

Department of Library and Information Science

Doctor Harisingh Gour Vishwavidyalaya

(A Central University)

SAGAR (M.P.) 470003

New Education Policy-UGC (Learning Outcomes based Curriculum Framework)

(NEP-LOCF) based

Syllabus for

Master of Library & Information Science

(First & Second Semester)

Session-2022-23



Doctor Harisingh Gour Vishwavidyalaya

(A Central University)

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Dr. H. S. Gour Vishwavidyalaya
Sagar (M.P.) - 470003

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M.Lib.I.Sc. Syllabus as per NEP-LOCF guidelines

NEP and Learning Outcomes based Curriculum Framework (LOCF)
For
Master of Library and Information Science Programme (2022-23)

Library & Information Science subject is a professional course. The course is of one year duration with two semesters. A post-graduate student have a lot of employment opportunities in the country and abroad. Student with a minimum of 55% or more in the relevant subject becomes eligible for the UGC NET exam. Thereafter, students can apply for any University Library, Public Library, Special Library, Documentation Centers, Information Centers of Ministry, Defense, Secretariat, etc., National Library, All India Radio, Doordarshan Center, Research Centers, Central School Library, Navodaya School Library, DPS School Library, DAV School Library, etc.

Library and Information Science is a discipline that systematically studies the acquisition, processing, management, maintenance, and dissemination of information and information sources. It also studies the purpose, nature, utility and effectiveness of services provided by Libraries and Information Centers. That means all the necessary functions of the library are taught in this course, such as Library Organization, Management, Cataloguing, Classification, Bibliography, Reference services, Documentation work and Documentation service, Information service, Organizing knowledge around the world, including Information Retrieval, Statistical method, knowledge of information sources, knowledge of appropriate software for operation and administration of the library.

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Structure of M.Lib.I.Sc. Programme (2022-23)

Semester I			
Course Code	TH/PR	Name of Course	Credits
LIS -DSM-121	TH	Knowledge Organization and Information Processing: Advanced Library Classification Theory (KOIP/ACT)	4
LIS-DSM-122	PR	Knowledge Organization and Information Processing: Advanced Practice in Library Classification (KOIP/APC)	2
LIS-DSM-123	TH	Information Storage and Retrieval System	4
LIS-DSM-124	PR	Knowledge Organization and Information Processing: Advanced Cataloguing Practice (KOIP/ACP)	2
LIS-MDM-125	TH	Research Methodology	3
LIS-MDM-126	TH	Statistical Techniques and Bibliometrics	3
LIS-SEC-127	TH	Management of Electronic Information Resources	4
Total			22

Semester II			
Course Code	TH/PR	Name of Course	Credits
LIS -DSM-221	TH	Information Communication Technology in LICs	3
LIS-DSM-222	TH	Digital Library	3
LIS-DSM-223	TH	Management of Library & Information Centres/ Institutions	4
LIS-DSM-224	TH	Information Management	2
LIS-MDM-225	TH	Information System (Any One)	3
	(A)	Academic Library and Information System OR	
	(B)	Agricultural Information System OR	
	(C)	Legal Information System	3
LIS- MDM-226	TH	System Analysis and Design	
LIS-SEC-227	PR	Dissertation	4
Total			22

Changeable as per requirement

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COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-DSM-121	TH	Knowledge Organisation and Information Processing: Advanced Library Classification Theory [KOIP/ACT]	3	1	0	4

Learning Outcomes:

After studying this paper, the students shall be able to:

1. Understand the concept of information and knowledge.
2. Get an insight on modes of subject formation, mode of thinking and principle of library classification.
3. Know about recent trends and development in the field of classification

Unit- 1: Information and Knowledge

- Information: Growth and Development
- Knowledge: Structure, Types and Attributes

Unit- 2: Classificatory Principles and Subject Formation

- Modes of Formation of Subjects
- Modes of thinking: Authority Centered, Tenacious, Speculative and Positivist
- Normative Principles: W.C.B. Sayers, H.E. Bliss and S.R. Ranganathan

