

वित्त समिति की छठवीं बैठक

SIXTH MEETING OF FINANCE COMMITTEE



कार्यवृत्त MINUTES



07 सितम्बर, 2013

07th September 2013

लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विद्यापीठ, नई दिल्ली

Lal Bahadur Shastri Rashtriya Sanskrit Vidhyapeetha, Qutub Institutional Area, New Delhi



डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर (म.प्र.)

(केन्द्रीय विश्वविद्यालय)

DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)

(A CENTRAL UNIVERSITY)

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The following members of the Finance Committee were present in the 6th meeting of the FC held on 07 April, 2013 at 11:00 AM in the Committee Room of Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Kutub Institutional Area, New Delhi:

1	Prof. N.S. Gajbhiye Vice-Chancellor Dr. H.S. Gour VV, Sagar, MP	Chairman (Ex-officio)
2	Smt. C.R. Valsala Hariharan Deputy Secretary D/o Higher Education MHRD, New Delhi	Member
3	Shri Pratap Singh Deputy Secretary (Finance) MHRD, New Delhi	Member
4	Shri Puran Meshram Finance Officer RTM Nagpur University	Member
5	Shri A.K. Mishra Dy Registrar (F&A) IIT, Kanpur	Member
6	Prof. R.K. Namdeo (EC Member) Dean, SMPS Dr. H.S. Gour VV, Sagar, MP	Member
7	Shri S.K. Biswas I/c Finance Officer Dr. H.S. Gour VV, Sagar MP	Secretary (Ex-officio)

The following member of the Finance Committee remained absent in the 6th meeting of the FC:

8	Shri Upamanyu Basu Financial Advisor UGC, New Delhi	Member
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Others:

9	Shri A.K. Pujari Registrar Dr. H.S. Gour VV, Sagar MP	Special Invitee
10	Shri J.P. Singh Consultant (Finance) Dr. H.S. Gour VV, Sagar, MP	Special Invitee

THE MINUTES OF THE 6TH MEETING OF THE FINANCE COMMITTEE

FC:13.6.1: Remarks of the Chairman of the Finance Committee :

This is pleasure to inform the committee that the University has appointed 127 teaching positions against vacant posts (Non-Plan), against which 116 faculties have already joined in different departments. This will create a good academic environment in the university.

Carrier Advancement Scheme (CAS) in case of teaching staff has been implemented and promotion to 31 numbers of teaching staff has been given as per the guidelines of the UGC. It is also to inform that 6 numbers of the non-teaching posts have been filled up against 10 posts sanctioned under XI Plan (non-teaching).

In this context, it is worthwhile to mention that Hindi Cell is also established in the University as per the guidelines of UGC/MHRD and the positions sanctioned for the Hindi Cell have also been filled up.

It is also to be informed that Equal Opportunity Cell, Remedial Coaching for SC/ST/OBC (non-creamy layer) and minority community students, Coaching for NET for SC/ST/OBC (non-creamy layer) and minority community students, Coaching classes for entry into service for SC/ST/OBC (non-creamy layer) and minority community students and scheme for persons with disabilities have been established and are running in the university successfully. In addition to this, Examination Result Processing Unit (ERPU); E-Governance & System Administration Unit (ESAU) and Anti sexual harassment Cell for Women have been framed in the University.

Further the Annual Accounts for the year 2008-09, 2009-10, 2010-2011 & 2011-12 have been audited by the Statutory Audit (C.A.G.) and the

Annual Accounts of the above said years, Separate Audit Reports along with replies have been sent to M.H.R.D. on different dates for laying the same in the Parliament. The Annual Account for the year 2012-13 has been audited in 1st week of July, 13. The Separate Audit Report from the C.A.G. is still awaited. Now there is no backlog of audit of the accounts of this university.

So far as works are concerned, It is informed that on the basis of financial approval and sanction of the Executive Council, the following construction works are already running under XI Plan: (i) Construction of Girls Hostel (300 capacity) - Rs. 1315.50-lakh (ii) Boys Hostel (500 capacity) - Rs. 2681.36 lakh, (iii) Construction of Abdul Gani Khan Stadium (Rs. 1857.80 lakh), (iv) Construction of Sophisticated Instrumentation Lab/ Nano-Technology-cum-Computer Lab (Rs. 2569.80 lakh) and (v) Boundary Wall (Rs. 1220.52 lakh).

Renovation of Buildings (1st Phase) Rs. 342.20 lakh have been done and Equipment (Rs. 2320.47 lakh), Books and Journals (Rs. 219.17 lakh) have been purchased.

Under XII Plan, construction of (i) *Lecturer Hall Complex*, (ii) *Teachers Quarters (Flats)*, (iii) *(International) Visiting Hostel* are also being taken up at the University on priority basis.

