

**DOCTOR HARISINGH GOUR VISHWAVIDYALAYA,
SAGAR, M.P.
(A CENTRAL UNIVERSITY)**



**MINUTES
OF
16th MEETING OF FINANCE COMMITTEE**

Date: 21-06-2019

(Friday)

Time: 11: 00 AM onwards

Venue: Association of Indian Universities (AIU), New Delhi

[Signature]

The following were present in the Meeting:

S. No.	Name and Designation	Role
1	Prof. R.P. Tiwari, Vice-Chancellor, DHSGVV	Chairperson
2	Shri Surat Singh (Representative of Joint Secretary (CU&L), MHRD, GOI (Visitor's Nominee))	Member
3	Sh A. Jena, Finance Officer, IGNTU, Amarkantak (EC Nominee)	Member
4	Sh Shreenibas Chand Prusty, Registrar, Indian Law Institute, New Delhi (EC Nominee)	Member
5	Sh V Talareja, Section Officer (Representative of Joint Secretary, UGC (Visitor's Nominee))	Member
8	Sh Rakesh Mohan Joshi, Registrar, DHSGVV	Special Invitee
9	Dr Satya Prakash Upadhyaya, I/c Finance Officer, GOVT DHSGVV	Ex-Officio Secretary

Prof. R.K Trivedi, Professor, Applied Geology, DHSGVV, Sagar who could not attend the meeting due to some exigency was granted leave of absence.

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FC:16:19:22	Any other Matter with the Permission of Chair.	25	

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Remarks of the Chairman of the Finance Committee:

Chairman welcomed all the esteemed members of the Finance Committee in its 16th meeting and expressed sincere thanks to all the members for their presence in the meeting.

FC:16:19:1: Confirmation of Minutes of 15th Meeting of the Finance Committee held on 15th June, 2018 at IIPA Guest House, New Delhi.

The Draft Minutes of the 15th Meeting of the Finance Committee were circulated to all the members on 19th June 2018 through E-mail. Shri A. Jena, Finance Officer, IGNTU vide Email dated 21st June 2018, Deputy Secretary, Finance, Department of Higher Education, Ministry of Human Resource Development vide Email dated 23rd June 2018 and Joint Secretary, University Grants Commission, New Delhi vide letter no F.No.67-8/2014(CU) dated 04th July 2018 (letter sent by Under Secretary) suggested some amendments in the draft minutes.

As per the amendments suggested by the Hon'ble members of the Committee, the University incorporated all the amendments and the final Minutes were circulated to all the members vide letter no. Fin & AC/15thFC/2018/640 dated 05-07-2018 through Email and Speed Post. No further comments were received.

Copy of Minutes and communication received are available at **Annexure-1, Page No. 26**

Minutes of the 15th Finance Committee are placed for Consideration of the Committee.

Resolution:

The Finance Committee discussed the captioned agenda and resolved to confirm the minutes.



FC:16:19:2: ACTION TAKEN REPORT on the resolution of the 15th meeting of the Finance Committee held on 15th June 2018 at IIPA Guest House, New Delhi :

ITEM No.	DESCRIPTION	Action Taken
FC:15:18:1	Confirmation of Minutes of 14 th Meeting of the Finance Committee	No action required.
FC:15:18:2	ITEMS FOR INFORMATION:	
FC:15:18:2 (i)	Action Taken Report on the resolutions of the 14 th Meeting of the Finance Committee	No Action Required
FC:15:18:2 (ii)	Status of Recurring and Capital Asset Grants and XII Plan up to 31 st March, 2018.	No action required.
FC:15:18:2(iii)	Budget Estimate for FY 2018-2019	No action required.
FC:15:18:2(iv)	Approval of the Funds for opening New Kendriya Vidyalaya in the University Campus.	As decided by FC, KV is being funded.
FC:15:18:2 (v)	Investment in IDBI Bank at Higher Interest Rate	Investment made.
FC:15:18:2 (vi)	Reply of the Inspection Report of CAG	As decided by FC, action taken.
FC:15:18:3	ITEMS FOR RATIFICATION :	
FC:15:18:3 (i)	Budget Estimate under Non-salary Recurring Heads	Action taken.
FC:15:18:3 (ii)	Convocation expenditure of the University	Action Taken.
FC:15:18:4	ITEMS FOR CONSIDERATION:	
FC:15:18:4 (i)	Submission of Annual Accounts for FY 2017-2018	Action taken. A separate agenda item is placed here.
FC:15:18:4 (ii)	Audit Fee Payable to the Director, Local Fund Audit Govt of MP	Action is being taken.
FC:15:18:4 (iii)	Adoption of recommendation of 7 th CPC regarding CEA	Agenda was withdrawn.
FC:15:18:4 (iv)	Change in Signing Authority on Cheques	Action being taken.
FC:15:18:4 (v)	Matter regarding the Balance Work of Sophisticated Instruments and Nanotechnology Centre Building	Action taken. The balance work has been awarded to CPWD.
FC:15:18:4 (vi)	Notice from Regional EPF Commissioner, Sagar, MP	As per the orders of EPF office, payment has been made.