Unit- 3: Classification Devices & its Application

- Different Devices : Alphabetical, Chronological, Geographical, Superimposition and Subject

Unit- 4: Notation and Comparative study of Classification Schemes

- Notational Systems: Principles, capacities and telescoping of array
- Indicator Digits
- Comparative study of UDC and CC: Basic principles, Subject representation, system and revision policy

Unit- 5 : Recent Trends in Library Classification

- Contribution of CRG, DRTC, ISKO
- Web Classification,
- Problems of Classification in Electronic Documents

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HEAD
Head of Library & ITC S
Prof M. S. Bhat Vaidya
Tamil Nadu State

COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-DSM-122	PR	Knowledge Organization and Information Processing: Advanced Practice in Library Classification [KOIP/APC]	0	0	2	2

Learning Outcomes:

After studying this paper, the students shall be able to:

1. Gain practical usage of devices and phase relation in CC and Auxiliaries in UDC.
2. Classify and construct the class no. of simple and complex titles using CC and UDC scheme of classification.

Unit-1

- Structure and Organisation of Subjects and isolates in the schemes of Colon Classification and Universal Decimal Classification

Unit-2

Common Auxiliaries in UDC

Unit-3

- Special Auxiliaries in UDC
- System & Special subject, devices, ACI and PCI in CC

Unit-4

- Phase Relation in CC and UDC Classification

Unit-5

- All types of document titles (subject) representation in Class Numbers

Recommended Books:

1. Fosket, A. C. Universal Decimal Classification. 1973. Clive Bingley, London.
2. McLlwaine, I. C. The Universal Decimal Classification: a guide to its use. 2007. UDC Consortium, The Hague, Netherlands.
3. Raju, A.A.N. (2007) Universal Decimal Classification (IME-1993): Theory and Practice. Delhi, EssEss Publications.
4. Satyanarayana, V.V.V. Universal Decimal Classification. N. Delhi, EssEss Publications, 1998.
5. UNIVERSAL DECIMAL CLASSIFICATION. British Standards Institution, London.

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COURSE CODE	TH/P R	NAME OF COURSE	L	T	P	CREDIT
LIS-DSM-123	TH	Information Storage and Retrieval System	3	1	0	4

Learning Outcomes:

After studying this paper, the students shall be able to:

1. Know about working of ISR system and its evaluation.
2. Learn about indexing and abstracting techniques.
3. Understand about use of ICT in ISR system.

Unit-1 : Information Storage and Retrieval System

- ISR System: Definition, scope and components
- Databases: Definition, structure, characteristics
- Information storage and file organization.

Unit-2 : Indexing Systems and Techniques

- Pre and Post co-ordinate system of indexing
- Chain indexing, PRECIS, POPSI, UNITERM
- Keyword Indexing
- Citation Indexing

Unit-3: Abstracting

- Abstracting and types of Abstract
- Canons of Abstracting.
- Information Consolidation and Repackaging

Unit 4: Use of ICT in ISR System

- Auto-Indexing
- Auto-Abstracting
- Web Browsers, Search Engines, Discovery tools
- Data Warehouse and Data Mining

Unit-5: Evaluation of ISR System

- Need and Advantage of evaluation
- Criteria for evaluation
- Process of evaluation
- Important test result: Cranfield, MEDLARS, SMART

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Recommended Books:

1. Chakrabarti, A.R. and Chakrabarti, B. (1983). Indexing: Principles, Process and Products. Calcutta, World Press.
2. Choudhury, G.G. (2003). Introduction to modern information retrieval. Ed.2. Chennai, Allied Publishers.
3. Choudhury, G.G. (1993). Introduction to modern information retrieval system. Calcutta, IASLIC.
4. Guha, B. (1983). Documentation and Information: Services, techniques and systems. Ed 2. Calcutta, World Press.
5. Kashyap, M.M. (1993). Database System: Design and development. New Delhi, Indian Bibliographic Centre.
6. Khanna, J.K. Documentation and Information. Agra, Y.K. Publisher.
7. Lancaster, F.W. Indexing and Abstracting in theory and practice. Ed. 3. Chennai, Allied.

