

DR. HARISINGH GOUR VISHWAVIDYALAYA
POLICY FOR ACADEMIC AUDIT



Dr. Harisingh Gour Vishwavidyalaya,
Sagar (M.P.)
(A Central University)

Minutes of 31st Meeting of Academic Program Committee (APC)

1:31:(16): With the permission of the Chair, Prof. H. Thomas, Director, Research and Development (DoRD) presented the following policy documents for consideration by APC:-

1. Policy on Internal Complaints Committee.
2. Policy on Environment and Sustainable Development.
3. Policy on Academic Audit.
4. Policy on Advance Learners and Slow Learners.
5. Innovations & Start-Up Policy (GISP)
6. University IT Policy.
7. Policy for Maintaining and Utilization Physical, Academic and Support Facilities.
8. Library Policy.
9. Scholarship Policy.
10. HR Policy.
11. E-Governance Policy.
12. Group Health Insurance Policy.
13. In-Campus House/Flat Allotment Policy.
14. TA & DA Policy.
15. Non-Teaching Staff Appraisal Policy.
16. Finance Policy.
17. Code of Conduct and Ethics Policy.
18. NCC Policy.
19. NSS Policy.
20. Health Care Facilities and Sanitation Policy.
21. Outreach Program Policy.
22. Student Cultural Policy.
23. Water Conservation Policy.
24. NEP-2020 Implementation Policy.
25. Sports Policy.
26. Anti Ragging Policy.
27. Rajbhasha Policy.
28. Credit Bank Transfer Policy.
29. Examination Policy.
30. Training and Placement Policy.

Resolution:- The APC after due deliberations resolved to approve the aforesaid policies.

(Action: DoAA, DoRD, CoF, FO, All the Deans of Schools & HoDs)

The Meeting ended with vote of thanks to the Chair.

Satish Kumar
Deputy Registrar
Academic Affairs &
Secretary, APC

[Signature]
संचालक (अनु. एवं विकास)
Director (R & D)
डॉ. हरीसिंह गौर केन्द्रीय विश्वविद्यालय, सागर
Dr. H.S. Gour Central University, Sagar

Policy for Academic Audit in Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)

Purpose: The purpose of this policy is to establish a system for conducting academic audits to ensure that the teaching-learning process in Dr. Harisingh Gour Vishwavidyalaya, Sagar M.P., meets the highest standards of excellence.

Scope: This policy applies to all academic programs and departments in Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)

Policy Statement:

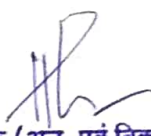
1. An academic audit will be conducted for every academic program at least once every three years.
2. The academic audit will be conducted by an external team of experts appointed by the Vice Chancellor in consultation with the respective Deans/Heads of Departments.
3. The academic audit team will consist of subject matter experts, educationists, and members from industry and academia.
4. The academic audit team will evaluate the academic program on various parameters, including curriculum design, teaching-learning process, research output, faculty competence, infrastructure, and resources.
5. The academic audit team will also seek feedback from students, alumni, and employers of the graduates of the academic program.
6. The academic audit team will submit a report to the Vice Chancellor with recommendations for improvement, if any.
7. The recommendations of the academic audit team will be discussed in the BoS of the respective Department, Academic Programme Committee (APC) and Academic Council, and appropriate action will be taken to implement the recommendations.
8. The implementation of the recommendations will be monitored by the respective Department, APC and the Academic Council (AC).
9. The academic audit report will be made public on the university website.

Responsibility:

1. The Vice Chancellor will appoint the academic audit team.
2. The respective Deans/Heads of Departments will coordinate with the academic audit team for the conduct of the audit.
3. The BoS of the respected Department, Academic Programme Committee (APC) and Academic Council will discuss the recommendations of the academic audit team and take appropriate action for implementation.
4. The BoS of the respective Department, APC and the Academic Council will monitor the implementation of the recommendations.

Enforcement: Non-compliance with this policy may result in disciplinary action against the concerned faculty.

Review: This policy will be reviewed every three years by the Vice Chancellor in consultation with the Academic Council.


संचालक (अनु. एवं विकास)
Director (R & D)
डॉ. हरीसिंह गौर केन्द्रीय विश्वविद्यालय, सागर
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डॉ. जितेन्द्र कुमार त्रिपाठी
संयुक्त सचिव

Dr. Jitendra K. Tripathi
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23239200 फैक्स Fax : 011-23238897
E-mail : jitendratripathi.ugc@nic.in

7. Dr. H. S. G. Univ,

Sagar, M. P.

CONFIDENTIAL [By Hand]

D.O.No.F.14-7/2017(CU)

21 November, 2017

21 NOV 2017

Dear Sir,

Kindly find enclosed the original Report of the Committee constituted for conducting Teaching, Research, Financial & Infrastructural Audit of Dr. Harisingh Gour Vishwavidyalaya, Sagar for your perusal & further directions please.

With regards

Yours sincerely

(Jitendra. K. Tripathi)

Dr. Sukhbir Singh Sandhu
Additional Secretary
Govt. of India,
Ministry of Human Resource Development
Deptt. of Higher Education
Shastri Bhawan, New Delhi-110001.

Encl: Two copies

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S.S. Mahlawat
168, Sector-15 Part-I
Gurugram

Dated, the 6th November, 2017

Dear Dr Tripathi,

Please find enclosed the Report of the Committee constituted vide your D.O. Letter No.F.6-3/2016 (CU) dated the 18th September, 2017 to conduct the academic, research, financial and infrastructure audit of Dr. Harisingh Gour Vishwavidyalaya, Sagar.

With regards,

Yours sincerely,

S.S. Mahlawat

(S.S. Mahlawat)

Dr. Jitendra K. Tripathi,
Joint Secretary,
University Grants Commission,
New Delhi.