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FC:15:18:4 (vii)	Benefit of 7 th CPC/HRA/Annual Increment to Daily Wage/Muster/Minimum Scale Employees	Matter is under consideration of UGC.
----	Minutes of the Supplementary Agenda	-----
FC:15:18:1	Minutes of the 16 th BWC	Action taken.
FC:15:18:2	Matter regarding the estimates of Horticulture work around the newly constructed buildings for Rs 42.15 lakhs	Action taken.
FC:15:18:3	Matter regarding the provision of furniture for new buildings constructed by CPWD	Action taken. Furniture procured for 04 Buildings.
FC:15:18:4	Matter regarding proposed works to be carried out during FY 2018-2019.	Action is being taken.
FC:15:18:5	Matter regarding the estimates for the Repair and Maintenance of the Hostels and Old Academic Buildings	Action taken. Work orders have been issued to CPWD.
FC:15:18:6	Matter regarding balance work of Sophisticated Instruments and Nanotechnology Centre Building and balance work of Boys Hostel (for remaining 3 Blocks)	Action taken. The balance work has been awarded to CPWD.
FC:15:18:7	To consider the Revised Budget Estimates of Rs 666.00 Lakhs for the construction of OBC Girls Hostel (96 Seater)	Action taken. Work has been awarded to CPWD.
FC:15:18:8	Committee for fixing the responsibility as regard to audit para.	Action is being taken.
FC:15:18:9	The issue of ex-post facto approval of the Ministry of the Finance in respect of purchase of Motor Vehicles worth Rs 69.72 lakh	Request letter has been sent.
FC:15:18:10	Counting of Past services of Prof. G.S. Tiwari	Action completed.
FC:15:18:5	Any other matter with the permission of Chair	No action required.

Resolution:

The Committee noted the information and action taken by the University on the resolutions of the 15th meeting of the Finance Committee and expressed satisfaction on it. Further, while considering item at Point No. FC:15:18:8, it is observed that in the captioned agenda, the matter was related to the constitution of a Committee for regular monitoring of audit paras, not fixing the responsibility.

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ITEMS FOR INFORMATION

FC:16:19:3 Status of utilization of Grants under heads Recurring-31, Salary-36, Capital Assets-35 for FY 2018-2019 and for the XII Plan (2012-2017)

As on 31st March 2019 status of utilization of grants under the heads Recurring-31, Salary-36, Capital Assets-35 for F.Y. 2018-2019 and for the XII Plan Grants (2012-2017) is as under:

SALARY HEAD GRANTS (36)

(Rs.in Lakhs)

Details			Amount
1. Opening Balance as on 1.4.2018			977.60
Carried forward from Last Year 2017-2018			1259.00
2	(+) Grant paid during the year 2018-2019		8197.40
(i).	Total- (1+2)		10434.00
3. Internal Receipts from 2018-2019			0.00
Grand Total -(1+2+3)			10434.00
Less Expenditure incurred in FY 2018-2019			10481.34
Head of Accounts	Allocation	Expenditure	
Grant in aid -Salary (Teaching)	3100.00	3305.84	-
7 th CPC for Faculty Salary	400.00	903.08	-
Grant in aid -Salary (Non-Teaching)	4100.00	3989.81	-
7 th CPC for Non-Faculty Salary	600.00	1045.98	-
Recurring -Other components-Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement.	975.00	1236.63	-
Total :-	9175.00	10481.34	-
Balance available as on 01-04-2019			(-)47.34

RECURRING GRANTS (31)

(Rs.in Lakhs)

Heads			Amount
1. Opening Balance as on 1.4.2018			125.17
2 (i).	(+) Grant paid during the year 2018-2019		4962.06*
	Total- (1+2)		5087.23
3. Internal Receipts			1376.00
Grand Total -(1+2+3)			6463.23
Less Expenditure incurred in FY 2018-2019			7186.82
Head of Accounts	Allocation	Expenditure	
Regular-Pension including Pensionery benefits with arrear	3155.50	3680.33	-
Non-Salary (against UGC allocation)	1600.00	1600.00	-
Non-NET PhD Fellowship	240.00	215.07	-
One Time Grant	0.00		-
Pending liability of Wi-fi Payment	91.73	91.73	-
Balance available as on 01-04-2019			(-)723.59

*Included Grant in Transit Rs. 657.23 Lakhs

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CAPITAL ASSETS GRANTS (35)

(Rs.in Lakhs)

Heads			Amount
1.Opening Balance as on 1.4.2018			4793.59
2	(+) Grant paid during the year 2018-2019		1400.00
(i).			
	Total- (1+2)		6193.59
3.Internal Receipts			0.00
Grand Total -(1+2+3)			6193.59
Less Expenditure incurred in FY 2018-2019			2870.49
Head of Accounts	Allocation (In lakhs)	EXPENDITURE (In lakhs)	-
Building Construction	0.00	2113.82	-
Books and journals	200.00	202.63	-
Equipments excluding furniture, fixture and Computer	400.00	385.29	-
Campus Development	350.00	145.83	-
Other Infrastructure	450.00	22.92	-
Repair and Renovation	0.00	0.00	-
Total :-	1400.00	2870.49	-
Balance available as on 04-04-2019			3323.10

