डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)

(केन्द्रीय विश्वविद्यालय)

DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)

(A CENTRAL UNIVERSITY)

कार्यवृत्त

MINUTES

of the

वित्त समिति की पन्द्रहवीं बैठक

15th MEETING OF THE FINANCE COMMITTEE

15 जून, 2018

15th June, 2018

समय : दोपहर 12.00 बजे

TIME : 12.00 Noon

बैठक स्थान : आई.आई.पी.ए., अतिथि गृह, नई दिल्ली

डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)

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(A CENTRAL UNIVERSITY)

प्रशासनिक कार्यालय, सागर (म.प्र.) – 470 003

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No.: Fin & AC /15th FC/2018/640 **Dated : 05-07-2018**

To,

The Hon'ble Chairman and Members
Finance Committee
Dr. Harisingh Gour Vishwavidyalaya
Sagar (M.P.)

Sub: Minutes of the 15th Finance Committee meeting.

Sir,

Please find enclosed herewith the Minutes of the 15th Finance Committee meeting of the University held on 15th June, 2018 at IIPA Guest House, ITO, New Delhi.

Thaning you,

Yours faithfully,

5/7/18

I/c Finance Officer

Enclosure: As above.

Copy to :

1. All Concerned.
2. Secy. To Hon'ble Vice-Chancellor, Dr. H.S. Gour Vishwavidyalaya, Sagar (M.P.)
3. Dy. Registrar of the Registrar Office, Dr. H.S. Gour Vishwavidyalaya, Sagar (M.P.)
4. Incharge – Audit Section, Dr. H.S. Gour Vishwavidyalaya, Sagar (M.P.)
5. University Engineer (IWD) - Dr. H.S. Gour Vishwavidyalaya, Sagar (M.P.)

DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)

(A CENTRAL UNIVERSITY)

Minutes

15th FINANCE COMMITTEE MEETING

Date: 15th June, 2018

Venue: IIPA Guest House, ITO, New Delhi

Time: 12.00 Noon

The meeting of the 15th Finance Committee was held on 15th June, 2018 in IIPA Guest House, New Delhi at 12.00 Noon. Following members attended the meeting:

1. Prof R. P. Tiwari, Vice – Chancellor & Chairman.
2. Dr. J.K.Tripathi, Joint Secretary, (CU), UGC, New Delhi
3. Shri Surat Singh, Dy. Secretary(CU), MHRD, New Delhi
4. Shri Fazal Mehmood Dy. Secretary (Finance), MHRD, New Delhi-Representative of JS & FA, MHRD.
5. Shri Rama Shankar Singh, Finance Officer, BBA University, Lucknow (UP).
6. Shri A. Jena, Finance Officer, Indira Gandhi National Tribal University, Amarkantak
7. Prof. R.K. Trivedi, Department of Applied Geology, Dr. H.S.Gour VV, Sagar.
8. Group Captain Vivek Dubey, Registrar,Dr. Harisingh Gour Vishwavidyalaya, Sagar
9. Prof. G.L.Puntambekar, In-charge Finance Officer, Dr. H.S.Gour VV, Sagar and Secretary.

Leave of absence:

1. Shri A.K.Mishra, Sr. Deputy Registrar, (F&A) IIT, Kanpur (UP)

The meeting of the 15th Finance Committee commenced with the welcome by Prof. R.P. Tiwari, Vice- Chancellor of the University and Chairman of the Committee. The Chairman also thanked the members for sparing their valuable time to attend the meeting in spite of their busy schedule.

The Draft Minutes was sent to all the members has been revised as per the comment received from the minutes of the Finance Committee.

The item-wise discussion and resolutions of the meeting are as under:

FC:15:18:1: Confirmation of Minutes of 14th Meeting of the Finance Committee held on 16th February,2018 at AIU, New Delhi

The Draft Minutes of the 14th Meeting of the Finance Committee were circulated to all the members on 16th February 2018 through e-mail. Deputy Secretary, Finance, Department of Higher Education, Ministry of Human Resource Development, suggested some amendments on 06th March, 2018. The University incorporated all the amendments suggested by Hon'ble member excepting on the Agenda Item FC: 14:18:3(ii) related to the Minutes of the 15th Building Committee held on 13th February 2018.

As regard the amendments suggested by Hon'ble member of the Finance Committee, the University communicated to the member its view on the draft Minutes of the Agenda through letter dated 16.03.2018. The Hon'ble Member replied on 17th April 2018 and amendments suggested earlier to the draft minutes were reiterated. The University again submitted the elaborated facts on the said matter on 10th May 2018. The MHRD again re-examined the issue and the Under Secretary, Ms. Kiran Arora communicated on 16th May 2018 that the earlier stand on the matter is re-iterated and finally the University circulated the Minutes of the 14th Finance Committee on 25th May 2018 by incorporating the amendments received from MHRD with the resolution that:

"A Self Contained Proposal may be prepared and placed before the next FC for ratification and obtaining more clarity in the matter on further course of action."

The Agenda Item No. FC:14:18:3:(ii) of the 14th Finance Committee have again been placed before the 15th Finance Committee Meeting with a Self Contained Proposal for consideration.

Resolution:

The minutes of the 14th Meeting of the Finance Committee was placed before the Committee and F.C. resolved to confirm the minutes as the comments received from the members were already incorporated in the minutes.