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**Academic, Research, Financial and Infrastructure Audit of
Dr. Harisingh Gour Vishwavidyalaya, Sagar (Madhya Pradesh)**

Report of the Expert Committee

Submitted to

University Grants Commission

Bahadur Shah Zafar Marg

New Delhi

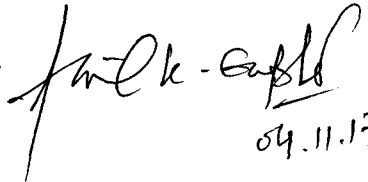
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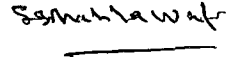
*Srinivasa
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Prof. K. Gupta
Santam Dhotamdi
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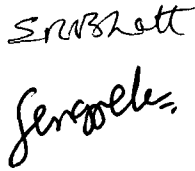
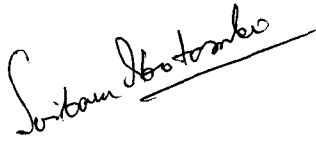
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**Academic, Research, Financial and Infrastructure Audit of Dr. Harisingh Gour
Vishwavidyalaya, Sagar (Madhya Pradesh)**

The University Grants Commission has constituted an Expert Committee under the directions of the Ministry of Human Resources Development to conduct the Academic, Research, Financial and Infrastructure audit of Dr. Harisingh Gour Vishwavidyalaya, Sagar (Madhya Pradesh) vide D.O.No.F.6-3/2016 (CU) dated 18th September, 2017. The composition of the Committee is given below:

- | | |
|--|--|
| (i) Prof. S. R. Bhatt
Chairman
Indian Council of Philosophical
Research
New Delhi | Member |
| (ii) Prof. Anil K. Gupta, FNA, FTWAS
Department of Geology and
Geophysics
Indian Institute of Technology
Kharagpur | Member

04.11.17 |
| (iii) Prof. Soibam Ibotombi
Department of Earth Sciences
Manipur University
Imphal | Member |
| (iv) Prof. Santosh Rangnekar
Department of Management Studies
Indian Institute of Technology
Roorkee | Member |
| (v) Shri. S. S. Mahlawat
Retired Deputy Secretary to the
Government of India
Department of Heavy Industry &
formerly Under Secretary, MHRD | Member Coordinator




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Background

Dr. Harisingh Gour Vishwavidyalaya was founded at Sagar on 18 July 1946 by the initiative of Sir Dr. Harisingh Gour. This is one of the oldest Universities in the country established during pre-independence located on a plateau in the city of Sagar, Madhya Pradesh. It became a Central University by an Act of Parliament on 15 January, 2009. The University is located on about 1,300 acre of land on the picturesque Vindhyachal Range of mountains. The vision of the University is to become a leading centre for innovative and collaborative research in India and World through the pursuit of knowledge and scientific enquiries. The university envisions making significant contributions in humanities, Sciences and technology and becoming a leader in creativity and innovations to solve the local, regional and global issues.

The research mission of Dr. Harisingh Gour Vishwavidyalaya is to develop and implement a research strategy that promotes innovation, leadership, training and sustainable resource utilization and to encourage culture and environment to enhance research productivity. The Vishwavidyalaya strives to develop a world class infrastructure and environment to achieve excellence in research.

The Committee visited the University during November 2-4, 2017 and had detailed discussions with the Vice-Chancellor of the University, all the Deans, Registrar, Finance Officer, employees and students. The Committee also visited different departments, hostels, Library, Health Centre and other facilities. The committee heard the elaborate presentation by the Vice Chancellor about various research facilities, R&D programs and infrastructure development as well as the progress made by the University in different areas during the last five years and during the tenure of the present Vice Chancellor. The Committee observed a harmonious relation between the Vice Chancellor, Registrar and Finance Officer which is a healthy sign for smooth running of the Vishwavidyalaya. The Committee invited all the faculty members, employees and students separately for interaction. There was a frank and open discussion and all the sections of the Vishwavidyalaya shared their point of views, the progress made by the University and their grievances.

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The University has the following structure:

1. School of Studies: 11
2. Teaching Departments: 36
3. Total Faculty: Sanctioned: 345 On rolls: 221
4. Guest Faculty: 35
5. Visiting Faculty: 05
6. Teacher-Student ratio: 1:22
7. Total employees: 683
8. Students on campus: 5760 (UG, PG, Ph.D.)
9. Affiliated colleges: 38

Besides, the University has a sophisticated Instrumentation Centre, Central Library, Electronic and Multimedia Research Centre, Human Research Development Centre, Institute of Distance Education, IGNOU Study Centre, Bhoj Study Centre, Health Centre, Botanical Garden, an Auditorium of 750 capacity, three Girls hostels and four Boys hostels that can accommodate 580 and 894 students, respectively, Pandu Lipee Centre, and a Guesthouse, etc. The University is also participating in National Digital Library (NDL), GIAN and MOOCS. The University has a Wi-Fi enabled campus.

The University offers 13 Under Graduate and 43 Post Graduate programs in the areas of History, Culture & Archeology, Anthropology, Criminology, Linguistics, Philosophy, Political Science, Sanskrit, Yogic Science, Botany, Chemistry, Zoology, Biotechnology, Microbiology, Pharmacy, Forensic Science, Applied Geology, Journalism, Fine Arts and Management, etc. The University also offers some programs in Distance Mode. The University also has Outreach and Extra-curricular activities for the students and Student Grievance Redressal Cell. The University admits its student through a National Level Entrance Test and maintains its national character.

The University has purchased sophisticated instruments worth Rs. 34.00 crore, received Rs. 25.59 crore as Extra-Mural Research grants for 130 projects which also include PURSE and FIST programs. The University has provided Rs. 33.00 crore for R&D research through internal resources. The University works in Decentralization and Transparency mode and regularly holds meetings of statutory bodies. Although the University has made

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significant strides in research and its faculty members regularly publish in journals of high repute, it has both weaknesses and strengths. The University requires special attention towards few areas which will be mentioned in the report below. The following Departments have scored best in terms of research output that include Chemistry, Pharmacy, Zoology, Botany, Physics, Criminology and Forensic Science, Biotechnology and Microbiology. These Departments have topped in number of publications in quality journals, impact factor and citations. The Departments of Pharmacy, Microbiology, Biotechnology and Zoology are also trying to secure few patents of their technology which is relevant to the society. The University awarded 473 Ph.Ds. over the last 5 years. However, the number has declined over the years as in 2016-17 only 26 and in 2017-18 only 21 students were awarded Ph.D. degrees. The reason is not known and there should be an intense effort to increase the number.