Remark: *The Finance Committee appreciated the efforts made by the University especially (i) for recruitments of faculty (ii) preparation of Annual Accounts for 5 years (2008-09 to 2012-13), their audit by CAG Team and submission to MHRD for laying the same before Parliament & (iii) for construction of new buildings. The Committee also made an appreciation for starting the schemes for SC, ST, OBC, Minorities and Disabled persons and establishment of Hindi Cell and expressed its gratitude for starting e-governance system at the University.*

FC: 13.6.2 Confirmation of the minutes of the 5th meeting of the Finance Committee:

The minutes of the 5th meeting of Finance Committee were circulated to all the members of the Finance Committee. The same is available at Annexure no. 01 page no 21. No comment is received:

Finance Committee is requested to kindly confirm the minutes of its 5th meeting.

Resolution: *The minutes of the 5th meeting of the Finance Committee held on 10th March, 2012 are confirmed.*

FC: 13.6.3: Action taken Report on the resolution of the 5th meeting of F.C. held on 10.03.2012:

Agenda no	Agenda item	Action Taken	Remarks
FC:12.5.1	Remarks of the Chairman, FC	No action required.	
FC:12.5.2	Confirmation of the minutes of the 4 th meeting of the FC	No action required.	
FC:12.5.3	Action taken Report on the resolution of the 4 th meeting of FC	No action required.	
FC:12.5.4	To consider the Revised Budget for the Year 2011-12 and Budget Estimate for the Year 2012-13	As approved by Finance Committee & Executive Council, sent to UGC. The expenditure was done as approved by the UGC under Plan and Non Plan Heads.	
FC:12.5.5	To consider the minutes of BWC	Construction works are taken up on priority basis and Funds were released M/s HSCL so that the works may be completed within the extended period of XI Plan.	
FC:12.5.6	Discussion and approval of XII Five Year Plan 2012-17	The matter is submitted vide agenda item no. FC 13:6:8	

Resolution: *The Finance Committee noted the action taken by the University on the minutes of its 5th meeting held on 10th March, 2012 and recommended to EC for its approval.*

FC:13.6.4: Position of the Grants and unspent balances:

Plan Grant

				Rs in Lakh
Head	Opening Balance as on 01-04-2007	Grant Received During the plan period 2007-2012	Expenditure During the plan period	Unspent Balance as on 01-07-13
XI Plan	Nil	10000.00	7453.27	2546.73
Merged Scheme (XI Plan)	Nil	183.08	94.76	88.32
Total		10183.08	7548.03	2635.05
Head	Opening Balance as on 01-04-2012	Grant Received During the plan period 2012-2013	Total expenditure Up to June, 13	Unspent Balance as on 01-07-13
XII Plan	Nil	1575.00	1408.20	166.80

Non-Plan Grant (FY 2013-14)

					Rs in Lakh
Head	Opening Balance as on 01-04-2013	Grant Received up June, 2013	Internal Receipt from April to June, 13	Expenditure Up to June, 13	Unspent Balance as on 01-07-13
Non-Plan	1693.30	Nil	349.45	2669.40	(-)626.65

The information is submitted to Finance Committee.

Resolution: *The Finance Committee noted the information regarding the grant received and expenditure incurred under XI & XII Plan and Non-Plan (2012-13) and recommended to EC for its approval.*

FC:13.6.5 Ratifications on the actions taken by the University:

1. Audit of the Annual Accounts 2008-09 and 2009-2010:

After adoption of the Annual Accounts for the FY 2008-2009 & 2009-10 of the University in 4th meeting of the Finance committee held on 03 December 2011 & after the audit (Director (Central Receipt), Audit Bhawan Gwalior), the same have been sent to MHRD, New Delhi for laying in both the houses of the Parliament vide letter no. Ac-fin/2012-13/1078 dated 07/08/2013 & letter no Fin & Acctt/2012-13/3328 dated 31/01/2013 respectively with the Separate Audit Report (SAR) along with reply of the University taking the approval of the competent authority (**Copies of the letters are available at Annexure no-2 page no. 26**).

The audited Annual Accounts for the FY 2008-2009 & 2009-10 with the SAR along with the reply of the university are submitted before the Finance Committee for information, approval and ratification.

2. Audit of the Annual Accounts 2010-2011:

The information regarding preparation of Annual Accounts for the Year 2010-11 was submitted before the Finance Committee vide agenda item no. FC-T1-4-7 in its 4th meeting held on 03-12-11. The Finance Committee authorized the Vice-Chancellor on its behalf to adopt the same.