FC:15:18:2: **ITEMS FOR INFORMATION:**

FC:15:18:2(i): ACTION TAKEN REPORT on the Minutes of the 14th Meeting of Finance Committee held on 09-10-2017

ITEM No.	DESCRIPTION	Action Taken
	Introductory remarks by the Chairperson.	No action required
FC:14:18:1	Confirmation of Minutes of 13th Meeting of the Finance Committee held on 09th October, 2017.	No action required
FC:14:18:2	**ITEMS FOR INFORMATION:**	
FC:14:18:2 (i)	Action Taken Report on the resolutions of the 13th Meeting of the Finance Committee held on 09th October, 2017	Already Reported
FC:14:18:2 (ii)	Status of Recurring and Capital Asset Grant up to 31st January, 2018	No action required
FC:14:18:2 (iii)	Submission of Audited Annual Accounts to MHRD with SAR	No action required
FC:14:18:2 (iv)	MHRD Letter regarding CA &G Audit Para.	Incorporated separately in agenda item along with the latest reply on the matter.
FC:14:18:3	**ITEMS FOR RATIFICATION :**	
FC:14:18:3 (i)	Approval of SAR through Circulation.	Action Completed
FC:14:18:3 (ii)	Minutes of the 15th Building Committee (BC) meeting held on 13th February, 2018	Action Completed. Issue of HSCL is separately incorporated with the Agenda Item.
FC:14:18:4	**ITEMS FOR CONSIDERATION:**	
FC:14:18:4 (i)	Implementation of 7th Pay Commission Recommendations to Teaching and Non Teaching employees.	Action Completed
FC:14:18:4 (ii)	To consider the issue of medical reimbursement in light of CAG Audit Para.	Action Completed. Reply of the UGC is awaited.
FC:14:18:4 (iii)	Liability of Pensioners retired before 15.01.2009	Action Completed. Reply of the UGC is awaited.
FC:14:18:4 (iv)	Issue of fixation of pension of the pensioners retired before 01.01.1996	Action Completed. Reply of the UGC is awaited.

FC:14:18:4 (v)	Proposal for approval of Audit Fee payable to the Director, Local Fund Audit, Government of Madhya Pradesh, Bhopal.	Action Completed. Reply of the UGC and MHRD is awaited and separately incorporated with the Agenda Item for further discussion.
FC:14:18:5	*ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR*	

Resolution:

The Committee noted the information and action taken by the University on 14th meeting of the Finance Committee and express satisfaction on it.

FC:15:18:2(ii): Status of Recurring, Capital Assets Grant and XII Plan up to 31st March, 2018:

The status of Recurring and Capital Assets Grant for F.Y. 2017-18 and XII Plan Grant status as on 31st March 2018 are as under:

Recurring Grant (36)

(Rs.in Lakhs)

			Amount (Rs.)
1.Opening Balance as on 1.4.2017(Salary Opening Balance- 203.90+638.86=**842.76**			**842.76**
2 (i). (+) Grant paid during the year 2017-18			9086.24
Total- (1+2)			**9929.00**
3.Internal Receipts (2017-18)			00.00
Grand Total -(1+2+3)			**9929.00**
Less Expenditure incurred during (2017-18) 1st April 2017 to 31st March,2018			**8951.40**
	Allocation (In lakhs)	**Grant Receipt (In lakhs)**	**Expenditure (In lakhs)**
Grant in aid -Salary (Teaching)	3200.00	9086.24	2852.82
7th CPC for Faculty Salary	608.00		608.00
Grant in aid -Salary (Non-Teaching)	4200.00		3880.27
7th CPC for Non-Faculty Salary	651.00		651.00
Recurring -Other components-Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement.	1270.00		959.31
Total :-	**9929.00**	**9086.24**	**8951.40**
Balance available as on 31-03-2018.			**977.60**

Recurring Grant (31)

(Rs.in Lakhs)

Heads				Amount
1.Opening Balance as on 1.4.2017(Non- Plan 3.11+58.23=61.34				**61.34**
2 (i).	(+) Grant paid during the year 2017-18			3738.66
	Total- (1+2)			**3800.00**
3.Internal Receipts (2017-18)				1707.96
Grand Total -(1+2+3)				**5507.96**
Less Expenditure incurred during (2017-18) 1st April 2017 to 31st March,2018				**5355.32**
		Allocation (In lakhs)	**Grant Receipt (In lakhs)**	**Expenditure (In lakhs)**
Recurring -Pension for the year 2017-18 including Pensionary benefits namely Contribution to Pension fund and New Pension Scheme		2400.00	3738.66	2354.96
Recurring-Non-Salary (against UGC allocation)		1100.00		2774.25
Non-NET Fellowship in the year 2017-18		300.00		226.11
Total :-		**3800.00**	**3738.66**	**5355.32**
Balance available as on 31-03-2018.				**152.64**

Capital Assets Grant (35)

(Rs.in Lakhs)

S. No.	Name of the Item	Allocation of Grant for the year 2017-18	Release of Grant for the year 2017-18	Expenditure against the allocation for the year 2017-18
1	For completion of ongoing building projects started during XII Plan	5081.23	3000.00	183.41 (OBC Girl's Hostel)
2	For New Building Projects			**0.00**
i)	Lecture Hall Complex for Humanities and Social Sciences Departments (G+2)	1900.00	500.00	**627.00**
ii)	New Building for Urdu, Yoga and Adult Education (G+2)	1200.00	500.00	**396.00**
3	Campus Development	200.00	200.00	65.78
4	Books & Journals	100.00	100.00	98.59
5	Equipment	200.00	200.00	200.00
7	Repairing and Maintenance	2000.00	2000.00	0.00
	Total	**10681.23**	**6500.00**	**1570.78**