I. Curricular Aspects

1. Good number of degrees and diplomas are offered by the University: UG, PG, PhD in about 43 disciplines.
2. However, the University offers no PhD in Law, Journalism and Fine Arts & Performing Arts. It is quite surprising to note that Law Department is in poor shape even though Law was one of the most prime concerns of Dr. Gour.
3. Presently there is no course on Physical Education which requires immediate attention.
4. University claimed that all PG and UG courses follow Semester pattern with Choice Based Credit System (CBCS).
5. Curriculum and course design and revision processes have been carried out as per the guidelines of the relevant regulatory bodies.
6. No specific Skilled based and Industry relevant curriculum or courses have been taken up so far.

Somnath

Dr. K. Gupta

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Teaching-Learning and Evaluation

1. As claimed, the University strictly follows its academic calendar which is prepared at the beginning of each session.
2. The number of working days per semester is 111 days.
3. Teacher: student ratio is at an average of 1:22.
4. Cadre ratio of the faculty, Professor: Associate Professor: Assistant Professor is 11:1:25, which is highly disproportionate. It needs immediate attention and correction.
5. The University has a good Human Resource Development Centre but the number of participants appears to have come down in 2016-17 vis-a-vis 2015-16.
6. Examination/Evaluation system is manual both for UG and PG comprising Mid-term examination (20%), Continuous internal assessment (20%) and End-semester examination (60%).
7. For undergraduate programmes, setting of question papers and evaluation of answer sheets for at least 50% of core courses is done by the external examiners.
8. Students may be permitted to inspect their evaluated answer scripts if circumstances so warrant.

II. Research Consultancy and Extension

1. The University claimed that during last five years it has attracted to the tune of Rs.25.59 crore in the form of 130 major research projects from various funding agencies like UGC, DST, DBT, CSIR, ICMR, etc. Earning from consultancy by the faculty is, however, quite nominal at this stage and requires efforts to increase the same.
2. It was observed that about ten Joint Research Projects have been undertaken by the faculty with other organisations.

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3. The University claimed to have been granted three International Patents and four Indian Patents have been filed so far.
 4. Some faculty of the University have good research publications with considerable citations, H-Index, i10-Index and Impact Factor. However, a few Departments have relatively poor research publications which need encouragement and corrective measures.
 5. The Research scholars' work is checked by Urkund Plagiarism software and permissible limit is 20 %, which is satisfactory.

III. Infrastructure and Learning Resources

1. The University claims to have 142 class rooms, 80 laboratories, 9 seminar halls, 33 LCD projectors and 30 smart boards as well as upgraded 56 lecture halls. However, students raised the issue of lack of space in the Departments like Music, Commerce, Library Science and Law, etc.
2. The Library has very rich collection of books and periodicals (approximately 3.56 lakh books). Some of these books are very rare and some are ancient manuscripts (Pandu lipi) which are of great importance and rich heritage. The Central Library also participates in the Central Government initiatives of National Digital Library (NDL) besides GIAN and MOOCs. The Library is Wi-Fi enabled. It has a committee to look after its functioning and procurement of books and journals. The number of visits to the Library by the students, research scholars and faculty on an average is 500 everyday.

IV. Students Support and Progression

1. The University has about 10% (212) students from other States out of the total strength of 2152 during the current session i.e. Academic year 2017-18.
2. The University has a Students' Grievance Redressal Cell under the chairmanship of a Senior Professor with Dean of Students Welfare and some nominated faculty members.

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Sarban Debbarma

V. Governance, Leadership and Management

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1. The Vision of the University is to become a leading centre for innovative and collaborative research in India and World through the pursuit of knowledge and scientific enquiries. The University envisions making significant contributions in Humanities, Sciences and Technology and becoming a leader in creativity and innovations to solve the local, regional and global issues.
2. The Mission of Dr. Harisingh Gour Vishwavidyalaya is to develop and implement a research strategy that promotes innovation, leadership, training and sustainable resource utilization and to encourage culture and environment to enhance research productivity. The Vishwavidyalaya strives to develop a world class infrastructure and environment to achieve excellence in research.
3. The University has decentralised the powers by establishing Directors of Academic Affairs, Research & Development, Planning & Resource Generation, etc.

VI. Innovations and Best Practices

Earn by learn is a new practice adopted by the University. The creation of an employable student, Campus service, and administrative process is initiated. The technology needs to be novel in supporting areas e.g library etc. The ideas generation practices through seminar, workshops can be viewed for ideas generation. Technological innovation- System innovations may be involved in the development of different components that are integrated into academic system. Radical breakthrough innovations are usually based on an invention. The Incremental or evolutionary innovations improvements in students' development, Industry services or other areas may be initiated. This will help University to maintain a competitive position.

VII. Budget Allocation and Utilization

1. The University has regularly been receiving allocation of funds from the UGC during the years 2012-13 to 2017-18. There has been a steady increase in the utilization of funds by the University during the last three years. Presently, the status of utilization of funds is almost 100%.

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Dr. K. G. G. G.

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S. B. Bhatnagar

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2. The expenditure per student during the year 2016-17 was about Rs.3.90 lakh.
 3. The University may require substantial increase in funds allocation in the coming years to meet the expenditures on infrastructural improvement and expansion.

VIII. Detailed Action Plan

1. The University plans to take up a wide range of infrastructural projects and academic development programmes in the coming years.

Specific Observations

Following are the specific observations of the Committee which need urgent attention:

1. There is an issue regarding faculty appointments of the year 2013 which is under investigation and also the matter is in the court. The UGC/Ministry should take necessary steps to resolve the issue as some of these young bright faculty minds are getting disengaged and the time that they should utilize in carrying out cutting edge research, is wasted in litigations and other non-productive activities.
2. The Central Library requires special funding from the UGC/Ministry as it is sub-standard as compared to those in the other Central Government Institutions. The books, including rare books like Pandu Lipi, must be housed in air-conditioned environment. In the existing building there is insufficient space to accommodate such a large number of UG-PG students. Also, the networking requires further upgradation. The timing of the Library should be increased. Printing and e-books facility needs to be provided. List of online journals may also be extended.
3. Doctoral and Post Doctoral courses should be strengthened with adequate supervision and e-literature facilities.
4. UGC may consider to restore NET Centre on campus to help the PG students.
5. There is a demand from the faculty and students to have Guest Faculty in areas where there is no or inadequate number of faculty members.