XII PLAN GRANTS

(Rs.in Lakhs)

S. No.	Particulars	Total Grant Received	Net Balance
1	Grant Received	16118.0	-
	Interest Earned	901.73	-
	Total Fund Available	17019.73	-
	Less: Expenditure upto 31.03.2018	16148.89	-
	Balance	870.84	-
	Balance Adjusted with Grant for 2017-18 (58.23+638.86=697.09)	697.09	
	Net Balance		173.75
2	Additional Grant (for Buildings of XI Plan)	1941.44	-
	Less: Expenditure upto 31.03.2018	1865.10	-
	Net Balance		76.34
3	Additional Grant (for Hotspot/Wifi Campus)	650.10	-
	Less: Expenditure upto 31.03.2018	328.60	-
	Net Balance		321.50
	Grand Total of Net Balance		571.59

Related Letters of Grants-in-Aid are enclosed herewith as **Annexure -2**
Page No. 61. The information is submitted to Finance Committee for perusal.



Resolution:

The committee noted the information on status of utilization of funds and expressed satisfaction on it.

FC:16:19:4 Rationalization of Cadre Structure of University by UGC:

University Grants Commission, New Delhi vide its letter no. F. NO. 39-1/2016(CU) Vol. II dated 19 June 2018 has communicated the recommendations of UGC Committee on rationalization of Cadre Structure and designations, pay and allowances and rationalization of pay scales of Non-teaching employees of the University. The matter was placed before Executive Council in its 23rd Meeting under Agenda Item no. EC-XXIII-(II)-(x). As per the decision of the EC, the same has been implemented.

The summary of the report on rationalization is as mentioned below:

- a) The cadre strength after rationalization shall be 650. Certain new posts like Dy. Librarian, Assistant Registrar, PRO, Technical Officer, Security Officer, Security Inspectors, Sanitary Inspectors, Sanitary Supervisors, Physiotherapist, Nursing Officer, Horticulturist, etc. have been created.
- b) Number of posts to be abolished as and when vacated by the existing incumbents shall be 209. The redundant posts like Technical (reprographic Unit), Attendant, Chowkidar, Peon, Maid Servant, Mali, Glass Blower, etc. stand abolished.
- c) Number of posts stand abolished with immediate effect is 208. Posts like Sweepers, Chowkidars, Block Servants, Lady Attendant, Peon, Daftri, Mali, Posts in Press and Publications have been abolished and services may be outsourced.

The copies of letters and decision of EC is enclosed as **Annexure-3 Page No. 69**

The matter is placed before Finance Committee for information.

Resolution:

The Committee noted the information regarding rationalization of Cadre Structure and designations, pay and allowances and rationalization of pay scales of Non-teaching employees of the University.



FC:16:19:5 Preparation of Investment Policy for the Investment of the funds of the Vishwavidyalaya:

Since inception of the Vishwavidyalaya there is no Investment Policy to invest the funds and other donations received to the Vishwavidyalaya. Funds of the Vishwavidyalaya and other donations are being invested in term deposits of banks. To get better interest on these for improving internal resources the Vishwavidyalaya has constituted a committee vide Office Order no. वित्त-लेखा/2019/2166 dated 22 January 2019 to frame guidelines for investment of the funds of the Vishwavidyalaya. **(Annexure- 4 page No. 72)**

The matter is placed before Finance Committee for information.

Resolution:

The Committee noted the information and observed that investment of internal funds can be made as per guidelines of the Ministry of Finance, Govt of India as issued from time to time.

FC:16:19:6 Reimbursement for subscriptions of News Papers in respect of Officers.

Executive Council in its 23rd meeting dated 24 January 2019 under Agenda Item no. EC-XXII-(III)-(iv) in compliance of the UGC letter no. F.25-4/2007(CU) dated September, 2018 approved the reimbursement in respect of purchase of newspapers. Accordingly Office Order has been issued vide no./R/Estt/2019/4915 dated 29 March 2019. **(Annexure- 5 page No.74)**

The matter is placed before Finance Committee for information.

Resolution:

The Committee while noting the information under the captioned agenda, observed that this facility be extended to the officers holding substantive position from Pay Level-7 onwards.