After adoption, the audited Annual Accounts for the year 2010-11 have been sent to MHRD, New Delhi for laying in both the houses of the Parliament vide letter no. F&A/2012-13/5288 dated 10.04.2013 with the Separate Audit Report (SAR) along with reply of the University (**Copy of the letter is enclosed as Annexure no-3 page no. 30**).

The audited Annual Accounts (2010-11) are submitted before the Finance Committee for information, approval and ratification.

3. Audit of the Annual Accounts 2011-2012 & 2012-13:

According to the provision of the Statute 17(7) "The Annual Account and the Financial Estimates of the university prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Executive Council for approval"

As there was no meeting of the Finance Committee after March 2012 and the MHRD desired to submit the Audit Report along with

the Annual Accounts, the same were submitted to the Vice-Chancellor for adoption as per Section 11(3) of the Central University of Act.

After adoption and audited by CAG, the Annual Accounts for the year 2011-12 have been sent to MHRD, New Delhi for laying the same in both the houses of the Parliament vide letter no. F&A/2013/131 dated 11-06-2013 with the Separate Audit Report (SAR) along with reply of the University (Copy of the letter is available at Annexure no-4 page no. 33).

The Annual Accounts for the year 2012-13 have been sent to the Director (Central Receipt), Audit Bhawan Gwalior) vide letter no. Fin & Ac/2012-13/173 dated 19-06-2013. The audit team has taken up the audit of the same from 04 July, 2013 to 18 July, 2013. We have received Draft Audit Report and the reply of the same has already been sent to Director (Central Receipt), Audit Bhawan Gwalior) vide letter no. Fin & AC/2013/557 dated 08-08-2013. The SAR of the Annual Accounts for the year 2012-13 is still awaited (Copies of the letter is available at Annexure no-5 page no. 36).

The Annual Accounts 2011-2012 & 2012-13 are submitted before the Finance Committee for ratification of adoption, approval and recommendation to the Executive Council.

Resolution: *The Finance Committee noted the action taken by the University regarding preparation, adoption and submission of the audited Annual Accounts for the FY 2008-09, 2009-10, 2010-11 & 2011-12 to MHRD, New Delhi for laying in both the houses of parliament & 2012-13 to the Audit and ratified the same with the appreciation to the team which were involved in the completion of the job. The committee also authorized the VC to submit the audited Annual Accounts of FY 2012-13 to MHRD, New Delhi for laying in both the houses of parliament. The Finance Committee expressed its opinion that a letter of appreciation be issued for extraordinary work done by the team of Account & Finance Section of the University. The Finance Committee recommended to EC for approval of the same.*

FC: 13.6.6 Adoption of new format of Annual Accounts:

Vide D.O. no. F.19-2/2012/C9-IA/172 dated 07 Feb, 2013, it is informed by the UGC that the format of Annual Accounts has been revised and the Annual Accounts of 2013-14 will be prepared on the new format of Annual Accounts as prescribed by MHRD. The copy of the letter is available at annexure no. 06 page no. 39 and new format of Annual Accounts will be placed on the table.

The Finance Committee is requested to kindly adopt the new format of Annual Accounts as prescribed by UGC/MHRD and recommend to EC for its approval.

Resolution: *The UGC/MHRD, New Delhi Vide D.O. no. F19-2/2012/C9-IA/172 dated 07th Feb 2013 has already informed to the University to adopt the same, the Finance Committee noted the information regarding new format of Annual Accounts and recommended to EC for its approval.*

FC: 13.6.7 Adoption of TTA Rules:

Vide F.No. 19030/3/2008-E.IV dated 23rd September, 2008; Transfer Travelling Allowance Rules were implemented in Sixth Pay Commission. The same may be adopted in the university. The copy of the rules is available at annexure no. 07 page no. 41.

The Finance Committee is requested to kindly adopt the same and recommend to EC for its approval.

Resolution: *The Finance Committee discussed on adoption of TTA Rules and noted that the report of 6th Pay Commission has already been implemented by Central Government in autonomous bodies. The Chairman of the Committee informed that for economy measures the University will issue guidelines on the subject separately under intimation to MHRD/UGC, New Delhi, therefore the agenda item is withdrawn.*

FC:13.6.8 A view on the XI Five Year Plan Grant received and Expenditure incurred:

UGC had allocated the grant of Rs 12500.00 Lakh under XI Plan vide its letter no. F.no. 37-1/2009(CU) dated 04 July 2011 (excluding Merged Scheme). During XI Plan, the total grant of Rs 10000.00 had been released from time to time by UGC. As per the directions of the Finance Committee and letter no. F.no. 37-1/2009(CU) dated 06 August, 2012 received from UGC, university re-appropriated head wise allocation and total amount of Rs 7453.27 lakh have been spent leaving a closing balance of Rs 2546.73 lakh. Major expenditure incurred over the following heads is as under: Rs in lakh