Suman Kumar

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Suresh
Sengupta

Saibam Ibombi

6. The University should encourage faculty members to bring Extra-Mural Research grants and every emphasis be given on the quality of publications. There should be an improvement in research ambience.
7. There should be a proper AMC of high-end equipment and such labs be provided technical hands.
8. There is a demand from the differently-abled, especially visually impaired students, to provide them University transport facility.
9. Some Departments like Department of Commerce and Business Management have inadequate number of faculty members to run different courses.
10. There should be a mechanism to allow Law faculty to guide Ph.D. students.
11. The medical facility is sub-standard to cater to the needs of such a large student and faculty community. Provision of a lady doctor, doctors on demand, medicines and round the clock availability are the immediate requirements.
12. The areas for immediate attention for improvement include renovation of hostels, sanitation and cleanliness of departments and the campus, drinking water facility, internet connectivity and website upgradation as well as computing facility.
13. There is a need to give special attention to the Hindi Department. The Central Library should be allocated sufficient funds for Hindi books as per the mandate of the Rajbhasha Vibhag of the Government of India. Likewise, the Business Management Department also requires urgent attention to appoint faculty members and industry interaction.
14. There is no Industry-Academia incubation centre to promote participation of the University under PPP mode.
15. There is no course in the Department of Physical Education.

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Dr. K. G. G.

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16. In general, every effort must be made to make Dr. Harisingh Gour Vishwavidyalaya a global University tapping bright minds of the country as the University has excellent faculty in the most productive Departments as mentioned above.
17. The University may consider provision of an appropriate rewards and recognition system to faculty, staff and students for creation of high motivation.
18. The non-teaching staff needs a holistic consideration for their career progression and promotional policies as per the Central Government rules.

Conclusions

1. The University requires immediate attention of the UGC/Ministry to address the problem of faculty appointments of 2013 which is one of the major impediments for the progress of the University. This is also a major irritant amongst the young faculty members who are getting disengaged from their academic responsibilities.
2. The UGC/Ministry may consider a special package for the renovation, modernization and expansion of the Central Library of the University.

Santosh Rangnekar
04.11.2017.
(Prof. Santosh Rangnekar)

Soibam Ibotombi
4-11-2017
(Prof. Soibam Ibotombi)

Anil K. Gupta
04.11.2017
(Prof. Anil K. Gupta)

S. R. Bhatt
(Prof. S. R. Bhatt)

S. S. Mahlawat
4/11/2017
(S. S. Mahlawat)

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S.S. Mahlawat
168, Sector-15 Part-I
Gurugram

Dated, the 6th November, 2017

Dear Dr Tripathi,

Please find enclosed the Report of the Committee constituted vide your D.O. Letter No.F.6-3/2016 (CU) dated the 18th September, 2017 to conduct the academic, research, financial and infrastructure audit of Dr. Harisingh Gour Vishwavidyalaya, Sagar.

With regards,

Yours sincerely,

S.S. Mahlawat

(S.S. Mahlawat)

Dr. Jitendra K. Tripathi,
Joint Secretary,
University Grants Commission,
New Delhi.

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**Academic, Research, Financial and Infrastructure Audit of
Dr. Harisingh Gour Vishwavidyalaya, Sagar (Madhya Pradesh)**

Report of the Expert Committee

Submitted to

University Grants Commission

Bahadur Shah Zafar Marg

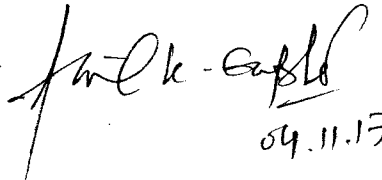
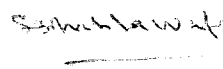
New Delhi

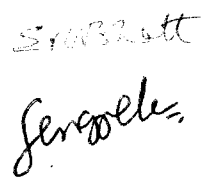
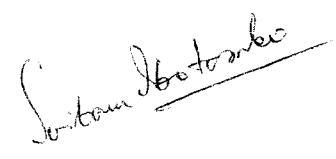
November, 2017

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**Academic, Research, Financial and Infrastructure Audit of Dr. Harisingh Gour
Vishwavidyalaya, Sagar (Madhya Pradesh)**

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- | | |
|--|---|
| (i) Prof. S. R. Bhatt
Chairman
Indian Council of Philosophical
Research
New Delhi | Member |
| (ii) Prof. Anil K. Gupta, FNA, FTWAS
Department of Geology and
Geophysics
Indian Institute of Technology
Kharagpur | Member 
04.11.17 |
| (iii) Prof. Soibam Ibotombi
Department of Earth Sciences
Manipur University
Imphal | Member |
| (iv) Prof. Santosh Rangnekar
Department of Management Studies
Indian Institute of Technology
Roorkee | Member |
| (v) Shri. S. S. Mahlawat
Retired Deputy Secretary to the
Government of India
Department of Heavy Industry &
formerly Under Secretary, MHRD | Member Coordinator
 |



Background

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Dr. Harisingh Gour Vishwavidyalaya was founded at Sagar on 18 July 1946 by the initiative of Sir Dr. Harisingh Gour. This is one of the oldest Universities in the country established during pre-independence located on a plateau in the city of Sagar, Madhya Pradesh. It became a Central University by an Act of Parliament on 15 January, 2009. The University is located on about 1,300 acre of land on the picturesque Vindhya Range of mountains. The vision of the University is to become a leading centre for innovative and collaborative research in India and World through the pursuit of knowledge and scientific enquiries. The university envisions making significant contributions in humanities, Sciences and technology and becoming a leader in creativity and innovations to solve the local, regional and global issues.

The research mission of Dr. Harisingh Gour Vishwavidyalaya is to develop and implement a research strategy that promotes innovation, leadership, training and sustainable resource utilization and to encourage culture and environment to enhance research productivity. The Vishwavidyalaya strives to develop a world class infrastructure and environment to achieve excellence in research.