XII Plan Grant

(Rs.in Lakhs)

S. No.	Particulars	Total Grant Received	Net Balance
1	Grant Received	16118.0	-
	Interest Earned	901.73	-
	Total Fund Available	**17019.73**	-
	Less: Expenditure upto 31.03.2018	16148.89	-
	Balance	**870.84**	-
	Balance Adjusted with Grant for 2017-18 (58.23+638.86=697.09)	**697.09**	
	Net Balance		**173.75**
2	Additional Grant (for Buildings of XI Plan)	1941.44	-
	Less: Expenditure upto 31.03.2018	1865.10	-
	Net Balance		**76.34**
3	Additional Grant (for Hotspot/Wifi Campus)	650.10	-
	Less: Expenditure upto 31.03.2018	328.60	-
	Net Balance		**321.50**
	Grand Total of Net Balance		**571.59**

Resolution :

The Committee noted the information and status of utilization of fund and express satisfaction on it.

FC:15:18:2(iii): Budget Estimate for F.Y. 2018-2019:

The University submitted its budget estimate in the prescribed format to the UGC. The total budget for F.Y. 2018-19 under the Budget Heads 31 and 36 (including 7th CPC liability) is Rs.18157.00 Lakhs. The budget under Capital Assets Head (35) of Rs.18484.33 Lakhs has also been submitted to the UGC.

Resolution:

The Committee noted the information and recommended for further consideration to UGC subject to the availability of the funds.

FC:15:18:2 (iv): Approval of the Funds for opening new Kendriya Vidyalaya in the University Campus:

The University received approval of salary and recurring expenditure for new Kendriya Vidyalaya to be established in the University from Academic Session-2018-19.

Resolution :

The Committee noted the information and advised that a detailed head-wise proposal be sent to the UGC with total estimated expenditure for establishing the Kendriya Vidyalaya in the University Campus.

FC:15:18:2 (v): Investment in IDBI Bank at higher interest rate:

Rs.37.88 Crores was invested in Central Bank of India but the amount automatically got re-invested after maturity of Fixed Deposits at a lower interest rate of 5.25 and 6.6 percent per annum. A committee was constituted by the University to examine and assess the possibility of investment at a higher interest rate.

IDBI Bank offered highest rate i.e. 7.21 percent per annum and therefore Rs.40 Crore was transferred from Central Bank of India to IDBI bank Sagar.

Resolution :

The Committee noted the information regarding the investment made by the University at higher rate of interest.

FC: 15:18:2(vi): Reply of the Inspection Report of CAG

The CAG, Gwalior Branch conducted the Audit for the period from 04/2015 to 10/2017. The Inspection Report for the said period was communicated to the University vide letter No. CEA/AMG-II/D-480 dated 21/02/2018. The University replied para-wise on the inspection report with relevant documents. The details of reply and documents are attached with the annexure.

Resolution :

The Finance Committee deliberated on the issue at length and resolved that a Standing Audit Committee be constituted under the Chairmanship of the Vice –Chancellor. The Finance Officer, Registrar, Internal Audit Officer and the Head/ Dean/ Director/ Officer in-charge of the concerned department will be the members of the said Committee. Ii was also advised that the Committee should meet every month and review the progress on replay the audit observations to avoid delay in reply, efforts to drop the Audit-Para and also fix the responsibility in case of non compliance and delays in settlement of the observations.

FC:15:18:3: **ITEMS FOR RATIFICATION :**

FC: 15:18:3(i): Budget Estimate under Non-salary Recurring Heads.

The University allocated the annual budget under different heads to meet out different needs of teaching departments, academic and administrative units under non-salary head. The total estimated budget under different heads for the F.Y. 2017-18 is Rs.2100.00 Lakh. The details of the budget heads and allocation are annexed.

Resolution :

The committee discussed the agenda item and resolved to approve it is subject to the availability of funds. It was also advised that the internal distribution and revision of budget can be decided by University administration in future.

FC:15:18:3 (ii): Convocation Expenditure of the University:

The Convocation of the University was held on 28th April, 2018 after ~42 years. Hon'ble President of India was the Chief Guest and delivered Convocation Address. Hon'ble Governor of M.P.; Hon'ble Chief Minister of M.P.; Hon'ble Minister of State, Human Resource Development and Hon'ble Minister of State, Women and Child Welfare, GoI graced the occasion as the Guests of Honour.

The convocation was organized after getting approval from the Hon'ble President of India on 14th April, 2018. Due to short period of time, it was not possible to get approval of the budget for Convocation from the Finance Committee and therefore, it was resolved that the actual expenditure incurred on this long due event will be reported to the next meeting of the Finance Committee for ratification. The total expenditure on various items on the convocation was Rs. 74.32 Lakh.

Resolution :

The Finance Committee considered the agenda item and, in-principle, recommended the expenditure of approximately Rs. 95.00 lakh, subject to the condition that the detailed item-wise expenditure along with the essentiality, desirability and reasonableness of each item of expenditure was certified by the University. The item-wise expenditure of convocation may be included in the BE 2018-19 and send to UGC/MHRD.