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COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	TOTAL
LIS-DSM-124	PR	Knowledge Organisation and Information Processing: Advanced Cataloguing Practice [KOIP/ACP]	0	0	2	2

Learning Outcomes:

After studying this paper, the students shall be able to:

1. Understand the practical aspects of cataloguing.
2. Prepare the complex entries of non-book materials.

Practical cataloguing of the following non-book materials according to Anglo American Cataloguing Rules -2 (AACR-2, 1988)

Unit-1

- Manuscripts (Single and Collection)

Unit-2

- Music
- Sound recording

Unit-3

- Motion picture & video recording

Unit-4

- Cartographic materials (Map, Atlas and Globes)

Unit-5

- Electronic Resources
- Three- Dimensional Artifacts and Realia

Recommended Books:

1. Choudhury, B.K. (1996). Cataloguing of Non-Book Materials: According to AACR-2, Revised, 1988. New Delhi, Reliance Publications.
2. Frost, Carolyn O and Arlene G. Taylor. (1983). Cataloging Non-Book Materials: Problems in theory and practice. Littleton, CO, Libraries Unlimited.

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COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-MDM-125	TH	RESEARCH METHODOLOGY	3	0	0	3

Learning Outcomes:

After studying this paper, students shall be able to:

1. Know about research: concept of research and process of research.
2. Understand the research design and Identification and formulation of problem of research.
3. Understand the hypotheses, testing of hypotheses.
4. Know about research methods, tool and technique.

Unit – 1: Research: Introduction

- Research: Meaning, Definition, Scope, Need and Purpose
- Types of Research: Basic, Applied, Individual and Collaborative research, Inter disciplinary

Unit-2: Methods of Research

- Methods of Research: Descriptive, Comparative, Historical, Case study, Experimental and Scientific
- Spiral of Scientific method

Unit – 3: Research Planning

- Research Problem: Identification and formulation, Types and Components
- Hypothesis: Concept, usefulness, quality, types and formulation
- Literature Survey and its use: Print, non-print, electronic sources
- Synopsis: Concept and essential components

Unit – 4: Research Design and Techniques

- Research Design: Concept, need and purpose, Attributes, components
- Collection of Data: Sampling, Field Work, Questionnaire, Interview, Observation and Survey
- Sampling Techniques

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Unit – 5: Research Report Writing

- Presentation of data: Tables, Charts, Graphs
- Report writing: Structure, controls
- Guidelines for research reporting
- Style Manual: concept and utility

Recommended Books:

1. Busha, Charles H. (1967). Research methods. *In* Encyclopedia of Library and Information Science. (Vol. 25, pp254-293).
2. Krishan Kumar. (1992). Research methods in Library & Information Science. New Delhi, Vikas.
3. Young, P.V. and Schmid, C.F. (1984). Scientific Social Surveys and Research. New Delhi, Prentice Hall of India.
4. Goode, William J. and Hatt, Paul K. (1986). Methods in Social Research. New Delhi, McGraw Hill.
5. Kothari, C.R. (1990). Research Methodology: Methods and techniques. (Ed. 2). New Delhi, VishwaPrakashan.
6. Ravichandra Rao, I.K. (1985). Quantitative methods for LIS. New Delhi, Wiley Eastern.
7. Kothari, C.R. (1984). Quantitative techniques. (Ed. 2). New Delhi, Vikas Publication.

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CODE	TH/PR	NAME OF COURSE	L	T	P	TOTAL
LISMDM- 126	TH	STATISTICAL TECHNIQUES AND BIBLIOMETRICS	3	0	0	3

Learning Outcomes:

After studying this paper, students shall be able to:

1. Know about research: concept of Bibliometrics and its facets.
2. Understand about Bibliometrics law
3. Understand the statistical analysis and its calculation
4. Understand citation analysis and Bibliometrics related Index.

