

21 December 2021

AIZ/HR/OFF/DEC/21/22

Ms. Arpana Purohit
H.no: 6/20, ward 2,
Sadar Bazar, Sagar,
Madhya Pradesh
Pincode: 470001

Sub: Offer Letter

Dear Arpana,

We are pleased to offer you the responsibility as **Executive in Analytical Development Department** at **Aizant**. The opportunity is located at Sy. No. 172 & 173, Apparel Park Road, Dulapally, Gandhi Maisamma Mandal, Medchal-Malkajgiri District, Hyderabad, Telangana State, India.

You are advised to report on or before **22 December 2021** at the above given address. At the time of joining, please bring photocopies of the following documents along with originals for verification.

1. Copies of Certificates (from SSC to highest degree)
2. Any technical certification relevant to this job
3. Relieving Letter / Experience Certificate (for all the organisations you have worked)
4. Passport size Photographs – 6 Nos
5. Medical fitness certificate from a certified Doctor
6. Copy of PAN and ADHAR card
7. Existing UAN & ESI Number(If any)

You will be issued a detailed confirmation letter of appointment on the day of your joining upon satisfactory review of documentation and background checks.

Please confirm your date of joining chaitanya.jannila@aizant.com on or before 21 December 2021

With best wishes,

For **Aizant Drug Research Solutions Pvt Ltd.**



Authorized Signatory
Head- Human Resources

Aizant Drug Research Solutions Private Limited

Regd. Off : Sy No. 172 & 173, Apparel Park Road, Dulapally Village, Dundigal - Gandimaisamma (M),
Medchal - Malkajgiri (Dist.), Hyderabad - 500 100.

Tel : 91 40 23792190/91/92, Fax : +91 40 23792223, Web : www.aizant.com

CIN : U24239TG2005PTC048133, E-mail : info@aizant.com