Total Allocation of XII Plan	Head wise distribution/re-appropriation	Amount after re-appropriation	Funds received & earmarked in XI Plan	Expenditure up to June, 2013 XI Plan	Unspent balance of XI Plan	Liability of XI Plan in XII Plan
1	2	3	4	5	6 (4-5)	7 (4+5-3)
12500.00	Buildings Head :					
	<i>Sophisticated Instrumentation Lab</i>	2569.80	7092.34	4545.61	2546.73	2552.66
	<i>Girls Hostel with Mega Mess (For 200 Students)</i>	1315.51				
	<i>Boys Hostel with Mega Mess (For 500 Students)</i>	2681.37				
	<i>Abdul Gani Khan Stadium</i>	1857.80				
	<i>Boundary Wall (of Campus)</i>	1220.52				
	Sub-Total	9645.00	7106.57	4545.61	2546.73	2552.66
	Books & Journals	200.00	219.17	219.17	0.00	0.00
	Equipment including furniture and Computer etc.	2340.00	2320.47	2320.47	0.00	0.00
	Recurring	15.00	11.59	11.59	0.00	0.00
	Maintenance/Repair of Buildings	300.00	342.20	342.20	0.00	0.00
	Fellowship Scheme for Non-NET M Phil/Ph D		14.32	14.23	0.00	0.00
12500.00	Grand Total	12500.00	10000.00	7453.27	2546.73	2552.66

XI Plan Merged Scheme:

Sl. No.	Item	Allocation	Grant Received	Expenditure up to Sept., 12
1	Merged Scheme	183.08	183.08	94.76

The details of the expenditure are available at Annexure no 08, page no 49. This is for kind information and approval of the Finance Committee.

Resolution: *The Finance Committee discussed on the progress of XI Plan and noted the grant received and expenditure incurred there against including the closing balance under XI Plan. The Committee expressed its pleasure on the progress under XI Plan and recommended to EC for its approval.*

FC:13.6.9 To consider the Revised Budget 2012-13 and Budget Estimates 2013-14:

NON-PLAN (The Revised Budget 2012-13):

The Revised Budget for FY 2012-13 of the university was prepared and submitted to UGC. UGC approved the Revised Budget Estimate of Rs. 7625.95 Lakh vide letter no. 21-2/2012(CU) dated 29 March 2013 and released the grant of Rs 5277.25 Lakh including advance grant of Rs 1309.25 Lakh. The total expenditure of the University during FY 2012-13 is Rs 8132.43 Lakh. Remaining amount in excess of the grants was met-out of the internal receipt of the university as per the directions of the UGC. Brief details are as under:

Sl	Expenditure Head	RBE approved by UGC (2012-13)	Expenditure (2012-13)
1	Salary (Faculty)	2439.72	1856.73
2	Salary (Non Teaching)	2884.24	3127.25
3	Pension	1084.99	975.17
4	Other Components	717.00	529.37
5	Non Salary items	500.00	1643.91
	Grand Total	7625.95	8132.43

The details is enclosed as Annexure no 09 on page no 67.

Resolution: *The Finance Committee considered the Revised Budget 2012-13 and noted the grant received and expenditure incurred as submitted by University. It is also noted that the statutory audit of accounts for*

the FY 2012-13 has already been completed by the CAG team. The Finance Committee recommended to EC for its approval.

Non-Plan (Budget Estimate 2013-14 and Revised Budget 2013-14):

The Budget Estimate for the year 2013-14 and the Revised Budget 2013-14 have been prepared. Major head wise provisions are as under:

Sl	Expenditure Head	Actual Expenditure 2012-13	Budget Estimates 2013-14	Revised Budget 2013-14	Remarks
1	Salary Faculty	1856.73	3000.00*	3210.00*	*Due to appointment of 127 faculties and CAS of 40 faculties & enhancement of DA
	Salary Non-Faculty	3127.25	2861.74	3500.20	Implementation of Promotion Policy & enhancement of DA.
2	Pension	975.17	1200.00	1200.00	29 employees are retiring during the year.
3	Other Components	529.38	1213.00	1213.00	M.R. LTC. LE etc.
4	Non-Salary Components	1643.90	3535.00	3535.00	Maintenance of Hostels, quarters etc
	Total	8132.43	11809.74	12658.20	

*Against vacant positions under Non-Plan, 127 faculties of different cadres in the month of March-April 2013 were appointed and almost teachers have joined the posts in the month of May-June 2013. In addition to this, Career Advancement Scheme (CAS) has been implemented and benefit of the same has been given to 31 teachers as per the guidelines of the UGC. Hence, a provision of a sum of Rs. 3010.00 lakhs has been made under the salary head of the faculty.