Unit – 1 : Bibliometrics:Introduction

- Bibliometrics: Definition, Facets, Usefulness in Research
- Bibliometric Parameters

Unit-2: Bibliometrics Laws

- Bradford's Law of Scattering
- Ziff's Law
- Lotka's Law

Unit – 3 : Statistical Analysis

- Statistical Analysis and Interpretation of Data: Frequency Distribution, Measures of Central Tendency: Mean, Mode and Median
- Regression Analysis and Correlation Coefficients

Unit – 4: Citation Analysis

- Citation concepts: citation analysis, citation network, citation matrix, bibliographic coupling, co-citation analysis, Journal Citation Reports, Impact Factor
- Various growth models, the half-life analogy, determination of aging factor.

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Unit – 5 Bibliometrics study and Related Index

- Librametrics, Scientometrics, Informetrics, Webometrics, Cybermetrics and Altmetrics
- H-Index, I10-Index and G-Index

Recommended Books:

1. Egghe, L., & Rousseau, R. (1990). Introduction to informetrics: Quantitative methods in Library, documentation and Information science. Amsterdam, Elsevier Academic Press.
2. Garfield, E. (1979). Citation indexing: Its theory and application in science, technology and humanities. New York, John Wiley Publication.
3. Ravichandra Rao, I.K. (1985). Quantitative methods for LIS. New Delhi, Wiley Eastern.
4. Sehgal, R.L. (1991). Statistical techniques for Librarians. New Delhi, Indian Bibliographic Centre.
5. Sehgal, R.L. (1996). Applied statistics for Library science research. (2Vol.) New Delhi, Indian Bibliographic Centre.
6. Sardana, J.L. and Sehgal, R.L. (1992). Statistical methods for Librarians. New Delhi, Indian Bibliographic Centre.

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CODE	TH/PR	NAME OF PAPER	L	T	P	CREDIT
LIS-SEC-127	TH	Management of Electronic Information Resources	3	1	0	4

Learning Outcomes:

After studying this paper, the students shall be able to :

1. Grasp an understanding of electronic resources and databases.
2. Comprehend the features and functionality of open access databases, e-repositories and open archive.
3. Understand the e-resource management cycle.

Unit -1: Electronic Resources: Basic Concepts

- Electronic Resources: Definition and concept
- Types: E-books, e-journals, e-databases
- Open Access E-Resources
- Advantage and disadvantages over print media

Unit -2: E-resources: Features and functionality

- Dictionary.com, Encyclopedia Britannica, Wikipedia
- Emerald, EBSCO, Elsevier Science, J-Gate, J-Store, SCOPUS, Web of Science

Unit -3: Open Access Databases: Features and functionality

- PLOS, PubMed, ERIC, INDMED: Index to Indian Biomedical Journals, OpenIndex Initiative: Indian Social Science literature and resources
- Institutional Repositories and Open Archives
- Features and functionality of Cogprint, ArXive
- Features and functionality of ROAR and DOAR

Unit -4: LIS e-resources

- LIS Portals and gateways
- LIS e-journals, books and newsletters
- Features and functionality of LISA and LISTA

Unit - 5. Electronic Resource Management

- Evaluation and selection of e-resources
- Digital Collection development: acquisition of e-books and journals
- E-Resource Management Cycle

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Recommended Books:

1. Chowdhury, G.G. and Chowdhury, Sudatta (2000). Searching CD-ROM and online Information sources. London, Library Association.
2. Cooper, M. D. (1996). Design of Library automation systems: File structures, data structures and tools. New York, John Wiley.
3. Dickson, G.W. and Desanctis, G.. Information technology and the future enterprise: New models for managers. New Jersey, Prentice Hall.
4. Ferris, Jeffrey A. (2000) Windows 2000: Development and desktop management. Indiana, New Riders.
5. Gallimore, A. (1997). Developing on IT strategy for your Library. London, Library Association.