ITEMS FOR RATIFICATION

FC:16:19:7 Revised Budget Estimate for FY 2018-2019 and Budget Estimate for the FY 2019-2020 under Recurring Head 31 and Salary Head 36:

The Revised Budget Estimates for the FY 2018-2019 and Budget Estimates for the FY 2019-2020 of the Vishwavidyalaya have been submitted to UGC in continuation of the letters of UGC. The details are as under:

Revised Budget Estimate for F.Y. 2018-2019 under Recurring Head & 31 and Salary Head 36:
(Rs in Lakh)

Sl	Head	Budget Estimate for FY 2018-19 Approved by UGC	Revised Budget Estimate for FY 2018-19 Submitted to UGC	Revised Budget Estimate for FY 2018-19 Approved by UGC
1	SALARY HEAD-36	-	-	-
i	Salary & Arrears	8200.00	9659.00	8200.00
ii	Other Component	1200.00	1500.00	975.00
	Total	9400.00	11159	9175.00
2	RECURRING HEAD - 31	-	-	
i	Pension & Pensionery Benefit	3030.00	3712.00	3155.50
ii	Non-Salary	1200.00	3650.00	1691.73
iii	Non NET Fellowship	250.00	300.00	240.00
	Total	4480.00	7612.00	5087.23

Budget Estimate for the Year 2019-2020 under Recurring Head & 31 and Salary Head 36
(Rs in Lakh)

Sl	Head	Budget Estimate for FY 2019-2020 submitted to UGC	Grants Received up to 31 May 2019
1	SALARY HEAD-36	-	-
i	Salary & Arrears	12070.00	1651.50
ii	Other Component	2150.00	
	Total	9790.00	1651.50
2	RECURRING HEAD - 31	-	
i	Pension & Pensionery Benefit	3300.00	506.14
ii	Non-Salary	6200.00	
iii	Non NET Fellowship	300.00	
	Total	9800.00	506.14

(Annexure- 6 page No. 76)

The matter is placed before the Committee for ratification.



Resolution:

The Committee resolved to ratify the revised budget estimate for FY 2018-2019 and budget estimate for the FY 2019-2020 submitted by the University to the Commission.

FC:16:19:8 Budget Estimate for F.Y. 2018-2019 & F.Y. 2019-2020 under Capital Asset Head- 35:

As communicated by the UGC vide letter no F.1-3/2018(CU) dated 18 October 2018, the Vishwavidyalaya has submitted Budget Estimates under Capital Asset -35 for the Year 2018-2019. The details of the Budget Estimates are as under:

Budget Estimate for F.Y. 2018-2019 & 2019-2020

(Rs in Lakhs)

Sl	Particular	Funds Requirements FY 2018-19 Rs in Lakh	Funds Approved by UGC FY 2018-2019	Funds Requirements FY 2019-2020
1	Books & Journals	400.00	200.00	500.00
2	Equipment (Excluding Furniture, Fixture and Computers	400.00	400.00	600.00
3	Campus Development	835.00	350.00	1000.00
4	Constructions of Road	250.00	0.00	500.00
5	Providing Electricity	70.00	0.00	400.00
ii	Water	70.00	0.00	200.00
iii	Sewerage Lines	150.00	0.00	200.00
iv	Plantation	20.00	0.00	100.00
6	Compound Wall	300.00	0.00	300.00
7	Major Repairs/Renovation/Up-gradation	1500.00	0.00	2100.00
8	Other Infrastructure	800.00	450.00	800.00
9	Furniture and Fixture	500.00	0.00	500.00
	Total		1400.00	7200.00

(Annexure-7 Page No. 107)

The Finance Committee is requested to kindly ratify the Budget Estimate for the FY 2018-2019 & FY 2019-2020 under capital Asset Head-35.

Resolution:

The Committee resolved to ratify the budget estimate for FY 2018-2019 and FY 2019-2020 submitted by the University to the Commission.



FC:16:19:9

Budget Estimate for construction of buildings including loan from HEFA for FY 2019-2020:

The proposal of budget estimates for construction of buildings including loan from HEFA for FY 2019-2020 has been submitted to UGC vide letter no. Fin/2017-18/1435 dated 01 November 2018 in response to UGC letter No. F.1-6/2018(CU) dated 26th October 2018. Details of the proposal are as under:

For on-going Projects

Rs in Lakhs

Sl	Annexure No	Particulars	Budget for 2019-20			
			GIA from MHRD	Loan form HEFA	Other Sources	Total
1	Annex -VI	Construction of Lecturer Hall Complex for Humanities and Social Sc Department	1400.00	0.00	0.00	1400.00
		Construction of New Building for Yoga and Music	1004.00	0.00	0.00	1004.00
		For Completion of Building Projects started during XII Plan. Boys Hostel Sophisticated Instrumentation Lab 33/11KVA Substation OBC Girls Hostel	2081.23	0.00	0.00	2081.23
		Total	4485.23	0.00	0.00	4485.23

For extension and proposed Buildings

Rs in Lakhs

	Annexure No	Particulars	Budget for 2019-20			
			GIA from MHRD	Loan form HEFA	Other Sources	Total
1	Annex -I	Details of the Internal and Extra Budgetary Resources (IEBR)	0.00	0.00	0.00	685.00
2	Annex-II	Requisition of Funds under OH-31 Pension and others	3632.00	0.00	00.00	3632.00
3	Annex-III	Requisition of Funds under OH-36 Salary and others (N & NT)	10040.00	0.00	0.00	10040.00