Promotion to the 122 numbers of Non-teaching employees (Gr. B & C) has been given as per the promotion policy of the University/UGC. Hence, the provision of Rs 3500.20 lakh has been made.

The details of the Budget Estimate and Revised Estimates for the FY 2013-14 are **enclosed at annexure no. 10 page no. 73.**

Resolution: *The Finance Committee discussed the Budget Estimate 2013-14 and revised Budget 2013-14 at length and noted that new faculties have already been recruited by university, promotion under Career Advancement Scheme to teaching staff has already been implemented, the Committee unanimously approved the Budget Estimate 2013-14 and Revised Budget 2013-14 and recommended to EC for its approval subject to the allocation of Budget by the UGC under Non-Plan (2013-14).*

Expenditure for the FY 2012-13 under XII Plan as per UGC allocation:

In the FY 2012-13, UGC has allocated the budget of Rs 5000.00 lakh vide letter no. 1-1/2012(CU) dated 13 March 2013. The University received Rs 1500.00 lakh for General Development Scheme (letter no. F.67-1/2012(CU) dated 03 August 2012), Rs 50.00 for Merged Scheme (letter no. F.67-2/2012(CU) dated 03 August 2012) and Rs 25.00 for Fellowship Scheme for Non-NET M. Phil/Ph D (letter no. F.67-3/2012(CU) dated 03 August 2012) totaling Rs 1575.00 lakh only against the above allocation. Out of the above said receipt, the University has spent Rs 1371.89 lakh up to 31st March 2013 & Rs.1408.20 lakh up to June, 13. Head wise expenditure is given below:

Rs in lakh

Grant Recieved 2012-13	Expenditure Head	Expenditure Rs in lakh up to March, 2013	Balance as on 01-04-13
1575.00	General Development Scheme	1336.58	
	Merged Scheme	11.31	
	Fellowship Scheme for Non-NET M Phil/Phd	24.00	
	Total	1371.89	203.11

(The details of the expenditure are enclosed at Annexure no. 11 page no 81.)

Resolution: *The Committee noted the grant received and expenditure incurred in the Year 2012-13 under XII Plan as submitted by the University and recommended to EC for its approval.*

XII Plan Budget Estimate for FY-2013-14:

Against the tentative allocation of XII Plan, university has already sent a Budget Estimates for the FY 2013-14 of Rs 9302.00 lakh under General Development Grant, Rs. 295.00 under Merged Scheme & Rs 107.40 lakh under Fellowship Scheme for Non-NET M Phil/Ph D (totaling Rs 9707.40 lakh) vide letter no. Fin&Acc/2013/255 dated 1-7-2013. Head wise provisions are as under:

Rs in Lakh

Sl	Head	Budget Estimate
1	General Development Scheme	
A	Buildings	6700.00
B	Books and Journals	400.00
C	Equipments	1000.00
D	Recurring (General)	802.00
E	Recurring (Salary)	400.00
	<i>Sub-total</i>	<i>9302.00</i>
2	Merged Scheme	295.00
3	Fellowship scheme for Non-NET M Phil/Ph.D.	107.40
	Grand Total	9704.40

The details of the same are enclosed as Annexure no. 12 on page no. 84.

The Finance Committee is requested to kindly consider the budget estimate for the FY 2012-13 and 2013-14 and recommend the same to the Executive Council for approval.

Resolution: *The Finance Committee discussed at length regarding the Budget Estimate of FY 2013-14 under XII Plan and recommended to EC for its approval. However the final allocation will be made by the university based on the grant received from the UGC.*

FC:13.6.10: Consideration of XII Five Year Plan:

As per the decision taken in the 5th meeting of the Finance Committee vide agenda no FC:12.5.6, the requirement of Funds under XIIth Five Year Plan was prepared under Scenario- I and Scenario- II for a sum of Rs. 700.00 crore and Rs.1000.00 crore respectively and the same was submitted to U.G.C. for consideration and approval.

Vide D.O.F1-1/2012(CU) dated 5.6.2013, the UGC has made a tentative allocation of Rs. 12700.00 lakhs (Rs. One hundred twenty seven crore only) for XII Five Year Plan including Merged Scheme and Fellowship Scheme for Non-NET M Phil/Ph D. (**Enclosed at annexure no. 13 page no 89.**)

Distribution of Funds as per the Allocation (XII Plan 2012-2017):

As per the allocation and instructions contained in aforesaid letter of UGC, University proposes the following distribution of funds towards different heads under XII Plan (2012-2017):