The Committee visited the University during November 2-4, 2017 and had detailed discussions with the Vice-Chancellor of the University, all the Deans, Registrar, Finance Officer, employees and students. The Committee also visited different departments, hostels, Library, Health Centre and other facilities. The committee heard the elaborate presentation by the Vice Chancellor about various research facilities, R&D programs and infrastructure development as well as the progress made by the University in different areas during the last five years and during the tenure of the present Vice Chancellor. The Committee observed a harmonious relation between the Vice Chancellor, Registrar and Finance Officer which is a healthy sign for smooth running of the Vishwavidyalaya. The Committee invited all the faculty members, employees and students separately for interaction. There was a frank and open discussion and all the sections of the Vishwavidyalaya shared their point of views, the progress made by the University and their grievances.

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significant strides in research and its faculty members regularly publish in journals of high repute, it has both weaknesses and strengths. The University requires special attention towards few areas which will be mentioned in the report below. The following Departments have scored best in terms of research output that include Chemistry, Pharmacy, Zoology, Botany, Physics, Criminology and Forensic Science, Biotechnology and Microbiology. These Departments have topped in number of publications in quality journals, impact factor and citations. The Departments of Pharmacy, Microbiology, Biotechnology and Zoology are also trying to secure few patents of their technology which is relevant to the society. The University awarded 473 Ph.Ds. over the last 5 years. However, the number has declined over the years as in 2016-17 only 26 and in 2017-18 only 21 students were awarded Ph.D. degrees. The reason is not known and there should be an intense effort to increase the number.

I. Curricular Aspects

1. Good number of degrees and diplomas are offered by the University: UG, PG, PhD in about 43 disciplines.
2. However, the University offers no PhD in Law, Journalism and Fine Arts & Performing Arts. It is quite surprising to note that Law Department is in poor shape even though Law was one of the most prime concerns of Dr. Gour.
3. Presently there is no course on Physical Education which requires immediate attention.
4. University claimed that all PG and UG courses follow Semester pattern with Choice Based Credit System (CBCS).
5. Curriculum and course design and revision processes have been carried out as per the guidelines of the relevant regulatory bodies.
6. No specific Skilled based and Industry relevant curriculum or courses have been taken up so far.

S. K. S. S. S.

Prof. Dr. Gour

S. K. S. S. S.
Singh

Dr. Gour



Teaching-Learning and Evaluation

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1. As claimed, the University strictly follows its academic calendar which is prepared at the beginning of each session.
2. The number of working days per semester is 111 days.
3. Teacher: student ratio is at an average of 1:22.
4. Cadre ratio of the faculty, Professor: Associate Professor: Assistant Professor is 11:1:25, which is highly disproportionate. It needs immediate attention and correction.
5. The University has a good Human Resource Development Centre but the number of participants appears to have come down in 2016-17 vis-a-vis 2015-16.
6. Examination/Evaluation system is manual both for UG and PG comprising Mid-term examination (20%), Continuous internal assessment (20%) and End-semester examination (60%).
7. For undergraduate programmes, setting of question papers and evaluation of answer sheets for at least 50% of core courses is done by the external examiners.
8. Students may be permitted to inspect their evaluated answer scripts if circumstances so warrant.

II. Research Consultancy and Extension

1. The University claimed that during last five years it has attracted to the tune of Rs.25.59 crore in the form of 130 major research projects from various funding agencies like UGC, DST, DBT, CSIR, ICMR, etc. Earning from consultancy by the faculty is, however, quite nominal at this stage and requires efforts to increase the same.
2. It was observed that about ten Joint Research Projects have been undertaken by the faculty with other organisations.

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V. Governance, Leadership and Management

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1. The Vision of the University is to become a leading centre for innovative and collaborative research in India and World through the pursuit of knowledge and scientific enquiries. The University envisions making significant contributions in Humanities, Sciences and Technology and becoming a leader in creativity and innovations to solve the local, regional and global issues.
2. The Mission of Dr. Harisingh Gour Vishwavidyalaya is to develop and implement a research strategy that promotes innovation, leadership, training and sustainable resource utilization and to encourage culture and environment to enhance research productivity. The Vishwavidyalaya strives to develop a world class infrastructure and environment to achieve excellence in research.
3. The University has decentralised the powers by establishing Directors of Academic Affairs, Research & Development, Planning & Resource Generation, etc.

VI. Innovations and Best Practices

Earn by learn is a new practice adopted by the University. The creation of an employable student, Campus service, and administrative process is initiated. The technology needs to be novel in supporting areas e.g library etc. The ideas generation practices through seminar, workshops can be viewed for ideas generation. Technological innovation- System innovations may be involved in the development of different components that are integrated into academic system. Radical breakthrough innovations are usually based on an invention. The Incremental or evolutionary innovations improvements in students' development, Industry services or other areas may be initiated. This will help University to maintain a competitive position.

VII. Budget Allocation and Utilization

1. The University has regularly been receiving allocation of funds from the UGC during the years 2012-13 to 2017-18. There has been a steady increase in the utilization of funds by the University during the last three years. Presently, the status of utilization of funds is almost 100%.

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2. The expenditure per student during the year 2016-17 was about Rs.3.90 lakh.
3. The University may require substantial increase in funds allocation in the coming years to meet the expenditures on infrastructural improvement and expansion.

VIII. Detailed Action Plan

1. The University plans to take up a wide range of infrastructural projects and academic development programmes in the coming years.

Specific Observations

Following are the specific observations of the Committee which need urgent attention:

1. There is an issue regarding faculty appointments of the year 2013 which is under investigation and also the matter is in the court. The UGC/Ministry should take necessary steps to resolve the issue as some of these young bright faculty minds are getting disengaged and the time that they should utilize in carrying out cutting edge research, is wasted in litigations and other non-productive activities.
2. The Central Library requires special funding from the UGC/Ministry as it is sub-standard as compared to those in the other Central Government Institutions. The books, including rare books like Pandu Lipi, must be housed in air-conditioned environment. In the existing building there is insufficient space to accommodate such a large number of UG-PG students. Also, the networking requires further upgradation. The timing of the Library should be increased. Printing and e-books facility needs to be provided. List of online journals may also be extended.
3. Doctoral and Post Doctoral courses should be strengthened with adequate supervision and e-literature facilities.
4. UGC may consider to restore NET Centre on campus to help the PG students.
5. There is a demand from the faculty and students to have Guest Faculty in areas where there is no or inadequate number of faculty members.

