जवाहरलाल नेहरू पुस्तकालय
डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)

क्रमांकः Lib/EWL/2017/4 2 3   दिनांक : 31/03/2017

To
Head, Deptt of
Dr H S Gour Vishwavidyalaya, Sagar - 470003

Sub: Selected List under EWL Scheme-reg.

Sir,

Consequent upon the approval of the Competent Authority, following Twenty Five (25) Students (15 from DLIS & 10 from DCS) have been selected under Earn-While-Learn Scheme for rest period of the Academic session 2016-17:

SN	Name	Father Name	Category	Deptt
1	Kuldeep Singh Bhaskar	Kailash Chand	SC	DLIS
2	Komal Patel	Narmada Patel	OBC	DLIS
3	Vipin Bangar	Prabhu Dayal Bangar	OBC	DLIS
4	Anand Shri Gupta	Rakesh Gupta	OBC	DLIS
5	Ravi Yadav	Chandresh Yadav	OBC	DLIS
6	Kirti Rajak	R K Rajak	OBC	DLIS
7	Riya Jain	Manohar Lal Jain	Gen	DLIS
8	Priyanshi Jain	Sunil Kumar Jain	Gen	DLIS
9	Anuradha Bhardwaj	R K Bhardwaj	Gen	DLIS
10	Monika Jain	Pramod Kumar Jain	Gen	DLIS
11	Akansha Sharma	Ramesh Kumar Sharma	Gen	DLIS
12	Satyaprakash	Vijay Kumar	SC	DLIS
13	Rakhi Khatik	Komal Chand Khatik	SC	DLIS
14	Sandeep Uchariya	Baisnath Uchariya	SC	DLIS
15	Subham Patel	Narmada Prasad Patel	OBC	DLIS
16	Shivank Soni	Shiv Kumar Soni	OBC	DCS
17	Swantantra Namdeo	Gyanchand Namdeo	OBC	DCS
18	Manish Upadhyay	Ram Swaroop Upadhayaya	Gen	DCS
19	Akash Ahirwar	Mahesh Ahirwar	SC	DCS
20	Vipin Kumar	Ramchandra	OBC	DCS
21	Aman Soni	Prakash Soni	OBC	DCS
22	Girish Kumar Patel	Dhant Ram Patel	OBC	DCS
23	Mohammad Ikram Ansari	Abdul Vahab Ansari	OBC	DCS
24	Prajul Sahu	Uma Shankar Sahu	OBC	DCS
25	Rashmi Soni	Bhole Shankar Soni	OBC	DCS

The schedule of works to be taken and the working hours are attached herewith. Kindly, relieve them as per convenience to report the Library.

(Prof. Diwakar Shukla)

Encl: As above
Copy to:
1. All Concern Students
2. Secretary to Hon'ble Vice Chancellor
3. PA to Registrar
4. Finance Officer
5. In-charge Web-Cell for uploading on University Website
6. Guard File

(Assistant Librarian) 31|03|2017

i.) Works to be done by the participants of EWL Scheme

The following works may be done by the participants under EWL scheme:

1. Splitting of the thesis and creation of Metadata as per INFLIBNET norms.
2. Uploading of the thesis on Shodhganga Platform.
3. Scanning of old thesis for uploading on Shodhganga Platform.
4. Maintenance of Computer lab by uninstalling unwanted software.
5. Technical processing including Accessioning, Classification of documents, Assigning of Call Number and Cataloguing etc.
6. Stamping Library mark on New Arrivals.
7. Labeling for circulation on New Arrivals.
8. Arrangement of books in the Stack/racks.
9. Catalogue Card filing in Cabinet.
10. Photocopy of reference material under Reprographic Service.
11. Scanning of News paper clippings.
12. Creation of Database of collection of Library books.
13. Creation of Journal Holdings under J-gate Plus record.

Note: Any other work related with the Library may be assigned to the participants of EWL Schemes.

ii.) Working Hours and timing for participants under EWL Schemes

Maximum fifty (50) working hours per month.

The timing for participants may be:

1. During recess or free periods.
2. Saturday and Sunday.
3. 9.30 AM to 10.30 AM or 04.30 PM to 06.00 PM