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COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-DSM- 221	TH	Information and Communication Technology in LICs	3	0	0	3

Learning Outcomes:

After studying this paper, the students shall be able to:

1. Understand the basic concept, facet and development of IT and its application in libraries.
2. Learn about electronic media and publishing.
3. Come to know about networking and related aspects.

Unit – 1: Information Communication Technology

- Information Communication Technology: Definition, Concepts, need, scope and objectives
- Historical development of ICT in Libraries
- Facets of ICT

Unit – 2: ICT Applications in Libraries

- Application in house-keeping activities
- Hypertext, Hypermedia, Multimedia, Teleconferencing, Video Conferencing
- Barcode, RFID, QR Code, Biometric, Smartcard: Features and Applications
- Content Management System

Unit –3: Application of Internet in Libraries

- OSI Model
- Switching System
- TCP/IP
- Networking Components: gateways, bridges, routers, hubs, etc.
- Application of Internet in library management and services

Unit –4: Development WWW and Libraries

- Web 1.0, Web 2.0 and Web 3.0
- Cloud Computing
- Semantic Web

Unit – 5: Application of Artificial Intelligence

- Artificial Intelligence: Definition and techniques
- Expert Systems and Robotics in Libraries
- Virtual Reality and Augmented Reality in Libraries

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Recommended Books:

1. Ahmed, Shamim. (1998). Computer in library management. New Delhi, I B C.
2. Dhawan, K.S. (1997). Multi-media library. New Delhi, I B C.
3. Dhiman, Anil K. (2002). Basics of Information Technology for Librarians and Information Scientists. 2 Vols. New Delhi, I B C.
4. Faruqi, Khalid K. (1997). Automation in libraries. New Delhi, IB C.
5. Kashyap, M.M. (1993). Database systems, design and development. New Delhi, IB C.
6. Kochar, R.S. (1998). Modern library and Information facilities. New Delhi, I B C.
7. Kochar, R.S. and Sudarshan, K.N. (1997). Library Automation: Issues and Principles. New Delhi, Indian Bibliographic Centre.
8. Mahapatra, M. and Ramesh, D.B. (Eds.). (2004). IT applications in libraries: A textbook for beginners. Bhubaneswar, Reproprint (P) Ltd.
9. Malavya, V.C. Electronic Libraries. New Delhi, I B C
10. Society for Information Science. (2002). Library Automation: Design, Principles and practice. New Delhi, SIS.

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DIGITAL LIBRARY

COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	TOTAL
LIS-DSM-222	TH	Digital Library	3	0	0	3

Learning Outcomes:

After studying this paper, the students shall be able to:

1. Grasp understanding of digital library its design and organisation.
2. Assess the national and international digital library initiatives.
3. Acquaint themselves with digitization, its process, devices and software

Unit – 1: Digital Library: Introduction

- Definition, objectives, scope, characteristics
- Merits and demerits
- Genesis of Digital Library

Unit - 2: Digital Library Initiatives

- National Initiatives: Vidyanidhi, DLI, TKDL, NDL
- International Initiatives- California Digital Library, Alexandria Digital Library

Unit - 3 : Design and Organization of Digital Library

- Components of Digital library
- Digital Library Architecture,
- Protocols, standards and User Interfaces

Unit – 4 : Digitization

- Digitization – Planning, Selection of Materials,
- Digitization – devices (scanners, cameras) software
- Digitization process and issues
- Digital Library Software

Unit – 5: Digital Preservation

- Digital Preservation and Conservation: Definition and difference
- Digital preservation techniques
- Problems and Prospects of digital preservation

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Recommended Books:

1. Andrew Cox (2010). Introduction to Digital Library Management. London, Facet Publishing.
2. Chowdhury, G.G (2003). Introduction to Digital Libraries. London, Facet Publishing.
3. David Nicholas and Ian Rowlands (2010). Digital Consumers Reshaping the information professions. London, Facet Publishing.
4. Jenny Craven (2010). Web Accessibility Practical advice for the library and information professional. London, Facet Publishing.
5. ICADL (2001) Tutorials on Digital Libraries. Bangalore.