FC:15:18:4: **ITEMS FOR CONSIDERATION:**

FC: 15:18:4 (i): Submission of Annual Accounts for F.Y. 2017-18

Annual Accounts for F.Y. 2017-18, prepared by Department of Finance & Accounts are submitted for approval of the Finance Committee for placing it before the Executive Council of the University for approval and also to submit it to the CAG for conducting the audit for the said period. The salient features of the Annual Accounts are as under:

1. The Internal Receipts of the University is Rs. 1707.96 Lakh.
2. Grant received during the year 2017-18 are as under:

Budget Head (31) Recurring	-	Rs. 3738.66 Lakh
Budget Head (36) – Salary	-	Rs. 9086.24 Lakh
Budget Head (35) – Capital Asset	-	Rs. 6500.00 Lakh

3. The grant including Internal Receipts utilized during the year are as under:

Budget Head (31) Recurring	-	Rs. 5355.32 Lakh (98.32%)
Budget Head (36) – Salary	-	Rs. 8951.40 Lakh (98.52%)
Budget Head (35) – Capital Asset	-	Rs. 1570.78 Lakh (24.16%)

Note :

i. Rs. 2000.00 Lakh grant under Capital Asset head (Repair & Maintenance) approved and received at the end of the Financial Year and to be utilized upto F.Y. 2018-19.

ii. Rs. 3000.00 Lakh grant sanctioned and released for incomplete building projects remains un-utilized due to non-approval from FC regarding the decision of the University to change the executive agency due to some unavoidable circumstances.

4. XII Plan grant utilized upto September 2017 as per the extension received from the UGC.
5. Assets acquired and completed during the year 2017-18 is Rs. 8924.35 Lakh. Total 11 construction works completed during the year out of which 06 are buildings.
6. During the year Rs.944.69 Lakh grant received under Sponsored Projects and 81.76 % grant (Rs.772.35 Lakh) were utilized.
7. Under Fellowships and Scholarships head, the University received Rs.86.54 Lakh grant and 100% grant were utilized under this head.
8. The University also received Rs.27.82 Lakh under GIAN Scheme of MHRD.

9. The University prepared different schedules as per the new system of grant under 31, 35 and 36 heads.
10. Rs. 960.55 Lakh interest was earned on investment during the year.

Resolution :

The Committee discussed the agenda item at length and approved the Annual Accounts for the Financial Year- 2017-18 to place it before Executive Council for approval and thereafter also to submit to C& AG for conducting the audit.

FC:15:18:4 (ii): Audit Fee Payable to the Director, Local Fund Audit, Govt. of Madhya Pradesh:

The University has received a reminder for payment of Rs. 1,65,43,099/- as Audit Fee Payable to the Director, Local Fund Audit, Govt. of Madhya Pradesh on 28.04.2018. The issue of approval of Audit Fee Payable to the Director, Local Fund Audit, Govt. of Madhya Pradesh was discussed in the 14th Meeting of Finance Committee and it was resolved that this statutory liability on account of Audit Fee should be made after the approval of MHRD/UGC. In compliance to the above resolution, a letter was sent to the UGC and MHRD on 06th February, 2018. The approval of the payment is still awaited. The University communicated the decision of the Finance Committee to Local Fund Audit, Bhopal along with the communication of the University with MHRD and UGC in this regard.

Resolution :

The Committee discussed the matter and resolved that this be pursued with the UGC and MHRD for obtaining approval as onetime grant for payment of the said liability.

FC:15:18:4(iii): Adoption of recommendations of 7th CPC regarding Children Education Allowance:

Ministry of Personnel, Public Grievance and Pensions, Department of Personnel and Training, Government of India issued OM dated 16th August 2017 regarding Children Education Allowance in 7th CPC. The University is proposing to adopt this OM.

Resolution :

After discussion, it was resolved to withdraw this agenda item.

FC:15:18:4 (iv): Change in signing authority on cheques :

At present, all the cheques are signed by I/c Finance Officer and J.R. (Finance & Accounts). As the permanent Registrar has joined in the University on 08.03.2018, the University is proposing the change in existing signing authority on cheques for better financial control. The proposal is as under:

1. Cheques upto 10 Lakh – Finance Officer or JR/AR (Finance & Accounts)
2. Cheques above 10 Lakh–Registrar, Finance Officer and JR/AR (Finance & Accounts)

Resolution :

The Committee authorized the Vice- Chancellor to take appropriate decision in the matter.

FC:15:18:4 (v): Matter regarding the balance work of Sophisticated Instruments and Nanotechnology Centre Building.

The issue of incomplete building projects of XI Plan was placed before 15th Meeting of Building Committee and the resolution of the BC to award the construction work of remaining part of two buildings i.e. Sophisticated Instruments Centre (SIC) and Nano-technology Centre and Balance Work of Boy's Hostel to the CPWD after examining the performance of HSCL, the agency which executed the works under XI Plan Grant.

The matter was placed in 13th Finance Committee Meeting under Agenda Item No. FC:13:17:4(i) point no. 8 and 9. The FC resolved to constitute a committee with at least two external members for resolving the issue and to suggest measures for completion of projects within stipulated time. The terms of reference of the committee shall be:

1. Assessment of current status and quality of the projects.
2. Suggest possible remedial measures for completion of the work keeping in view the legal aspects.

Accordingly, the following committee was constituted and same terms and conditions were assigned to it:

1. Shri Rajeev Garg, Superintendent Engineer, IIT Kanpur
2. Prof. Sanjeev Singh, School of Planning and Architecture, Bhopal
3. Prof. R. K. Trivedi, Dr. Harisingh Gour Vishwavidyalaya, Sagar
4. Shri J.K. Saxena, Executive Engineer, Dr. Harisingh Gour Vishwavidyalaya, Sagar

5. Shri V.K. Mishra, Assistant Engineer, Dr. Harisingh Gour Vishwavidyalaya, Sagar
6. Shri S. K. Viswas, Joint Registrar, Dr. Harisingh Gour Vishwavidyalaya, Sagar

The aforesaid committee visited the sites on 22.12.2017. The committee, interalia, while concurring with the recommendation of the Building Committee, recommended that CPWD may be approached for the remaining works of the aforesaid incomplete building projects.

