

PLACEMENT & STARTUP CELL

Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)



Earn- While- Learn Scheme

The EWLS is to provide work experience to the students with their regular studies with some financial incentives. It also aims to provide job training to the students for their carrier. The scheme also provide the opportunity to involve the students in day to day working of the University.

Earn- While- Learn Scheme (EWLS)

About the Scheme

The EWLS is to provide hands on experience to the students with their regular study and also with some financial incentive. It aims to prepare the students for jobs in future as well as to involve them in management and development of the University. The scheme also enable the meritorious and needy students to earn a reasonable amount every month to meet out some part of their academic expenditure and exploit the immense potential of the students as a valuable human resource.

1. Eligibility :

All the students of Dr. Harisingh Gour Vishwavidyalaya, Sagar who are registered in UG & PG programmes and identified as a useful resource in management and development of the departments/ units of the Vishwavidyalaya but not receiving any fellowship or financial aid from any other funding agency, either private or public.

2. Departments/ Units identified and eligibility of students:

- **Central Library** –B.Lib & M.Lib students
- **Account Section:** Knowledge of Tally Software, Taxation & Computer related skills
- **Placement, Startup & Innovation Cell-** Computer related skill including digital designing & website management
- **IT Department** – IT related skills including SAP- ERP, work on IUMS Software etc
- **Other Departments-** As per needs

3. Identification and assessment of the requirement:

The University administration is identified the areas/ departments and units in which the requirement of human resource other than employees and outsource (full time) is required. This assessment will further identify the departments for providing required number of students. The application for joining EWLS will be invited every year as per the consolidated assessment of the requirement

Budget for the Scheme: The University allocates annual budget for implementation of the scheme. For Financial Year 2022-23 , total 10 Lakh budget has been approved to implement the scheme.

4. Selection Procedure :

Every year committee for each targeted department is constituted for selection of the candidates. The University invites the application form the students through a prescribed application form by wide circulation through posters. After receiving the applications the Cell will prepared a list of applicants as per the need of user departments. The Committee constituted for each department selects the students on the basis of the students' interest, expertise (if any) and the knowledge/ skill the applicant have. At least one member from user department is mandatory in the Committee.

5. General Guidelines :

- The working hours will be before or after the regular schedule classes and studies should not get affected due to working under EWLS;
- The student may assign 2 to 4 hours per day during the weekdays. It may decide as per the schedule of the classes or weekend as per the convenience of the concerning department;
- Rs. 100 per hour with a maximum of Rs, 300 per day will be paid on the basis of actual attendance at allocated office
- Enrolment register is to be maintained by the concerned department and consolidated record of the beneficiary of the scheme should also be prepared by the Account Department;
- The agreement of work under scheme will be completely on the temporary basis and continue purely on the basis of the performance. The university may discontinue the services of the selected candidates any time without giving any prior notice if the work is not satisfactory or not required in the concerned section of the University.
- No claim of EPF and other financial benefits is admissible except the remuneration fixed by the University;
- Payment of remuneration will be made only after the satisfactory report and attendance provided by the user department.