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6. The University should encourage faculty members to bring Extra-Mural Research grants and every emphasis be given on the quality of publications. There should be an improvement in research ambience.
7. There should be a proper AMC of high-end equipment and such labs be provided technical hands.
8. There is a demand from the differently-abled, especially visually impaired students, to provide them University transport facility.
9. Some Departments like Department of Commerce and Business Management have inadequate number of faculty members to run different courses.
10. There should be a mechanism to allow Law faculty to guide Ph.D. students.
11. The medical facility is sub-standard to cater to the needs of such a large student and faculty community. Provision of a lady doctor, doctors on demand, medicines and round the clock availability are the immediate requirements.
12. The areas for immediate attention for improvement include renovation of hostels, sanitation and cleanliness of departments and the campus, drinking water facility, internet connectivity and website upgradation as well as computing facility.
13. There is a need to give special attention to the Hindi Department. The Central Library should be allocated sufficient funds for Hindi books as per the mandate of the Rajbhasha Vibhag of the Government of India. Likewise, the Business Management Department also requires urgent attention to appoint faculty members and industry interaction.
14. There is no Industry-Academia incubation centre to promote participation of the University under PPP mode.
15. There is no course in the Department of Physical Education.

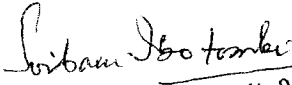
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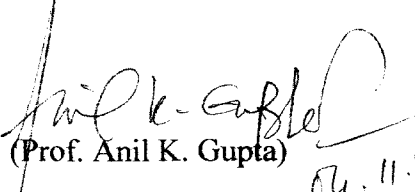
16. In general, every effort must be made to make Dr. Harisingh Gour Vishwavidyalaya a global University tapping bright minds of the country as the University has excellent faculty in the most productive Departments as mentioned above.
17. The University may consider provision of an appropriate rewards and recognition system to faculty, staff and students for creation of high motivation.
18. The non-teaching staff needs a holistic consideration for their career progression and promotional policies as per the Central Government rules.

Conclusions

1. The University requires immediate attention of the UGC/Ministry to address the problem of faculty appointments of 2013 which is one of the major impediments for the progress of the University. This is also a major irritant amongst the young faculty members who are getting disengaged from their academic responsibilities.
2. The UGC/Ministry may consider a special package for the renovation, modernization and expansion of the Central Library of the University.


(Prof. Santosh Rangnekar)


(Prof. Soibam Ibotombi)


(Prof. Anil K. Gupta)


(Prof. S. R. Bhatt)


(S. S. Mahlawat)

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डॉक्टर हरीसिंह गौर विश्वविद्यालय, सागर (म. प्र.)
DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M. P.)
(केन्द्रीय विश्वविद्यालय / A Central University)

संतोष सोहगौरा
Santosh Sohgaure
प्रभारी कुलसचिव
Registrar (I/c)



☎ (Off.) : (07582) - 264796
Fax : (07582) - 264183
e-mail : registrar@dhsgsu.edu.in
website : www.dhsgsu.edu.in

No. R/2021/7/670

// March, 2021

To,

Shri Vijay Kumar
Under Secretary,
Govt. of India,
Ministry of Education,
Dept. of Higher Education,
Shastri Bhawan, New Delhi 110 001

Subject:- Action Taken /Comments on the Report of the Committee constituted for conducting Teaching, Research, Financial and Infrastructural Audit in respect of Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.) - reg.

Ref- Ministry letter F.No.56-17/2017-CU-IV dated 16/02/2021.

Sir,

In reference to above, I am directed to forward herewith action taken / comments on the Report of the Expert Committee.

kindly acknowledge the receipt .

Yours sincerely,

Registrar (I/c)-

Action Taken/ Comments on the Report of the Committee constituted for conducting Teaching, Research, Financial and Infrastructural Audit in respect of Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)

Contents	Committee's Report/Recommendations	Action Taken/ Comments by the University
I. Curricular Aspects	1. Good number of degrees and diplomas are offered by the University: UG, PG, Ph.D. in about 43 disciplines.	Observation of the Committee in this regard is factual.
	2. However, the University offers no Ph.D. in Law, Journalism and Fine Arts & Performing Arts. It is quite surprising to note that Law Department is in poor shape even though Law was one of the most prime concerns of Dr. Gour.	Ph.D. Program was not offered in these subjects for want of Faculty Members to be recognized as Research Supervisor. However, the University is making endeavour to offer Ph.D. Programme in these subjects, at the earliest.
	3. Presently there is no course on Physical Education which requires immediate attention.	Presently, there is only one Assistant Director Physical Education & Sports. The University will move proposal to UGC, at the earliest for sanctioning of teaching posts to enable us to start offering program in Physical Education.
	4. University claimed that all PG and UG courses follow Semester pattern with Choice Based Credit System (CBCS).	The claim of the university in this respect is factual.
	5. Curriculum and course design and revision processes have been carried out as per the guidelines of the relevant regulatory bodies.	Observation of the Committee in this regard is factual.
	6. No specific skilled based and Industry relevant curriculum or courses have been taken up so far.	One Year Diploma Course in Mushroom Cultivations is being offered since Academic Session 2015-16. Thereafter, 13 One Year Diploma Course and 05 Certificate Courses on skill development programme have been taken up under Community College of the Vishwavidyalaya.
Teaching-Learning and Evaluation	1. As claimed, the University strictly follows its academic calendar which is prepared at the beginning of each session.	The claim of the university in this respect is factual.
	2. The number of working days per semester is 111 days.	Observation of the Committee in this regard is factual.
	3. Teacher: student ratio is at an average of 1: 22.	Vacant teaching positions could not be filled-up due to court cases and other related issues involved in the matter of appointment of Assistant Professors made in year 2013 against Rolling Advertisement.