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Sagar (M.P.) - 471002

COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-DSM-223	TH	MANAGEMENT OF LIBRARY and INFORMATION CENTRES/ INSTITUTION	3	1	0	4

Learning Outcomes:

After studying this paper, students shall be able to:

1. Understand the concept of management.
2. Understand the function and Principles of Scientific Management.
3. Know the Organization structure, Job analysis and description; Job evaluation.
4. Understand motivation theory.
5. Understand budgeting technique & methods

UNIT-1 Management

- Management styles and approaches.
- Management schools of thought.
- Functions and Principles of Scientific Management.
- Human Resource Management- Organization structure, Job analysis and description; Job evaluation, Motivation.

UNIT-2 Financial Management-

- Resource mobilization.
- Budgeting technique & methods: PPBS. Zero based budgeting etc. Budgetary control.
- Cost effectiveness and cost benefit analysis.
- Total Quality Management (TQM)- Definition, Concept & elements of TQM and quality audit.

UNIT-3 Planning-

- Concept, Definition, Need, Purpose, Types, Policies and Procedures.
- MBO, MBE
- Strategic management- Definition objectives. Policies process & models of strategic management.

UNIT-4 Managing Change

- Concept of change: changes in procedures, method.
- Use of new tools and techniques;
- Techniques of managing change.
- Collection development and management- Policies and procedures.

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- Time and motion study.

UNIT-5 Marketing of Information Products

- Marketing: Definition, Concept, Need, Functions
- Information Production as a Marketable Commodity
- Distribution and Marketing of Information
- E-Marketing: Concept, strategies, Use, Advantages

Recommended Books:

1. Beard W. Ian & Holden, Len. (1996). Human Resource Management: A contemporary perspectives. London: Longman.
2. Bryson, Jo. (1996). Effective library and information management. New Delhi: Jaico Publishing House.
3. Johnson, P. (2014). Fundamentals of collection development and management. 3rd ed. Chicago: American Library Association.
4. Koontz, H. & Weihrich, H. (2015). Essentials of management. 10th ed. Chennai, McGraw Hill Inc.
5. Krishan Kumar, (2007). Library management in electronics environment. New Delhi: Har -Anand Publications.
6. Mittal, R. (2007). Library administration: Theory and practice. New Delhi: EssEss Publications.
7. Stoner, James A.F. et al. (1996). Management: Global perspectives. 10th ed. New Delhi: McGraw Hill Inc.

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COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-DSM-224	TH	INFORMATION MANAGEMENT	2	0	0	2

Learning Outcomes:

After studying this paper, students shall be able to:

1. Comprehend the concept of information and the discipline of Library and Information Science.
2. Understand the concept of use of Information and communication channels.
3. Understand the Information user & their needs.
4. Know about the International and national programs and policies
5. Understand the Information products: Nature, concept, types, design and development and marketing.

UNIT-1: Information Science-

- Definition, Scope, Objectives, Genesis and development.
- Information Science as a discipline and its relationship with other subject fields.
- Information industry- Generators, Providers and intermediaries.

UNIT-2: Information and communication-

- Information: Characteristics, Nature and use of information.
- Conceptual difference between data,
- Information and Knowledge.
- Communication of Information.
- Information generation and diffusion.
- Communication channels and barriers.

UNIT-3: Information and the state-

- Policies relating to information including science and technology and education.
- International and national programs and policies (NAPLIC)
- IT and library.
- UAP, UBC

UNIT-4: Information user & their needs-

- Categories of information users.
- Information needs: definition and models.
- Information seeking behavior.
- Methods and techniques of user studies.
- Evaluation of user studies.

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Department of Library & Information Science
Sagar

Unit-5: Information products-

- Information products: Nature, concept, types, design and development and marketing.
- Economics of information.
- Information management.
- Knowledge management.