Rs in lakhs				
Sl.	Item	Total Allocation XII Plan	Tentative/ Estimated Cost	Total
1	2	3	4	5
	Total Allocation of XII Plan vide D.O. No. F 1-1/2012 (CU) dated 05th June 2013	12700.00		
I	General Development Grant Scheme			
A	Non-recurring (Grants for creation of Capital assets)			
I(i)	Allocation under Buildings Head : (New Buildings Under XII Plan)			
a	Lecturer Hall Complex		750.00	
b	Teachers Quarters (Flats)		2650.00	
c	(International) Visiting Hostel		350.00	
(ii)	Fund Requirement for ongoing Buildings (sanctioned under XI Plan)		2600.00	
	Total of Building Head		6350.00	6350.00
2-	Books & Journals			500.00
3-	Equipment (Scientific, Office, Electrical)			1500.00
4-	Furniture, Fixture and Computers			700.00
5-	Campus Development (for construction of roads, providing electricity, water, laying/ renovating sewerage lines, plantation and development of the land etc.)			600.00
B-	Recurring (Grants in aid General)			
i	Recurring			100.00

ii-	Consumables & Lab.			100.00
iii	Electricity Charges			200.00
iv	Water Charges			50.00
v	Contingencies			100.00
vi	Maintenance/Repair of Buildings			1200.00
vii	Academic Expenses, Examination Expenses & others			200.00
C-	Recurring (Grants in aid Salary)			
	Staff Salary :			
i-	Teaching			250.00
ii-	Non-Teaching			150.00
II	Merged Scheme			
	Different Schemes under Merged Scheme			250.00
III	Non-NET/M.Phil/Ph.D. Scholarship Scheme			
	Non-NET/Ph.D. Scholarship Scheme			350.00
	Non-NET/M.Phil. Scholarship Scheme			100.00
	Grand Total	12700.00		12700.00

(Enclosed at annexure no. 14 page no. 105.

However, final head wise distribution/allocation of grant will be depend on the grant received from UGC.

The Finance Committee is requested to kindly consider the distribution/head wise allocation of XII Five Year Plan and recommend the same to the Executive Council for approval.

Resolution: *The Finance Committee noted that a tentative allocation of Rs 12700.00 lakhs under XII Plan (2012-17) made by the UGC. The Finance Committee recommended to EC for approval of the head wise allocation of Rs 12700.00 lakhs for XII Plan as proposed by the University. However, final head wise allocation will be based on the grant received by the University from UGC and expenditure be incurred as per GFR, 2005.*

FC:13.6.11: Additional Requirement under XII Five Year Plan 2012-17:

The UGC, while communicating tentative allocation of Rs 12700.00 lakh under XII Plan vide its D.O.F1-1/2012(CU) dated 5.6.2013, has imposed a condition that expenditure on new constructions should not exceed 50% of the total allocation of XII Plan Grant i.e. Rs 6350.00 lakh. As per above, the major portion of funds earmarked for construction during XII Plan will be spent for the payments of ongoing spill-over works of XI Plan leaving a very little amount of Rs 3750.00 lakh for construction of new buildings during XII plan period (2012-2017).

During XII plan, the University has some proposals for construction of new buildings to establish new departments as per the guidelines of the UGC/GOI regarding innovative research and interdisciplinary education including extension of buildings of the some departments to accommodate the increasing number of students. In addition to this, some of the buildings of the university are also in very shabby condition which needs renovation immediately.

Keeping in view the requirements of the university, the above said allocation of Rs 12700.00 lakhs under XII plan may kindly be enhanced from Rs 12700.00 lakhs to Rs 35200.00 lakhs. Head wise additional requirements are as under:

Rs in lakhs

Sl. No.	Item	Total
1	2	4
I	General Development Grant Scheme	
A	Non-recurring (Grants for creation of Capital assests)	
1	Under Building Head:	
a	Extension of Academic Buildings (10 departments)	2500.00
b	Construction of New Buildings	Tentative Cost
i	UG Laboratory Complex (1st Phase)	3000.00
ii	Academic and Classroom Complex(1st Phase)	3000.00
iii	Administrative Complex (1st Phase)	2500.00
iv	NCC & NSS Centre	1000.00
v	Centre for Women Studies	150.00
vi	Centre for Energy Studies	200.00
vii	Centre for Advance Materials Studies	300.00
viii	Centre for Nanotechnology Studies	200.00
xi	Centre for Art & Design	200.00
x	Centre for Petroleum Geology	200.00

xi	Centre for Novel Drug Delivery System Studies	200.00	
xii	Amenities (Canteen/Shopping Complex)	400.00	
xiii	Indoor Stadium & Swimming Pool	1000.00	
xiv	VC Residence	100.00	
xv	Registrar & Finance Officer Residence	150.00	
xvi	Bio-safety Lab	800.00	
xvii	Boundary Wall (II Phase)	800.00	
	Sub-total (i + xvii)	14200.00	14200.00
2-	Books & Journals head		500.00
3-	Equipment head		2500.00
4-	Furniture, Fixture and Computers		1000.00
5-	Campus Development (for construction of roads, providing electricity, water, laying/ renovating sewerage lines, plantation and development of the land etc.)		500.00
B	Recurring (Grants in aid General)		1100.00
II	Merged Scheme		100.00
III	Non-NET/M.Phil/Ph.D. Scholarship Scheme		100.00
	Grand Total		22500.00

The details of the same are available at Annexure no. 15, page no. 107.