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4	Annex-IV	Requisition of Capital Funds for New Projects Equipment OH-35	800.00	0.00	1030.00	800.00
5	Annex-IV	Library Books Oh-35	500.00	0.00	0.00	500.00
6	Annex-IV	Furniture OH-35	750.00	0.00	0.00	750.00
7	Annex -V	New Project Civil				
-	-	Extension of Building for Business Management (G+1)	300.00	186.00	0.00	486.00
-	-	Extension of Building for Biotechnology	400.00	106.00	0.00	506.00
-	-	Extension of Building for Zoology Department	150.00	104.00	0.00	254.00
-	-	Extension of Building for Department off Criminology & Forensic Sc (G+1)	300.00	156.50	0.00	456.50
-	-	New Building for Department of Fine Arts/ Performing Arts/Communication and Journalism (G+2)	1650.00	900.00	0.00	2550.00
-	-	Building of Kendriya Vidyalaya	1000.00	638.00	0.00	1638.00
-	-	New Building for Department of Pharmaceutical Sc	5000.00	1216.00	0.00	6216.00
-	-	Building for University College of Paramedical Sc.	3500.00	630.00	0.00	4130.00
-	-	Building for Department of Bio-informatics	350.00	150.00	0.00	500.00
-	-	New Building for Department of Remote Sensing and Geo-informatics	1400.00	238.14	0.00	1638.14
-	-	Building for Dept of Environmental Sc	2000.00	512.00	0.00	2512.00
-	-	New Building for	2000.00	730.23	0.00	2730.23

[Signature]

		CSIK, CDSC, FLCDM				
-	-	Total	33772.00	5586.87	1030.00	40023.87

(Annexure- 8 Page No. 117)

The proposal is placed before the Committee for ratification.

Resolution:

The Committee discussed the matter and resolved to ratify the same.

FC:15:18:10 Revised Guidelines for enhancement of the Rates of Honorarium to Guest Faculty :

UGC Vide letter no. F.25-1/2018(PS/MICS.) dated 28 January 2019 has revised guidelines for enhancement of the Rates of Honorarium to Guest Faculty. Accordingly University has adopted the same and implemented by the University vide Office Order no/DoFA/Guest Faculty/2019/1519 dated 22 February 2019.

Copies of the same is enclosed herewith as Annexure- 9 Page No. 155

The proposal is placed before Finance Committee for ratification.

Resolution:

The Committee ratified the action taken by the University.

FC:15:18:11 Donation received to establish "*Prof. Vijaya Srivastava Memorial Gold Medal Endowment Fund for Topper of M.Sc. and M.A. in Psychology Department*":

Shri Jagadish Srivastava, 229, Yosoda Sadan, Sagar, MP has donated Rs 106000/- for establishment of "*Prof. Vijaya Srivastava Memorial Gold Medal Endowment Fund for Topper of M.Sc. and M.A. in Psychology Department*" under Endowment Fund of the University. The amount of Rs 1.00 Lakh received has been invested for future expenditure.

The Vishwavidyalaya will provide a certificate and a Gold Medal to the Topper of M.Sc. in Psychology and M.A. in Psychology under this Endowment Fund as requested by the donor.

Further, expenditure of Rs 6000/- has been incurred in FY 2018-2019 for the said purpose.

The matter is placed before the Finance Committee for ratification.

Annexure-10 Page No. 158



Resolution:

The committee resolved to ratify the captioned agenda.

FC:16:19:12 Adoption of Amendments in GFR 2017:

Various amendments in GFR 2017 has been circulated by the Ministry of Finance vide letter No F. 1/26/2018-PPD dated 02 April 2019. To comply with the said circular, the Vishwavidyalaya has implemented amendments.

Copy of the Office Order is enclosed herewith as **Annexure- 11 Page No. 165**

The matter is placed before the Finance Committee for ratification.

Resolution:

The committee ratified the same and resolved to implement the amendments issued from time to time.

FC:16:19:13 Implementation of various Orders of Govt. of India and UGC:

UGC has circulated various orders regarding different allowances, retirement and personnel benefits vide its letter No. F.No. 11-1/2017(CU) dated 07 May 2019 and letter dated 13 May 2019, 07 May 2019, 19 February 2019 & Gazette Notification dated 31 January 2019. These orders have been implemented in the Vishwavidyalaya.

Copy of the same is enclosed herewith as **Annexure- 12 Page No. 169**

The matter is placed before the Finance Committee for ratification.

Resolution:

The committee ratified the same and resolved to implement the amendments issued by UGC/MHRD from time to time.

FC: 16:19:14 Minutes of 17th Meeting of the Buildings Committee:

The minutes of the 17th Meeting of Building Committee is placed before the Finance Committee for its consideration. The main resolutions of the meeting are as under:

- a) Proposal for re-carpeting and widening of existing roads of the University premises:



- (i) From B-3 to C-7 with intermediate approach road (1228 meters) at estimated cost of Rs.74,12,259.00 Lakhs
- (ii) From New Girls Hostel to Millenium Park (1039 meters) at estimated cost of Rs.65,17,043.00 Lakhs
- (iii) From Quarter No. C-48 to C-60 via C-49, C-50 , C-51 and from C-48 to C-39 (800meters) at estimated cost of Rs 53,89,741.00 Lakhs.
- (iv) From Quarter No. C-31 to C-38 and C-29 to C-16 and Bus Stop to Main Road (1074 meters) at estimated cost of Rs. 69,82,923.00 Lakhs.
- (v) Internal roads of Socical Science Block and from Press Building (623 meters) at estimated cost of Rs 51,65,717.00 Lakhs.