Recommended Books:

1. Johnson, P. (2014). Fundamentals of collection development and management. 3rd ed. Chicago: American Library Association.
2. Krishan Kumar, (2007). Library management in electronics environment. New Delhi: Har -Anand Publications.
3. Mittal, R. (2007). Library administration: Theory and practice. New Delhi: Ess Ess Publications.
4. Narayana, G J. (1991). Library and information management. New Delhi: Prentice Hall of India.
5. Stoner, James A.F. et al. (1996). Management: Global perspectives. 10th ed. New Delhi: McGraw Hill Inc.
6. Stueart, Robert D. & Moran, B. (2007). Library and information centre management, 7th, ed. London: Libraries Unlimited.

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INFORMATION SYSTEMS (Any one of the following)

COURSE CODE	TH/ PR	NAME OF COURSE	L	T	P	CREDIT
LIS-MDM-225(A)	TH	Academic Library and Information System	3	0	0	3

Learning Outcomes:

After studying this paper, students shall be able to:

1. Understand the role of academic library and information system.
2. Learn how to develop and maintain a dynamic collection in a academic library system.
3. Learn about human resource management in academic libraries.
4. Learn about the resource sharing programs and its importance in academic libraries

Unit – 1 Academic Library

- History and Development of Libraries with special reference to India
- Role of Academic Library in Education
- Academic Library as a support System for Education

Unit – 2 Development of Academic Library

- Role of UGC in Promoting Academic Libraries, University College and other Institutions
- Role of library authorities of the Institutions in Promoting Library Resources
- Development of Library Services
- Financial Management of Academic Libraries

Unit – 3 Collection Developments

- Collection Development Policy, Weeding policy
- Problems in Collection Organization in an Academic Library
- Collection Development Programmes, Allocation of Funds to Collection Procurement,
- Curriculum and Collection Development
- Library Committees and their Role in Collection Development

Unit – 4 Staffing and Staff Development for Academic Library

- Norms and Patterns for Staffing in University, College and School Libraries
- Continuing Education Programmes for Academic Library Development
- Personal Management in Academic Library

Unit – 5 Resource Sharing Programmes

- Resource Sharing Services – its Objectives, Organization and Development
- INFLIBNET and its Implications to Library Resource Sharing
- Regional and City Network of Libraries and their Importance

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COURSE CODE		TH/PR	TH	NAME OF COURSE	L	T	P	CREDIT
LIS-MDM-225(B)				Agriculture Information System	3	0	0	3

Learning Outcomes:

After studying this paper, students shall be able to:

1. Understand the role of agriculture libraries in growth of agriculture education.
2. Learn about information sources and services in agriculture.
3. Know about national and international agriculture information systems.

Unit - 1 Agriculture Education and Agriculture Libraries

- Growth and development of Agriculture education and research in India
- Role of Library in Agricultural education, research and Extension
- Development of Agriculture Library in India

Unit – 2 Information Source and Services in Agriculture

- Specialized Collection and Information Sources
- Information Service and products in Agricultural Science and Technology with
- Special reference to India
- Agriculture Information Centers - National and International

Unit-3 Organization and Management of Resources

- General Principle of Information Management
- Information Organization , Processing and Dissemination
- Developing need based and on Demand Specialized Services

Unit – 4 Information Needs

- Identifying special need of Agricultural faculty & research Staff
- User Studies of Local Agriculture Libraries

Unit - 5 Agriculture Information System and Networks

- Current Trends in agricultural System and Networks
- Resource Sharing and Networking in Agricultural Libraries in India
- International Agricultural Database
- Professional Associations.

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COURSE CODE	TH/ PR	NAME OF COURSE	L	T	P	CREDIT
LIS-MDM-225(C)	TH	Legal Information System	3	0	0	3

Learning Outcomes:

After studying this paper, students shall be able to:

1. Learn about legal information system and law libraries in India.
2. Know about legal information sources.
3. Assess information needs of law professionals and provide appropriate services.