The Finance Committee is requested to kindly consider the additional requirement of funds which come to Rs 22500.00 lakhs and recommend to Executive Council for its approval.

Resolution: *The Finance Committee discussed on additional requirement of funds under XII Plan at length. Keeping in view the genuine demand of the University, the Committee recommended to EC for approval of the same. The Finance Committee also expressed its feeling for the release of additional grant which is actual need of the University. The opinion of the Finance Committee for additional grant under XII Plan may also be informed to UGC separately for consideration.*

FC:13.6.12: Budget provision for the schemes:

UGC has made a direction on point no-4 & 5 vide its letter no. D.O.F.1-1/2012(CU) dated 5.6.2013 that a separate grant will be provided for the following schemes which were earlier part of Merged Scheme:

1. Equal Opportunity Cell
2. Remedial Coaching for SC/ST/OBC (non-creamy layer) and minority community students
3. Coaching for SC/ST/OBC (non-creamy layer) and minority community students
4. Coaching Classes for entry into services for SC/ST/OBC (non-creamy layer) and minority community students
5. Scheme for persons with disabilities
6. Internal Quality Assurance Cell
7. Construction of Women Hostel

The university has already sent a budget proposal of Rs 300.00 lakh to the UGC and requested to release the grant for the schemes at sl no. 1 to 5 above vide letter no. Fin&Ac/2013/379 dated 16-07-2013. The details of the budget provisions for all above said schemes are as under:

Sl	Names of the Schemes	Budget required Rs in lakh
1	Equal Opportunity Cell	100.00
2	Remedial Coaching for SC/ST/OBC (non-creamy layer) and minority community students	50.00
3	Coaching for SC/ST/OBC (non-creamy layer) and minority community students	50.00
4	Coaching Classes for entry into services for SC/ST/OBC (non-creamy layer) and minority community students	50.00
5	Scheme for persons with disabilities	50.00
6	Internal Quality Assurance Cell	50.00
7	Construction of Women Hostel	1400.00
	Grand Total	1750.00

(details available at Annexure no. 16, page no. 110)

The Finance Committee is requested to kindly consider the proposal and recommend to Executive Council for its approval.

Resolution: *The Finance Committee noted the information regarding the budget provisions for the different schemes and recommended to EC for its approval.*

FC: 13.6.13 Implementation of Time-Scale Promotion to Gr B & C Staff:

To provide the time-scale promotion/MACPS to the Non-teaching staff of Group B & C as per the promotion rules of the University/UGC/State Government of MP, a committee was constituted. As per the recommendations of the committee, time-scale promotion/MACPS is being provided to the 122 numbers of Non-teaching staff of Group B & C. The report/recommendations of the committee are enclosed as annexure no. 17, page no 113.

The Finance Committee is requested to kindly consider the report/recommendation of the committee and recommend to Executive Council to implement the same along with approval of expenditure to be incurred thereon.

Resolution: *The Finance Committee discussed the matter and suggested to report it in EC, hence the agenda item is withdrawn.*

FC: 13.6.14 Requirement of Bio-Safety Lab in the University:

It is to inform that a Bio-safety Lab is required by some of the faculty members of the university. To establish a Bio-safety Lab in the University, a committee was constituted by the competent authority. Recommendations received from the committee with the Detailed Project Report and estimates have already been submitted before Building Works Committee and the same is approved by BWC.

The Finance Committee is requested to kindly consider the same with the budget provision of Rs 800.00 lakh and recommend to Executive Council for its approval.