The report of the committee constituted by the University was placed in 15th Building Committee held on 13th February, 2018 under Agenda Item No. 15.6 and the BC resolved to award the incomplete two building projects to CPWD through new MoU signed on 21.11.2017.

This resolution of 15th BC was placed in 14th FC Meeting held on 16.2. 2018. However, there was no unanimity in the resolution of the FC. This issue is also elaborated under the agenda on Confirmation of Minutes. Since the representative of the Joint Secretary, Finance & Accounts, Integrated Finance Division of MHRD was not in agreement with recommendation of the Building Committee and Committee constituted by the University, finally, the following resolution was taken on this matter:

"A Self Contained Proposal may be prepared and placed before the next FC for ratification and obtaining more clarity in the matter on further course of action."

It is pertinent to mention here that due to non approval of resolution of the BC and recommendation of the Committee constituted by the University, the grant sanctioned by the UGC for these incomplete building projects i.e. Rs.3000.00 Lakhs remains unutilized.

A Self Contained Proposal on this matter will be placed before the FC for further direction and approval.

Resolution :

Finance Committee considered the agenda item. The Comments received from IFD with the approval of JS & FA, MHRD vide letter no. 9-3/2016-IFD dated 16TH May, 2018 were considered, taken on record and also discussed in detail. While Finance Committee agrees with the observations of JS & FA, MHRD; on balance, it came to the conclusion that entrusting the proposal to PMU for review and report may lead to avoidable delay and this may not be in the interest of the University, particularly in view of the fact that a Committee had already been constituted with similar terms of

reference and the report of the Committee has already been received. Therefore, Finance Committee is of the opinion that the Committee constituted by the Vishwavidyalaya is fairly broad based with representatives of IIT, Kanpur and SPA, Bhopal and will suffice for the purpose. Accordingly, Finance Committee considered the report of the Committee and after due deliberations endorsed the recommendations contained in the report, subject to compliance of the related provisions of GFR, 2017 and CVC Guidelines on the subject. A copy of the comments received from JS & FA, MHRD is annexed.

FC:15:18:4 (vi): Notice from Regional EPF Commissioner, Sagar (MP).

The services of 38 employees were taken in the University under different categories such as Daily Wagers, Muster Roll, Minimum Scale, Collector Rate etc. 16 out of 38 such employees are working in the University from more than 20 years. EPF of these employees was not deducted due to several reasons. The Employee's Provident Fund Organization issued a notice to the University for depositing Rs.6066822/- as per the calculation submitted by the EPFO regarding these employees.

Resolution :

The Committee discussed on the agenda item and resolved to submit a detailed Statement of Case to UGC for approval of the said liability as one time grant to pay the liability.

FC:15:18:4(vii): Benefit of 7th CPC /HRA/ Annual Increment to Daily Wage/ Muster/ Minimum Scale Employees.

Total 263 employees of the above mentioned categories were working in the University on 01.01.2006 and the benefit of 6th CPC was granted to them. At present total 257 employees of these categories are working in the University. To grant the benefit of 7th CPC to these employees the University constituted a committee and the committee submits its report on 02.05.2018. The report of the committee is placed for consideration.

Resolution :

The matter may be referred to UGC/MHRD.

Minutes of Supplementary Agenda

FC:S:15:18:1 : **Minutes of 16TH Building Committee meeting held on 6th June,2018**

The 16TH Building Committee meeting held on 6th June, 2018 at Dr. Harisingh Gour Vishwavidyalaya, Sagar and various item for information, ratification and consideration was discussed in the meeting and the committee resolved and approved the issues mentioned in different agenda items. (Minutes of the 16th BC are attached). The agenda items which have financial implications, are separately presented with the supplementary agenda no FC:S:15:18:2 to FC:S:15:18:7.

Resolution :

The Finance Committee noted the information and considered to approve the minutes of the BC subject to availability of funds and recommendations of the Standing Committee. The resolution of 16th BC vide Agenda item Nos. FC:S:15:18:2 to FC:S:15:18:7 **having financial implications were separately discussed and resolved.**

FC:S:15:18:2: **Matter regarding the Estimates of Horticulture work around the newly constructed buildings for Rs 42.15 lakhs.**

As per the requirement of the University, CPWD has submitted an estimate of Rs 42.15 lakhs for the Horticulture work around the newly constructed buildings by CPWD and placed at **Annexure-V.** University has communicated the approval with some modifications in the scope of works within the same estimated amount of Rs 44.15 lakhs. No additional funds will be required for this proposed work and executed from the savings in the earlier sanction for various works given under MOU 23.10.2013.

Resolution :

The Finance committee considered the agenda and recommended that the work may be executed subject to the availability of funds. This agenda was already recommended by the Building Committee.

FC:S:15:18:3: **Matter regarding the Provision of furniture for new buildings constructed by CPWD.**

The matter was discussed at length in the 13th meeting of Building Committee that CPWD may provide the furniture for the ongoing buildings. Accordingly, necessary requisition was sent by the University, however after a considerable time CPWD regretted to execute the work. Therefore, it was resolved in the 14th BC that to ensure the building utility, University may proceed further for the procurement of furniture mostly through GeM.