		When the vacant teaching positions are filled up, the teacher students ratio will definitely increase.
	4. Cadre ratio of the faculty, Professor: Associate Professor: Assistant Professor is 11:1:25, which is highly disproportionate. It needs immediate attention and correction.	Vacant teaching positions could not be filled-up due to court cases and other related issues involved in the matter of appointment of Assistant Professors made in year 2013 against Rolling Advertisement This lead to disproportionate cadre ratio.
	5. The University has a good Human Resource Development Centre but the number of participants appears to have come down in 2016-17 vis-a-vis 2015-16.	Efforts are being made to increase the number of beneficiary faculty to the courses offered by HRDC. Now, the number has increased considerably.
	6. Examination/Evaluation system is manual both for UG and PG comprising Mid-term examination (20%), Continuous internal assessment (20%) and End-semester examination (60%).	Automation of examinations and other administrative units of the University has commenced through Integrated University Management System (IUMS) and is working properly.
	7. For undergraduate programmes, setting of question papers and evaluation of answer sheets for at least 50% of core courses is done by the external examiners.	Observation of the Committee in this regard is factual.
	8. Students may be permitted to inspect their evaluated answer scripts if circumstances so warrant.	Answer scripts of Mid-term examination and Continuous internal assessment are routinely shown to students.
II. Research Consultancy and Extension	1. The University claimed that during last five years it has attracted to the tune of Rs. 25.59 crore in the form of 130 major research projects from various funding agencies like UGC, DST, DBT, CSIR, ICMR, etc. Earning from consultancy by the faculty is, however, quite nominal at this stage and requires efforts to increase the same.	The claim of the university in this respect is factual. In spite of the fact that University is offering traditional programs, efforts are being made to attract consultancy projects in disciplines like Pharmaceutical Sciences, Microbiology, etc.
	2. It was observed that about ten Joint Research Projects have been undertaken by the faculty with other organizations.	Observation of the Committee in this regard is factual.
	3. The University claimed to have been granted three International Patents and four Indian Patents have been filed so far.	The claim of the university in this respect is factual.
	4. Some faculty of the University have good research publications with considerable citations, H-Index, i10-Index and Impact Factor. However, a few Departments have relatively poor research publications which need encouragement and corrective measures.	Majority of the faculty members from science disciplines have good research publications with considerable citations, H-Index, i10-Index and Impact Factor. Faculty from other disciplines are

		being encouraged to enhance their publication profile.
	5. The Research scholars work is checked by Urkund Plagiarism software and permissible limit is 20%, which is satisfactory.	Observation of the Committee in this regard is factual.
III. Infrastructure and Learning Resources	1. The University claims to have 142 class rooms, 80 laboratories, 9 seminar halls, 33 LCD projectors and 30 smart boards as well as upgraded 56 lecture halls. However, students raised the issue of lack of space in the Departments like Music, Commerce, Library Science and Law, etc.	The claim of the university in this respect is factual. Efforts are being made to provide independent space to Department of Music and additional classrooms to Department of Commerce, Department of Law and Department of Library Science.
	2. The Library has very rich collection of books and periodicals (approximately 3.56 lakh books). Some of these books are very rare and some are ancient manuscripts (Pandu lipi) which are of great importance and rich heritage. The Central Library also participates in the Central Government initiatives of National Digital Library (NDL) besides GIAN and MOOCs. The Library is Wi-Fi enabled. It has a committee to look after its functioning and procurement of books and journals. The number of visits to the Library by the students, research scholars and faculty on an average is 500 every day.	Observation of the Committee in this regard is factual.
IV. Students Support and Progression	1. The University has about 10% (212) students from other States out of the total strength of 2152 during the current session i.e. Academic year 2017-18.	Observation of the Committee in this regard is factual.
	2. The University has a Students' Grievance Redressal Cell under the chairmanship of a Senior Professor with Dean of Students Welfare and some nominated faculty members.	Observation of the Committee in this regard is factual.
V. Governance, Leadership and Management	1. The Vision of the University is to become a leading centre for innovative and collaborative research in India and World through the pursuit of knowledge and scientific enquiries. The University envisions making significant contributions in Humanities, Sciences and Technology and becoming a leader in creativity and innovations to solve the local, regional and global issues.	Observation of the Committee in this regard is factual.
	2. The Mission of Dr. Harisingh Gour Vishwavidyalaya is to develop and implement a research strategy that promotes innovation, leadership, training and sustainable resource utilization to encourage culture and environment to enhance	Observation of the Committee in this regard is factual.

	research productivity. The Vishwavidyalaya strives to develop a world class infrastructure and environment to achieve excellence in research.	
	3. The University has decentralized the powers by establishing Directors of Academic Affairs, Research & Development, Planning & Resource Generation, etc.	Observation of the Committee in this regard is factual.
VI. Innovations and Best Practices	Earn by learn is a new practice adopted by the University. The creation of an employable students, Campus service, and administrative process is initiated. The technology needs to be novel in supporting areas e.g. library etc. The ideas generation practices through seminar, workshops can be viewed for ideas generation. Technological innovation- System innovations may be involved in the development of different components that are integrated into academic system. Radical breakthrough innovations are usually based on an invention. The Incremental or evolutionary innovations improvements in students' development, Industry services or other areas may be initiated. This will help University to maintain a competitive position.	• Earn-while-learn is a flagship initiative of the University. • A proactive skill development, entrepreneurship and innovation cell has been set-up as also placement cell. These initiatives have started yielding good results. • Efforts have been made to integrate ICT. These include a MOOCS, facility for viewing video lectures available in SWAYAM PRABHA Platform etc. • Success rate of students in competitive examinations in certain departments like Law and Applied Geology have increased.
VII. Budget Allocation and Utilization	1. The University has regularly been receiving allocation of funds from the UGC during the years 2012-13 to 2017-18. There has been a steady increase in the utilization of funds by the University during the last three years. Presently, the status of utilization of funds is almost 100%.	Observation of the Committee in this regard is factual.
	2. The expenditure per student during the year 2016-17 was about Rs. 3.90 lakh.	Observation of the Committee in this regard is factual.
	3. The University may require substantial increase in funds allocation in the coming years to meet the expenditure on infrastructural improvement and expansion.	Observation of the Committee in this regard is factual.
VIII. Detailed Action Plan	The University plans to take up a wide range of infrastructural projects and academic development programs in the coming years.	Observation of the Committee in this regard is factual.
Specific Observations	Following are the specific observations of the Committee which need urgent attention: 1. There is an issue regarding faculty appointments of the year 2013 which is under investigation and also the matter is in the court. The UGC/Ministry should take necessary steps to resolve the issue as some of these young bright faculty minds is getting disengaged and the time that they should utilize in carrying out cutting edge research, is wasted in litigations and other non-productive activities.	The University with the consultation of Ministry of Education and UGC is making sincere efforts to resolve the issue, at the earliest.