Unit- 1 Law Librarianship

- Growth and Development of legal Institutional in India
- Nature Principle and Characteristics of legal Information and Law Libraries
- Type of Law Library

Unit – 2 Information Source Collections

- Special Information Sources : Bills , Acts , Books , Serials , Law Court notice ,
- Law case amendments
- Tribunal Report, Law Digests , Legal Judgment, Delegation Legislation
- Rules and orders , Legal information Sources and Lexicons

Unit - 3 Organizations and Management of Resources

- Information Processing : Classification, Cataloguing and Indexing
- Developing special skills and Techniques to handle legal information (personnel)
- Managing finance : Funds & Fund Generation

Unit – 4 Information need and services

- Special needs of lawyers and legal Professionals
- Study of Law Information Centers (Local)
- Special Services, Planning and design
- Preparation of rapports on Law Libraries (Local)
- Dissemination methods and techniques

Unit - 5 Legal Information System & Networks

- Legal information System :National and International
- Structure and their services
- Legal Database and Digital Libraries
- Resource and Networks of Legal Information

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CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS -MDM-226	TH	SYSTEM ANALYSIS AND DESIGN	3	0	0	3

Learning Outcomes:

After studying this paper, students shall be able to:

1. Comprehend library as a system.
2. Apply system development tools to analyze and develop systems.
3. Evaluate and manage systems efficiently.

Unit – 1 : System Approach

- System concepts: Definitions, characteristics, components
- Types of System
- System approach to a Library

Unit – 2: System Development Life Cycle

- Approaches to system development
- System development life-cycle phases
- Roles involved in SDLC

Unit – 3 : System Development Tools

- Flow Chart
- Data Flow Diagrams
- Decision Tables
- Decision Tree

Unit – 4 : Project Management

- Feasibility Study
- Project Scheduling: Use of PERT/CPM

Unit – 5 : System Management

- Management Information System (MIS)
- System evaluation: SWOT
- Total Quality Management (TQM)

Recommended Books:

1. Atherton, P. (1997). Handbook for information system and services. Paris, UNESCO.
2. Burch, J.G. and Grudnitski G. (1986) Information systems: theory and practice. Singapore. Wiley
3. Kashyap, M.M.. (1999) Computer-based Library Information Systems Designing Technique. New Delhi, Sterling Publishers. 377p
4. Kenneth E. Kendall and Julie E. Kendall. (2001) Systems Analysis and Design. 5th Edition, Prentice Hall PTR.

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5. Kochtanek, T. R. and Matthews, J. R. (2002) Library information systems: from library automation to distributed information access solutions. West Westport, Libraries Unlimited.
6. Rowley, J. (1996) The basics of information system. Ed 2. London. Library Association.
7. Vickery, B. C (1973) Information systems. London, Butterworth.

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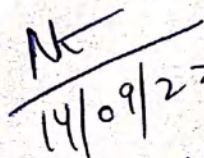
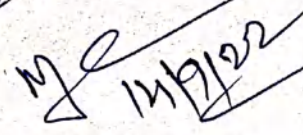
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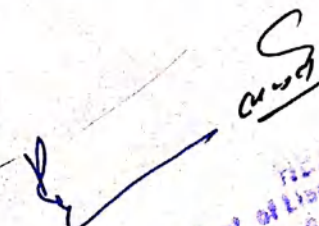
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COURSE CODE	TH/PR	NAME OF COURSE	L	T	P	CREDIT
LIS-SEC-227	PR	DISSERTATION	0	0	4	4

The candidate is required to submit the report of a work undertaken by him in consultation with a Faculty member. The topic of the dissertation shall be fixed in consultation with the teacher at the beginning of the Semester. The project report shall be evaluated both by the external examiner and internal examiner out of 60 marks. The viva voce shall be conducted on the basis of candidate's presentation of his work and evaluation will be out of 40 marks.


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