It was also resolved to award these works to CPWD. Accordingly after approval of Executive Council these works have been awarded to CPWD.

- b) Proposal for Repair and Renovation of Civil and Electrical works at Millenium Park at estimated cost of Rs. 12.32 Lakhs:**

The Building and Works Committee resolved to approve the estimated cost of Rs. 12.32 lakhs for Annual Allocation for the year 2018-19 under capital Assets (Campus development) approved by the UGC .

- c) The proposal for seeking loans of Rs 8150.00 Lakh from HEFA for the construction of new Buildings and a roads has been prepared as under :**

S. No.	Projects /Activities	Estimated cost of the Projects /Activities (In crore)
(i)	To consider the proposal for construction of New building for the School of Library & information Science departments with a total built-up area 3450 square meter. (G+1)	15.00
(ii)	To consider the proposal for Construction of New building for Central School including faculty quarters upto 12 standard of category A1 for all streams with a total built-up area 6500 square meter. (G+1)	29.50
(iii)	To consider the proposal for construction New building for Day Home cum Art Canteen with a total built-up area 1150 square meter. (G+1)	5.00
(iv)	To consider the proposal for construction of Extension of existing Library Building with a total built-up area 1150 square meter. (G+1)	5.00
(v)	To consider the proposal for construction of New Building for Community Center with a total built-up area 2300 square meter. (G+1)	10.00
(vi)	To consider the proposal for Construction of Delegacy	7.00

Amu

	Center with a total built-up area 1610 square meter (G+2)	
(vii)	To consider the proposal for Construction of new road from Village Jat Pathariya to Sironja depot 5 km length.	10.00
	Total	Rs 81.50 crore

The Building and Works Committee unanimously resolved to approve the estimated project cost of Rs. 81.50 Crore under the Scheme for funding on interest free loan basis through Higher Education Funding Agency (HEFA) with direction that proposed building for the Department of Pharmaceutical Science may also be included in HEFA project.

- d) To consider the proposal for extension of MBA Building at estimated Cost of Rs 74.75 Lakhs:

The Building and Works Committee unanimously resolved to approve the estimated cost of Rs.74.75 Lakhs may be executed as per availability of funds.

The Copy of the minutes is enclosed as **Annexure- 13 page No. 205**

It is pertinent to mention here that 17th meeting of Building and Works Committee was held on 02 January 2019 and Minutes of the meeting were placed in 23rd meeting of Executive Council held on 24 January 2019 in view of urgent need of infrastructure works and for utilization of funds within given time frame. Work orders have been placed for re-carpeting and widening of 05 roads.

The matter is placed before the Finance Committee for ratification.

Resolution:

The committee discussed the proposal of the University under the captioned agenda for ratification and resolved that University may take up only those projects for which funds are available with the University. However in case of ongoing building projects, the detailed proposal may be submitted to UGC with justification for release of balance funds for their timely completion.



ITEMS FOR CONSIDERATION

FC: 16:19:15 Approval of Revised Annual Accounts for FY 2017-18:

The Annual Accounts of the University for the FY 2017-2018 was prepared and has been submitted to CAG, Gwalior vide letter no. F&A/2018/684 dated 13-07-2018 for the purpose of Audit after approval of the Finance Committee in its 15th Meeting under Agenda item no. FC:15:18:4(i) and approval of Executive Council in its meeting held on 05 July 2018 under Agenda item no - 1.

The Audit team visited to the University from 16-08-2018 to 28-08-2018 and Draft SAR was received from CAG vide letter no. CEA-I/AMG-II/SAR-12/DHSGVV,S/2017-18/D-184 dated 24-09-2018 and reply of the same was sent to CAG, Gwalior on 09-10-2018 vide letter no. Fin & Acctt/CAG/1274.

Further, CAG vide its Letter No. CEA-I/AMG-II/SAR-12/DHSGV,S/2017-18/D-273 dated 08 February 2019 directed to revise the Annual Accounts for the FY 2017-2018 due to the balancing errors found in the said Accounts during the scrutiny at CAG.

University has revisited all documents related to FY 2017-2018 and revised the Statements of Annual Accounts for the FY 2017-2018 specially keeping in view the observations raised by CAG.

The salient features of the Annual Accounts for the FY 2017-2018 are as under:

1. The Internal Receipts of the University is Rs.1680.49 Lakh.
2. Grant received during the year 2017-18 are as under:

Budget Head (31) - Recurring	-	Rs.3738.66 Lakh
Budget Head (36) - Salary	-	Rs.9086.24 Lakh
Budget Head (35) - Capital Asset	-	Rs. 6500.00 Lakh*
<i>*included Rs. 2000.00 Lacs Grant in Transit</i>		

3. The grants including Internal Receipts utilized during the year are as under:

Budget Head (31) Recurring	-	Rs.5348.22 Lakh (98.69%)
Budget Head (36) - Salary	-	Rs.7651.14 Lakh (84.21%)
Budget Head (35) - Capital Asset	-	Rs. 1434.54 Lakh(22.07%)

Note:

- i. Rs. 2000.00 Lakh grants under Capital Asset head (Repair & Maintenance) approved at the end of Financial Year.



