization you worked for (if Applicable), copy of Form 16/ Earnings and Deductions for IT calculations.
2. Certificates in support of your educational qualifications (School leaving Certificate onwards)

TherDose Pharma Private Limited (100% EOU)

Plot No. 118, 119 & 120, Sy. No. 342, Road No. 6, ALEAP Industrial Estate, Opp. JNTU Lane, Pragathi Nagar, Gajularamaram (V), Quthbulapur (M), Medchal - Malkajgiri District-500 090, Hyderabad, Telangana State, India.

CIN: U24239AP2003PTC42272 | Tel : +91 72070 61624 | E-mail: info@therdose.com | www.therdose.com



2. Certificates in support of your educational qualifications (School leaving Certificate onwards)
3. Certificates in support of your professional experience.
4. One Passport Sized color photograph
5. Salary Slips for the last three months, in support of your last salary draw
6. copy of pan and e-aadhar

Please note that your employment will be subject to:

1. Positive reference checks and clearance in the background verification checks that may be required as per the company policy.
2. Submission of the above mentioned documents at the time of joining.
3. During your employment with us, your services may be terminated by giving Two months' notice on either side. For the purpose of calculation of notice period, basic salary would be considered. The company may terminate your employment at any time without notice if you are guilty of serious misconduct; or you are in material breach of a provision of this contract, including confidentiality undertakings.
4. The retirement age for Employees will be 58 yrs.

This employment is subject to all information given by you being correct and factual.

You are advised to join us on or before 16th May 2022 If you fail to join us as advised, this letter of offer stands cancelled until written approval is given by the management.

A detailed appointment letter, wherein all other terms and conditions stipulated would be issued after you join us.

"We heartily welcome you to TherDose Family"

for TherDose Pharma Private Limited



I R SEKHAR RAO
Managing Director

I accept the offer of appointment on the above terms.

Signature:

Date: