



MET FACULTY OF PHARMACY

(Constituent Institute of MIT Group of Institutions)

Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

No: MITGI/REC-FOP/1812

Dated: 15.03.2022

Ms. Binita Patel
Village: Devgaon
Post: Rajadeori
Dist: Balodabazar (Bhatapara)
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Subject: Appointment to the post of Lecturer in MET Faculty of Pharmacy at Moradabad.

Kindly refer to your application for the post of Lecturer in MET Faculty of Pharmacy and subsequent interview held on 01.03.2022.

I am directed to inform you that you are hereby offered appointment to the post of Lecturer in MET Faculty of Pharmacy. The terms and conditions of your appointment are as mentioned below:-

1. The appointment is initially for one year which can be extended in steps of six months / one year as assessed by Internal Assessment Committee.
2. Your salary shall be Rs. 25,000/- p.m. consolidated (Rupees twenty five thousand only) plus accommodation in Girls Hostel.
3. **Service Conditions:**
 - (i) You will be governed by service conditions as per Institute Byelaws, framed from time to time. You are required to abide by the Rules & Regulations of the Institute/AKTU/AICTE/PCI, as applicable.
 - (ii) You shall not indulge in any tuition / coaching / any employment outside the Institute.
 - (iii) You will carry out such duties as assigned by Institute Authorities.
 - (iv) Your first month pay and allowances will be retained as security with the Institute and will be payable only after completion of one year service.
4. **Termination and resignation:**
 - a) In case your service is unsatisfactory or you are being found guilty of misconduct, violation of the code of conduct and discipline of the Institute or any of the conditions of the Bye laws of the Institute and in case your services are not required due to reasons beyond the control of the Management, your services can be terminated any time without any notice or compensation.
 - b) You may be relieved by the Management as per the Institute Byelaws.

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c) In case, you resign from the service, you will be required to give one month's notice or pay one month's salary in lieu thereof. Further if the notice of resignation is given between months of May to August, the Management may relieve you at any time depending upon the requirement of the institute and may not pay any salary for the period served by you during these months. Further if you resign during semester you may be relieved at the end of the semester.

5. **Vacations:** You will be entitled for summer / winter vacations and other leaves as per the Institute bye laws.

6. **Medical Certificate:**

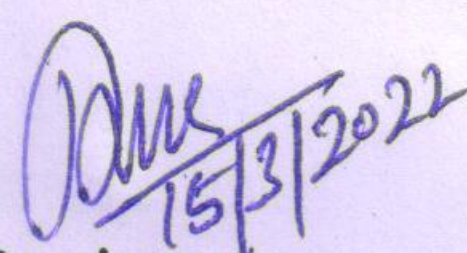
You are required to submit a medical certificate of fitness from a medical officer not below the rank of Chief Medical Officer.

7. **Travelling Allowance:**

No travelling allowance will be paid for joining or relinquishing the post.

8. **General:**

- (i) If the offer is acceptable to you then please join your duties on 21.03.2022 or latest by 28.03.2022 after which the offer may stand cancelled.
- (ii) Please bring all your original credentials at the time of joining along with one photocopy each and two passport size photographs.


Registrar

Copy to:-

Director, MET FOP
Accounts Section
Personal File

ACKNOWLEDGEMENT

I, ...hereby accept the offer of appointment and related service conditions.

Signature:

Name:

Address:

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