The competent authority has constituted a Committee to finalise the requirement /scope as well as quantity of furniture for the above mentioned Buildings. Therefore as per the recommendations of the Committee and to make the Building functional ,tender for Supply, Installation and Maintenence (with 3-years warrenty) of customized furniture has been floated under a two bid system. The estimated cost of the furniture work is Rs 193.00 Lakhs.

Resolution :

The Finance Committee considered on the agenda item and recommended to take up the matter in accordance with the GRF, 2017 and Guidelines of CVC subject to availability of funds. This agenda was already recommended by the Building Committee.

FC:S:15:18:4: **Matter regarding proposed works to be carried out during FY 2018-19.**

Proposal of various works which may be taken up/executed during the financial year 2018-19 are as under:

S. No.	Name of Work	Cost (In Lakhs)
1	Parking shed near administrative block	18.00
2	Parking shed in various departments 05 numbers@6.0 lakhs each	30.00
3	Railing at Ghat road	10.00
4	Maintenance of Millennium park	10.00
5	MOM for Maintenance of residential quarters 02 areas @ 20 lakh each and 01 area @ 15 lakh	55.00
6	MOM for Maintenance of hostels buildings 02 areas @ 15 lakh	30.00
7	MOM for Maintenance of various departments 02 areas @ 25 lakhs each	50.00

8	MOM for Aluminum works as per the requirement	10.00
9	MOM for Electrical work 05 areas @ 8 lakhs each	40.00
10	AMC for water cooler and AC	5.00
11	AMC for UPS and DG set	5.00
12	Provision of AC as per the requirements	5.00
13	Supply of maintenance material for water and electricity	10.00
14	Sprinkling system/arrangements for the stadium ground	15.00
15	Water proofing of residential quarters	30.00
16	Horticulture works around the departments	40.00
17	Signage work of University premises	20.00
18	Various civil work near science canteen (for running works)	20.00
20	Replacement of water supply lines at 02 locations/stretches @15lakh each	30.00
21	Water retaining structure	40.00
22	Other miscellaneous expenditure for various meetings and contingent works	15.00
23	Toilets block adjacent to stage building	20.00
Total		**508.00**

It is proposed that the works mentioned at S. No. 16, 17, and 21 will be executed by CPWD and other works may be executed by IWD. The matter was discussed at length and Committee accord in principle approval to all the proposals and resolve that proposed works may be executed as per the availability of funds.

Resolution :

The minutes of the Building Committee relating to building projects whether costing is more than Rs. 75.00 lakhs or less, it needs the approval of Finance Committee. Therefore, this item may be placed before in the next FC meeting.

FC:S:15:18:5: **Matter regarding the Estimates for the Repair and Maintenance of the Hostels & Old Academic Buildings.**

UGC has conveyed the approval of Rs 20.00 Cr. to Dr. Harisingh Gour Vishwavidhyalaya as a onetime additional grant under Grant-in-aid Capital Assets for the year 2017-2018 for the Repair and Maintenance of the Hostels &Old Academic Buildings. The detailed estimates for the proposed works are prepared by CPWD.

The matter was discussed at length and it is resolved by the Committee that consolidated estimates for Civil and Electrical works mentioned below, are approved and may be put up in the Standing Committee alonghwith abstract of cost and rate conformity certificate of each building proposed to undergo special repair & renovation.

S. No	Year of Construction	Name of Department/Hostel	Estimated Cost of Civil and Electrical Work as prepared by CPWD
1	1956	Special repair and Maintenance of Tagore Boys Hostel – I	**85585046.00**
2	1956	Special repair and Maintenance of Vivekananda boys Hostel - II	
3	1956	Special repair and Maintenance of Boys Hostel	
4	1995	Special repair and Maintenance of Nivedita Girls Hostel -II	**14416528.00**
5	1997	Special repair and Maintenance of Labs of chemistry Department	**7458798.00**
6	1988	Special repair and Maintenance of EMMRC Building	**14058480.00**
7	1980	Replacement of water pipe Line from girls hostel overhead tank to the residential colony in the University campus	**4100000.00**
8	1956	Special repair and Maintenance of Geology Department	**7089485.00**
9	1982	Special repair and Maintenance of Criminology Department	**1303100.00**
10	1956	Special repair and Maintenance of Botany Department	**12056023.00**
11	1956	Special repair and Maintenance of Social Science block	**52508942.00**
12	1957	Special Repair and maintenance of Commerce Department	
13	1956	Special repair and Maintenance of Language block	
14	1956	Special repair and Maintenance of Mathematics Department	**10237237.00**
15	1958	Special repair and Maintenance of Physics Department	**9503868.00**
		Total :-	**218317507.00**

Resolution :

Project- wise Abstract of Cost and Rate Conformity Certificate was tabled by the Chairman. The Finance Committee considered the agenda item and recommended to execute the work subject to the conditions that the proposed work should be fully funded and approved by Standing Committee of the UGC. This agenda was already recommended by the Building Committee.

FC:S:15:18:6: Matter regarding the balance work of Sophisticated Instruments and Nanotechnology Centre Building & remaining work of boys hostel (for remaining 3 blocks).