2. The Central Library requires special funding from the UGC/Ministry as it is sub-standard as compared to those in the other Central Government Institutions. The books, including rare books like Pandu Lipee, must be housed in air-conditioned environment. In the existing building there is insufficient space to accommodate such a large number of UG-PG students. Also, the networking requires further upgradation. The timing of the Library should be increased. Printing and e-books facility needs to be provided. List of online journals may also be extended.	Proposal has been submitted for the extension of Library Building. University has separate Manuscript Resource Centre which houses Pandu Lipees. Internet connectivity has been improved. Number of On-line journals have been increased over the years.
3. Doctoral and Post-Doctoral courses should be strengthened with adequate supervision and e-literature facilities.	This shall be taken up ones vacant teaching positions are filled-up. e-Literature facilities are being added progressively.
4. UGC may consider to restore NET Centre on campus to help the PG students.	Request letter has been written to UGC in this regard.
5. There is a demand from the faculty and students to have Guest Faculty in areas where there is no or inadequate number of faculty members.	Guest Faculty are provided to all those Departments which have shortage of faculty as per UGC norms.
6. The University should encourage faculty members to bring Extra-Mural Research grants and every emphasis be given on the quality of publications. There should be an improvement in research ambience.	Faculty members are encouraged to bring Extra-Mural Research grants and effort has yielded positive result. Three departments have received DST-FIST grant and Rs. 17.00 crores have been received through DST-PURSE grant.
7. There should be a proper AMC of high-end equipment and such labs be provided technical hands.	Efforts are being made for the AMC. However, due to financial constraint, it is not fully done.
8. There is a demand from the differently-abled, especially visually impaired students, to provide them University transport facility.	Transport facility to visually impaired students is being provided.
9. Some Departments like Department of Commerce and Business Management have inadequate number of faculty members to run different courses.	Vacant teaching positions could not be filled-up due to court cases and other related issues involved in the matter of appointment of Assistant Professors made in year 2013 against Rolling Advertisement. However, guest faculty to these departments, corresponding to the vacant faculty positions are provided, as per UGC norms.
10. There should be a mechanism to allow Law faculty to guide Ph.D. students.	Ph.D. program in the Deptt. of Law will commence at the earliest.
11. The medical facility is sub-standard to	Lady Medical doctor has been

	cater to the needs of such a large student and faculty community. Provision of a lady doctor, doctors on demand, medicines and round the clock availability are the immediate requirements.	appointed. It is ensured that doctor is available in the Health Centre. Allocation of funds for medicines has been increased.
12.	The areas for immediate attention for improvement include renovation of hostels, sanitation and cleanliness of departments and the campus, drinking water facility, internet connectivity and website upgradation as well as computing facility.	Hostels as well as Departments have been renovated. Internet connectivity has been provided. Website has been upgraded and computing facility is available. Drinking water facility has been improved. NKN Internet line is also operational.
13.	There is a need to give special attention to the Hindi Department. The Central Library should be allocated sufficient funds for Hindi books as per the mandate of the Rajbhasha Vibhag of the Government of India. Likewise, the Business Management Department also requires urgent attention to appoint faculty members and industry interaction.	Books mentioned in the list submitted by the Hindi Department are procured annually. Hindi Officer performs all the mandate assigned to the University under Rajbhasha Vibhag of the Government of India. Deptt. Of Management is also give attention.
14.	There is no Industry-Academia incubation centre to promote participation of the University under PPP mode.	Proposal have been submitted to the Ministry of Human Resource Development (now Ministry of Education) for Atal Innovation Centre and Design Innovation Centre.
15.	There is no course in the Department of Physical Education.	Course in Physical education will commence after sanction of the teaching positions by the UGC for Deptt. Of Physical Education.
16.	In general, every effort must be made to make Dr. Harisingh Gour Vishwavidyalaya a global University tapping bright minds of the country as the University has excellent faculty in the most productive Departments as mentioned above.	Efforts of the University administration have started yielding results in this regards. Three Department got financial support from DST-FIST and University got Rs. 17.00 crores under NSPIRE scheme of the DST. One teacher published research findings in Nature and another teacher in Science. Besides, several teachers attracted research grants and filed patents.
17.	The University may consider provision of an appropriate rewards and recognition system to faculty, staff and students for creation of high motivation.	Best performing teachers in research are being honoured during the Foundation Day Celebration of the University. Likewise, best performing employee is also honoured apart from Hindi awards to employees.
18.	The non-teaching staff needs a holistic consideration for their career progression and promotional policies as per the Central	Cadre Recruitment Rules have been approved by the Executive Council of the University.

	Government rules.	Provisions have been made for providing age relaxation to the employees under muster roll and daily wage categories corresponding to the number of years they have spent.
Conclusions	1. The University requires immediate attention of the UGC/Ministry to address the problem of faculty appointment of 2013 which is one of the major impediments for the progress of the University. This is also a major irritant amongst the young faculty members who are getting disengaged from their academic responsibilities.	The University with the consultation of Ministry of Education and UGC is making sincere efforts to resolve the issue, at the earliest.
	2. The UGC/Ministry may consider a special package for the renovation, modernization and expansion of the Central Library of the University.	Action is suggested on the part of the UGC/Ministry.

[Signature]
11/3/2021
Registrar (I/c)

Registrar / Registrar I/c

Office of the Registrar (I/c)
University of Jammu, Jammu (J.K.)
Jammu, Jammu, Jammu, Jammu, Jammu (J.K.)