- ii. Rs. 3000.00 Lakh grants sanctioned and released for incomplete building projects remains un-utilized due to non-approval from FC regarding the decision of the University to change the executive agency due to some unavoidable circumstances.
4. XII Plan grants utilized upto September 2017 as per the extension received from the UGC.
 5. Assets acquired and completed during the year 2017-18 is Rs. 590.45 Lakh.
 6. During the year Rs. 908.62 Lakh grant received under Sponsored Projects and 93.89 % grant (Rs.853.12 Lakh) was utilized.
 7. Under Fellowships and Scholarships head, the University received Rs.87.04 Lakh grant and 100% grant was utilized under this head.
 8. The University also received Rs. 27.83 Lakhs as grants under GIAN Scheme of MHRD and 100% of grants have been utilized.
 9. The University prepared different schedules as per the new system of grants under 31, 35 and 36 heads.

The Finance Committee is requested to kindly consider the Revised Annual Accounts and recommend to Executive Council for its approval.

Annexure-14 Page No. 234

Statements of Accounts for FY 2017-18 are annexed separately.

Resolution:

The committee discussed the matter and resolved to recommend the same for approval of the Executive Council.

FC: 16:19:16 Approval of Annual Accounts for F.Y. 2018-19:

Annual Accounts for F.Y. 2018-19 prepared by the University are submitted for consideration of the Finance Committee for placing it before the Executive Council for approval and for submission to the CAG for conducting the audit.

The salient features of the Annual Accounts are as under:

Grants received during the year 2018-19 are as under:

Budget Head (31) Recurring	-	Rs. 4962.06 Lakh
Budget Head (36) – Salary	-	Rs. 8197.40 Lakh
Budget Head (35) – Capital Asset	-	Rs. 1400.00 Lakh



Note:

- (i) The Grants of Rs. 2000.00 Lakh was approved under Capital Asset head (Repair & Maintenance) at the end of the Financial Year 2017-2018. The said Grant was actually received in FY 2018-2019 and is being utilized.
- (ii) For Building Projects, no grant was released by the UGC to the Vishwavidyalaya during the Financial Year.
- (iii) During the year university has received Rs. 786.63 Lakh under Sponsored Projects,
- (iv) Under Fellowships and Scholarships head the University received grants of Rs. 79.15 Lakh and has utilized 100% of grants.
- (v) The University also received Rs. 11.10 Lakh as grants under GIAN Scheme of MHRD and 100% of grants have been utilized.
- (vi) The University prepared different schedules as per the new system of grants under 31, 35 and 36 heads.

The Finance Committee is requested to kindly consider the Annual Accounts and recommend to Executive Council for its approval.

(Annexure- 15 page No. 253)

Statements of Accounts for FY 2018-19 are annexed separately.

Resolution:

The committee discussed the matter and resolved to recommend the same for approval of the Executive Council.

FC: 16:19:17 Adoption of Rules of Distance Education Bureau, UGC and discontinuation of Revision of Wages for conducting PCP at Institute of Distance Education.

In continuation of IGNOU (Distance Education Council) letter no. DEC/2009/551 dated 30.04.2009 regarding revised rates of Honorarium for Resource Persons for different Activities in Distance Education and as per the decision taken in 2nd Meeting of Finance Committee held on 05-02-2011, an Office Order no. Fin/2011-12/ dated 17-08-2011 was issued by the University in respect of wages for conducting Personal Contract Programme (PCP).

As per the Notification dated 01-05-2013 of IGNOU, New Delhi and MHRD, New Delhi OM F No 6-20/2010-DL dated 16 May 2013, the DEC of IGNOU has stand dissolved consequently, aforementioned letter of IGNOU and Order issued by University ceased to be enforce.



In view of facts mentioned above, Finance Committee is requested to consider adoption of all the circulars, orders and Office Memorandum and others issued by Distance Education Bureau, University Grants Commission, New Delhi.

The Finance Committee is requested to kindly consider and recommend to Executive Council for its approval.

Annexure-16 page No. 255

Resolution:

The committee discussed the matter and resolved to adopt the Regulations issued by UGC as amended from time to time in supersession of all earlier orders issued by DEC/IGNOU. Further, the committee resolved to submit proposal to UGC for creation of posts for Institute of Distance Education as per the Regulations issued by Distance Education Bureau of UGC.

FC: 16:19:18 Opening of Single Account for General Provident Fund (GPF) and investment of Funds of GPF:

In compliance of the General Provident Fund (Central Services) Rules 1960, University is deducted GPF amount from the eligible employees and depositing the same in the Joint Saving Accounts of each employees and Registrar, resultantly employees are getting saving interest on GPF amount which is significantly lower than the rates of interest of GPF announced by the Government of India. This practice has been maintained since its status of State University.