The matter was discussed at length in the 15 meeting of building Committee alongwith the HSCL letter No:HSCL/WZ/Mumbai/2018-405 dated 10.01.2018 regarding handing over of Sophisticated Instrumentation and Nanotechnology Centre building & remaining work of boys hostel (for remaining 3 blocks). Representatives of HSCL (Mr. C. Mani and Mr. Ashok Kumar) gave a presentation before the Committee covering the status of awarded works as well as progress of on going works and the status of fund released and demand by the HSCL. After a detailed discussion, considering the various facts it is resolved by the Committee that keeping a serious view on the past progress of HSCL in the execution of assigned works as well as UGC letter no. F.15-1/2017 (CU) dated 07 Feb 2018 conveying the approval of building projects by Standing Committee of UGC which clearly mentioned that GFR, 2017 as well as instruction of GFR 130 to 141 pertaining to execution of works, must be ensured in the execution of works, further works cannot be given to HSCL.

Therefore, it was resolved by the committee that the request of HSCL to award the work of Sophisticated Instrumentation and Nanotechnology Centre and remaining work of boys hostel (for remaining 3 blocks) cannot be considered and therefore HSCL should handover these Building within 2 weeks of times along with all the documents as desired by the University so that this work may be awarded to CPWD through new MOU signed on 21. 11.2017.

Accordingly as resolved by the Building Committee, these Works are to be awarded to CPWD under a new MOU dated 21.11.2017. However as per the resolution of subsequent Finance Committee meeting, it is resolved that the said matter will be placed again in the next meeting of the Finance Committee alogwith a Self Contained Proposal for perusal, consideration and further direction. Therefore a **Self Contained Statement of Case** for there two buildings has been prepared covering all the facts. The BC examined the self contained note and resolved that as per as the resolution of Finance Committee, this may be placed in the next meeting of FC

Resolution :

This agenda item was already resolved vide agenda item no. FC:15:18 (v).

FC:S:15:18:7: To consider the Revised Estimate of Rs 666.00 lakhs for the construction of OBC Girls Hostel (96 Seater).

Ministry of Social Justice and Empowerment, Department of Social Justice and Empowerment, Government of India, has approved a Proposal under the scheme for Release of Central Assistance to the Dr Harisingh Gour Vishwavidyalaya, Sagar (MP) under the Centrally Sponsored Scheme of construction of Hostel for OBC Girls. The total cost of the project for 96 seated /inmates are Rs 555.80 lakhs. Under the scheme an amount of Rs 259.20 has been sanctioned by the Ministry and remaining amount ie. Rs 296.00 lakhs will be met out from the amount sanctioned by the UGC.

As per the resolution of Building Committee the work has been awarded to CPWD vide MOU dated 21.11.2017 and conceptual drawings are approved by the University and communicated to CPWD. Now CPWD has submitted a revised estimate of Rs. 666.00Lakhs along with the justification for the enhancement in the cost of work. A copy of the letter submitted by CPWD alongwith the estimate is placed with annexure.

It is also mentioned that Ministry of Social Justice and Empowerment has sanctioned the amount of Rs. 259.20 Lakhs. Therefore balance amount of Rs. 110.20lakhs (due to the revision in the cost of work) is to be paid by the University. A number of Trees are existing over the proposed location for this work. Therefore transplantation of earmarked trees and cutting of the remaining trees are being taken up with CPWD and forest department.

Resolution :

The committee considered the agenda and recommended to take up the work with the condition that the excess expenditure is be met from the internal recourses of the University. This agenda was already recommended by the Building Committee.

FC:S:15:18:8: Committee for fixing the responsibility as regard audit para.

For fixing the responsibility as regard the C&AG para no. 13.1 of report 12/2017 relating to Financial Management & Infrastructure Development, a committee is to be constituted so that the action may be taken against the responsible person for violation the GFR provisions.

Resolution :

The committee deliberated on the issue and authorized the Vice-Chancellor to constitute the committee for the said purpose.

FC:S:15:18:9: The issue of ex-post-facto approval of the Ministry of the Finance in respect of purchase of Motor Vehicles worth Rs. 69.72 lakh.

There is an audit para that the Vishwavidyalaya purchased 06 vehicles worth Rs. 69.72 lakh during the years 2011-13 despite a ban on purchase of vehicles including against condemned vehicles. The vishwavidyalaya replied (August 2016) that in the year 2011-12 University was in transition phase after up gradation as a Central University and the primary objective was to proceed for developmental activities in a faster way. Vehicles were purchased after adopting due procedures. However, the reply of the Vishwavidyalaya was not accepted and audit para was sent to the Ministry of HRD and comments of the Ministry are that though the Government instructed in 2011 not to purchase vehicles as an economy measure, the then administration decided to purchase vehicles during 2011-13 for smooth running of the examination and other administrative works. The Vishwavidyalaya has now taken up the matter with the Ministry for seeking ex-post facto approval of the Ministry of Finance. The audit vetted comments is that the Ministry may please obtain ex-post facto approval of the Ministry of Finance. The Vishwavidyalaya vide its letter dated 23.01.2018 detailing therein the purchase of the aforesaid six vehicles requested the Ministry of the HRD for taking up the matter with the Ministry of Finance for granting ex-post facto approval on the said purchase. In response thereof, the Ministry of HRD vide its e-mail dated 19.04.2018 asked the Vishwavidyalaya to send a detailed proposal stating therein the amount of the purchased vehicles and the authorities who approved the said purchases. **It is pertinent to mention here that these vehicles were purchased from Internal Resource (Examination Fee Receipt) of the Vishwavidyalaya**. In this context, a detailed proposal stating therein the amount of the purchased vehicles and the authorities who approved the said purchase are as follows:-

S. No.	Name of the Purchased Vehicle	Amount of the Purchased Vehicle	Financial year in which the Vehicle was Purchased	Approving Authority
1.	Tractor	4,92,147-00	2011-12	The then Vice-Chancellor Prof. N.S. Gajbhiye
2.	Tractor	4,03,679-00	2011-12	-Do-