Resolution: *The Finance Committee noted the information and recommended to EC for its approval. However the works be taken up as per the availability of the Funds.*

FC:13.6.15 Other Construction/maintenance works as approved by BWC:

The following construction/maintenance works have been approved by the Building Works Committee:

Sl	Name of the Works (Rs in lakh)	Tentative/ Estimated Cost
1	Maintenance of Hostels (Boys & Girls)	1300.00
2	Maintenance of Existing Guest House with Boundary Wall	60.00
3	Maintenance of Golden Jubilee Hall including AC	145.00
4	Maintenance/replacement of Existing Water Pipe line	140.00
5	Maintenance of Quarters (Chain link (woven) fencing etc)	350.00
6	Extension of the Existing Buildings of the Departments	
i	Department of Maths	200.00
ii	Department of Criminology	250.00
iii	Department of Bio-technology	210.00
iv	Department of Zoology	250.00
v	Admin Block (VC Office & Engineering Section)	460.00
vi	Extension of Existing Guest House	475.00
vii	Extension of VC Residence Visitor Annexe	310.00
viii	Amenities - Extension of Canteens (Admin Block & Arts Block including multi-purpose hall)	275.00
7	Campus Development (Overhead & Under Ground Tank & Tube Wells)	380.00
8	Installation of 33/11 KVA Sub-station & others	2600.00
9	Construction of Dr. H.S. Gour Museum	1000.00

The details of the estimates of the above said items are available in the minutes of the Building Works Committee. The Finance Committee is requested to kindly consider the above said items and sanction the same subject to availability of funds (received from UGC & internal receipt, if any) and recommend to EC for its approval.

Resolution: *The Finance Committee discussed the matter of construction of works and maintenance of buildings at length and approved the budget as proposed subject to availability of funds and recommended to send a proposal to UGC New Delhi to release additional grant for maintenance of buildings. The FC recommended to EC to approve the same. However the priority of works be decided by the Competent Authority according to the need of the University.*

FC:13.6.16 Any other matter with the permission of the Chair:

1- Consideration on the Minutes of 6th meeting of Building Works Committee:

The 6th meeting of the Building Works Committee was held on 02-07-2013 at Bhopal. The minutes and agenda of the same are submitted before the Finance Committee for discussion, consideration, sanction and recommendation to EC for its approval.

(Enclosed as annexure no. A)

Resolution: *The Committee discussed the minutes of the 6th Meeting of the Building Works Committee in detail and approved the budget provision subject to availability of funds and priority of work and recommended to EC for its approval.*

2- Allocation of Budget for the Centers of Chindwara and Panna (2013-14):

The matter regarding establishment of Centers (on a pilot projects basis) of Dr Harisingh Gour Vishwavidyalaya, Sagar at Panna and Chindwara districts was submitted in the 1st emergent meeting of Academic Council vide agenda item no. AC-PC-3 held on 03 March, 2013. The Academic Council and Executive

Council approved the same proposal with initial budget provision of Rs 1000.00 lakh for Chindwara district and Rs 500.00 lakhs for Panna district.

The copy of the minutes of AC and EC are submitted before the Finance Committee with the request to consider the budget allocation for the same centers.

(Enclosed as annexure no. B)

Resolution: *The Finance Committee is informed that the establishment of Centers (on a pilot project basis) of Dr Harisingh Gour Vishwavidyalaya, Sagar at district Panna and Chindwara were approved in the 1st emergent meeting of Academic Council vide agenda item no. AC-PC-3 held on 03 March, 2013 and Executive Council vide agenda item no x-18 in its 10th Meeting held on 09-03-2013 as per the provisions of the Central University Act, 2009.*

The Finance Committee noted that the proposals for the above Centers have already been sent to MHRD/UGC, New Delhi for information.

The Finance Committee discussed the issue and recommended that the proposal for the allocation of budget for the same be sent to UGC after the approval of the Executive Council.

3- Enhancement of Honorarium for the members of the Statutory Committees:

Resolution: *The matter regarding enhancement of honorarium for the members of the Statutory Committees was discussed in Finance Committee and it is noted that a sum of Rs 2000/- is being paid to the outside members of the Statutory Committees per meeting as honorarium since long.*

Copy to:

1. The Vice-Chancellor, Dr. H.S. Gour VV, Sagar, MP
2. Smt. C.R. Valsala Hariharan, Deputy Secretary, D/o Higher Education, MHRD, Shastri Bhawan, New Delhi
3. Shri Pratap Singh, Dy Secretary (Finance), MHRD, Shastri Bhawan New Delhi
4. Shri Upamanyu Basu, F. A., UGC, Bahaur Shahzafar Marg, New Delhi
5. Shri Puran Meshram, Finance Officer, RTM Nagpur University, Nagpur, MH
6. Shri A.K. Mishra, Dy-Registrar (F&A) IIT, Kanpur, UP
7. Prof. R.K. Namdeo, (EC Member), Dean, SMPS, Dr. H.S.Gour VV, Sagar, MP
8. Shri S.K. Viswas, I/c Finance Officer, Dr. H.S. Gour VV, Sagar MP
9. Registrar, Dr. H.S. Gour VV, Sagar, MP

-SD-

I/c Finance Officer/Secretary (Ex-Officio)

Dr. H.S. Gour VV, Sagar, MP