



ज्ञान-विज्ञान विमुक्तये

**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002**

No.F.4-2/2006 (BSR)/BL/20-21/0067

September 14, 2021

89th List**Dr. Subashree K.**

Flat F-1
Guru Karpagambigai
6th Main Road
NanganallurChennai-600061
Tamilnadu, Tamilnadu

Subject : Dr. D.S. Kothari Postdoctoral Fellowship (Normal)**Dear Sir/Madam,**

I am pleased to inform you that after due process of expert evaluation of your application and on the recommendations of the MHRD-Empowered Committee, University Grants Commission has selected you as the **UGC-Dr. D.S. Kothari Post Doctoral Fellow (DSKPDF)**. The Postdoctoral Fellowship (PDF) is tenable for a period upto 3 years for full time research in the chosen area as accepted by your Mentor **Prof. Mohammed Latif Khan ,Department of BotanyDr. Harisingh Gour VishwavidyalayaSagar-470003, Madhya Pradesh.**

1. The awardee shall have to join the **department** and the **mentor** as early as possible but not later than a period of 3 months from the date of issue of this award letter.
2. The maximum duration of the PDF award is 3 years, the fellowship is awarded on yearly basis with renewal/termination clauses, on the basis of appraisal of the DSKPDF's mentor/expert.

The amount of fellowship (revised) payable during the tenure is as under:

	1st Year	2nd Year	3rd Year
Post Doctoral Fellowship	Rs. 47,000 p.m.	Rs. 49,000 p.m.	Rs. 54,000 p.m.
Higher Post Doctoral Fellowship	Rs. 54,000 p.m.	Rs. 54,000 p.m.	Rs. 54,000 p.m.
Contingency	Rs. 1,00,000/- p.a.	Rs. 1,00,000/- p.a.	Rs. 1,00,000/- p.a.
HRA	All research fellows may be provided hostel accommodation wherever available. Research fellowship holders residing in hostels shall not be entitled for HRA. Wherever provision of hostel accommodation is not possible, HRA may be allowed to all such research fellows as per Central Government norms applicable in the city/location where they are working. The percentage required for calculating HRA will be based on the fellowship amount.		

3. It may be noted that UGC has developed a dedicated web-portal (<https://scholarship.canarabank.in/AdminLogin.aspx>) for capturing data of the awardee. The user institutions, which are new to the scholarship payment portal, may go through the instructions tutorial available at the [link](#).
4. The data of the applicant is required to be uploaded by a 'Maker' and approved by a 'Checker' who should be permanent officials of that institution concerned duly authorized by the Head of Institution to access the scholarship payment portal.
5. On the basis of the joining report of the fellow, the university/institution concerned will link the candidate's ID on scholarship web portal (<https://scholarship.canarabank.in/>) and linking will be approved by the UGC
6. The University/Institutions shall submit & update the information on scholarship web portal (regarding continuation, HRA, and resignation etc.) of the beneficiaries on monthly basis after verifying the progress of the fellow. In case concerned University/Institution has not registered on the web portal (<http://scholarship.canarabank.in/AdminLogin.aspx>), they may do so now. Based on the master data submitted on the web portal by the concerned Universities/Institutions the payment of the fellowship will be made into individual beneficiary account
7. The PDF award will carry a contingency grant of Rs.1,00,000/-p.a. The Fellow is expected to utilize the grant with the approval of Mentor and as per the rules of University/Institution.
8. The Fellowship and contingency amount will be transferred electronically through Direct Benefit Transfer (DBT) scheme. The awardee

should submit the Joining Report to the University, in the prescribed format (**as per [Certificate-I](#)**), along with the Award letter to the University, duly signed by the Head of the Department of the University and must forwarded by the Registrar

9. At the end of every three months the awardee has to submit continuation certificate in the prescribed format (**as per [Certificate-II](#)**) to the University/Institution in order to become eligible to draw fellowship for the next three months. The awardee has to submit the HRA certificate in the prescribed format (**as per [Certificate-IV](#)**) to the University to avail the House Rent Allowance. The HRA certificate has to be submitted after every three months.

10. After the end of each year the awardee has to submit utilization certificate of contingency grant in the prescribed format (**as per [Certificate-III](#)**) to the University/Institution. In addition, the awardee shall submit Annual Progress Report in the prescribed format (**as per [Certificate-V](#)**) through the respective Mentor with a certificate of satisfactory performance from the date of commencement of the project, to the University/Institution in order to be eligible to get fellowship for the next year.

11. It is mandatory to submit the utilization certificate and Annual Progress Report within 30 days from the end of each year. The Awardee shall also submit electronically Annual Progress Report (**as per [Certificate-V](#)**) of the research work through the respective Mentor with a certificate of satisfactory performance from the date of commencement of the Project, to National Co-ordinator of UGC- Dr. D.S. Kothari Postdoctoral Fellowship Scheme at dskpdf@unipune.ac.in with a subject title Annual Progress Report. In case, the research work is found unsatisfactory, the award is liable to be discontinued.

12. The UGC may terminate the fellowship for the awardee in any of the following cases under the advice of the DSKPDF Cell.

i. Candidate is later found ineligible on account of false information provided in the online application.

ii. Misconduct.

iii. Unsatisfactory progress of research work.

iv. Any other fellowship/salary/honorarium is drawn from other source(s) during the tenure of this fellowship.

13. The awardee shall invariably mention in all research publications that the research has been sponsored by the UGC Dr. D.S. Kothari Post Doctoral Fellowship Scheme.

14. The terms and conditions under this award as may be amended from time to time by the Commission shall be abided by the awardee.

Yours sincerely,



(Dr. Surender Singh)
Additional Secretary

Format to be sent to UGC

I accept the UGC-Dr. D.S. Kothari Post-Doctoral Fellowship under the mentorship of **Prof. Mohammed Latif Khan ,Department of BotanyDr. Harisingh Gour VishwavidyalayaSagar-470003, Madhya Pradesh** at the department of in the University of . I have joined the department on _____.

Date : _____

(Name & Signature of the Awardee)

Dr. Subashree K.

(Name & Signature of the Mentor)

Prof. Mohammed Latif Khan