3.	Toofan	7,12,000-00	2011-12	-Do-
4.	Innova	13,81,986-00	2011-12	-Do-
5.	Ambulance	3,94,178-00	2012-13	The then Acting Vice-Chancellor Prof. R.S. Kasana (since deceaed)
6.	Fortuner	26,10,738-00	2012-13	The then Vice-Chancellor Prof. N.S. Gajbhiye
	Accessories	6,60,000-00 3,17,739-00	2012-13	-Do-
	Total	69,72,467-00		

No prior approval was obtained from Finance Committee and Executive Council for purchase of the said vehicle. However, the expenses incurred on the purchase of the said vehicles were included in the Annual Accounts of F.Y. 2011-12 and 2012-13, which were approved by the Finance Committee and Executive Council of the Vishwavidyalaya.

The aforesaid proposal is placed before the Finance Committee for consideration and approval for onward transmission to the Ministry of Finance through the MHRD for ex-post facto approval on the purchase of the aforesaid vehicles.

Resolution :

The Finance Committee considered the agenda and recommended that a Self Contained Proposal be sent to the MHRD and UGC for resolving the issue.

FC:S:15:18:10: Counting of past services of Prof. G.S. Tiwari.

The University considered the request of Dr. G.S. Tiwari, Professor in the Dept. of Law to count his past services rendered by him for the period from 13.10.1998 to 15.07.2013, as Professor in Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur (U.P.) in continuation of his present employment and previous employment w.e.f. 27.09.1983 to 12.10.1998 in Dr. Harisingh Gour Vishwavidyalaya, Sagar, for pensionary benefits.

The matter was put up for consideration of the Executive Council in its 22nd Meeting vide item No. EC-XXII-(IV)-(xviii) and the Executive Council deliberated at length and resolved to authorize the Vice-Chancellor to seek legal opinion in the matter and if satisfied the Vice-Chancellor may issue order for counting of past services of Prof. G.S. Tewari in continuation of his employment in this Vishwavidyalaya for pensionary benefits and action taken be reported to the Executive council for ratification. In pursuance of the aforesaid resolution of the

Executive Council, the Vice-Chancellor constituted a Committee consisting of the following:-

1. Shri R.C. Bhatt, Deputy Director, Internal Audit, UGC, New Delhi
2. Mr. K.K. Pandey, Former Deputy Director, Internal Audit, Ministry of Finance, GOI, New Delhi.

The committee examined the case in light of the Office Memorandum No.28/30/200-P&PW(B) dated 28-10-2009 of Ministry of Personnel, Public Grievances and Pension, Department of Pension and Pensioners Welfare, Govt. of India, and also the UGC letter No.F.19-5/2003 (CU) dated 2 Aug. 2012, enclosing therewith a copy of the letter No.F.19-20/2005 dated 22nd February, 2006 of Government of India, Ministry of Human Resource Development, on counting of past services for pensionary benefits. The relevant provisions on the issue of counting of the past services are here-in quoted below:

i. Those employees who were already in service on or before 31.12.2003 and who were governed by the old GPF-cum-Pension Scheme will continue to be governed by the same set of rules;

ii. The procedure for counting of past service on mobility of employees from Central Government/Autonomous Bodies to other Autonomous Bodies and vice versa will be regulated in accordance with the DPAR's O.M. No.28/10/84-PU dated 29.08.84 as amended from time to time. The service rendered in a Public Sector Undertaking and or in a Private Institution will not be counted for the purpose of pension;

iii. The discharge of pro-rata pensionary liability in the event of such transfer will be met by the previous employer. Contribution towards the pensionary liability by the concerned individual in lieu of the liability to be discharged by the previous employer is not permissible and is not to be accepted in any case whatsoever.

It is pertinent to mention here that **Dr. G.S. Tewari was in old GPF-cum-Pension Scheme from 27.09.1983 to 12.10.1998 in this Vishwavidyalaya and also from 13.10.1998 to 15.07.2013 in Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur.**

The previous employer i.e. Dean Dayal Upadhyaya Gorakhpur University, Gorakhpur has discharged their liability towards his pro-rata retirement

benefits by paying the following amount to Dr. Harisingh Gour Vishwavidyalaya:

A. Capitalized value of pension Rs.25,85,445.00 (Rupees Twenty Five Lakh Eighty Five Thousand Four Hundred and Forty Five) only.

B. Retirement Gratuity Rs.9,55,021.00 (Rupees Nine Lakh Fifty Five Thousand and Twenty One) only.

Total Amount: Rs. **35,40,466.00 (Rupees Thirty Five Lakh Forty Thousand Four Hundred and Sixty Six)** only.

The above amount has already been remitted in the account of Dr. Harisingh Gour Vishwavidyalaya.

The Committee, as stated above, after examining the issue on the basis of the aforesaid facts & rule-position, recommended that the services rendered by Prof. G.S. Tewari, Dept. of Law, for the period from 13.10.1998 to 15.07.2013 in Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur, may be counted in this Vishwavidyalaya for pensionary benefits in continuation of his present employment and services already rendered by him from 27.09.1983 to 12.10.1998 in this Vishwavidyalaya.

The matter is placed before FC for consideration.

Resolution :

The Finance Committee discussed on the matter and resolved that the matter should be decided as per the regulations and extant rules.

FC:15:18:5: *ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR*

No Agenda

5/7/18

I/c Finance Officer &
Secretary, Finance Committee