It is proposed to open an Account of GPF in the name of Registrar, Doctor Harisingh Gour Vishwavidyalaya, Sagar wherein deducted amount of GPF of all members will be deposited in this account. Afterwards the same will be invested on higher rates of interest in Government Sector and PSU to earn better rate of interest for the benefit of employees and compliance of Government of India orders. The decision of investment will be taken as per Investment Policy of University.

The Finance Committee is requested to kindly consider and recommend to Executive Council for its approval. •

Resolution:

The Finance Committee resolved to approve the proposal. The amount to be held in the Single Account so opened should be invested as per the Guidelines of Ministry of Finance, Govt of India through Internal Investment Committee. The committee to be constituted for this purpose may have representations from all sections of Stakeholders.



FC: 16:19:19

Approval of Revised Purchase Manual 2019 of the University:

Purchase Manual, 2017 was placed before the Finance Committee in its 12th meeting and after the approval of Executive Council, the same was implemented in the University.

According to amendments in GFR and Manual for Procurement of Goods and Manual for Procurement of services of Government of India, Revised Purchase Manual 2019 has been prepared having following salient features:

- (i) Delegations of Administrative and Financial Powers
- (ii) Modus Operandi for procurement
- (iii) File movement procedure
- (iv) Various forms of procurement

The Finance Committee is requested to kindly consider and recommend to Executive Council for its approval.

Annexure-17 page No. 267

Revised Purchase Manual 2019 is annexed separately.

Resolution:

The committee discussed the matter and resolved to recommend Revised Purchase Manual 2019 to the Executive Council for its approval and the Vice-Chancellor is authorized to make necessary amendments, if required, under the provisions of GFR 2017 and amendments thereby.

FC: 16:19:20: Replacement of date of extending the benefit of Senior Scale, Selection Scale and Pay-Band to Dr. Chanda Ben Professor, Hindi in the Department of Hindi.

Prof. Chanda Ben joined as Lecturer on 01 September 2004 and then as Reader on 21 June 2007 and thereafter as Professor on 27 May 2013 in this university. Prior to joining this Vishwavidyalaya, She served as Lecturer in Government Colleges of MP. Her pay was protected in compliance of the orders of the Executive Council of the University in continuation of the orders of MP Government from time to time.

The MP Higher Education Department, Government of MP vide its Order no. 192/31/आ.उशि./गो.प्र./2017 dated 10 April 2017 counting her emergent services and that of other similarly situated Lectures appointed in the Government Colleges of MP have replaced the date of admissibility of Senior Scale, Selection Grade and Pay Band IV in compliance with the orders passed by the Honorable High Court of MP, Jabalpur in W.P No 2742/2012, Dr Ramesh Chandra Dexit and other Vs State.



The aforesaid matter of Dr Chanda Ben was placed before the Executive Council in its 23rd Meeting vide its Agenda Item no EC-XXIII(IV)-(viii) and resolved to protect the last pay payable/paid to Prof. Chanda Ben in the College Services and extend the actual benefits w.e.f. 01 September 2004, the date on which she joined the Vishwavidyalaya. Further, since it involves financial implication, therefore, the matter is placed before Finance Committee for its consideration.

The copy of the agenda submitted before Executive Council and decision taken is enclosed herewith as Annexure-18 page No. 271

The Finance Committee is requested to kindly consider and recommend to Executive Council for its approval.

Resolution:

The committee discussed the matter and resolved to refer it to UGC with full details for concurrence.

FC: 16:19:21 Grant of Minimum Pay of Pay Scale admissible to the post of Assistant Director to Dr Vivek Chaubey working as Assistant Director in the Institute of Distance Education on fixed consolidated pay of Rs 25000/- per month :

The matter of grant of Minimum Pay of Pay Scale admissible to the post of Assistant Director to Dr Vivek Chaubey working as Assistant Director in the Institute of Distance Education on fixed consolidated pay of Rs 25000/- per month was placed before the Executive Council in its 23rd Meeting vide Agenda Item No. EC-XXIII-(IV)-(xiii) and further resolved that since it involves financial implications it should be refer to Finance Committee for further consideration.

The copy of the agenda submitted before Executive Council and decision taken is enclosed herewith as Annexure-19 page No. 274

The Finance Committee is requested to kindly consider and recommend to Executive Council for its approval.

Resolution:

The Committee discussed the captioned agenda and resolved that the proposal of minimum Pay of Pay Scale admissible to the post of Assistant Director is unacceptable. However, the committee resolved to enhance the remuneration from Rs 25000/- per month to Rs 50000/- per month from the date of notification. The expenditure so incurred shall be continued to be booked in the manner it is currently booked.



Further vide letter No. F.No.9-3/2016-IFD dated July 16, 2019 comments were received from Integrated Finance Division, Department of Higher Education, MHRD, Govt. of India and recorded.

FC: 16:19:22: Any other matter with the permission of Chair:

No other matter was placed by the Chair.

The meeting ended with vote of thanks from and to the Chair



Secretary,
Finance Committee