

07 June 2022

Shivani Soni

Letter of Offer

Dear Shivani Soni,

We are pleased to offer you a position of **Business Development Associate** with **Relevel**. You will be working remotely permanently (WFH permanently).

Your Fixed Cost to Company will be **INR 7,00,000** per annum.

Below would be the breakup of your CTC for your reference. In addition to the mentioned CTC, you are also eligible for incentives up to INR 50,000/- per week based on the active incentive structure and performance. You are also eligible for a BYOD (bring your own device) allowance of INR 2000/- per month.

Your date of joining would be on or before **13 June 2022**.

You will be on probation for initial 3 months, during which your notice period will be 7 days. Post successful completion of probation your notice period will be revised to 1 month.

We wish you a long and successful career with us.



Associate Vice President - HR

PILANI EXPERTS TECHNOLOGY LABS PVT. LTD.

Amar Jyothi House Building, No.57 to 82, Domlur Village, 100 Feet Rd, Bengaluru, Karanataka 560071

+91-9606053267 info@unacademy.pro

Salary Breakup

EARNINGS	MONTHLY	YEARLY
Basic	23,333	2,79,996
HRA	9,333	1,11,996
LTA	3,891	46,692
Special Allowance	19,976.33	2,39,716
Gross Earning (A)	56,533.33	6,78,400
Employer PF	1,800	21,600
CTC	58,333.33	7,00,000
PF Employee	1,800	21,600
Total Deductions (B)	1,800	21,600
Net Pay (A-B)	54,733.33	6,56,800

** Professional Tax (INR 200) and Income tax shall be deducted as applicable.

*You are also entitled to a relocation bonus up to INR 50,000/-, subject to submission of bills. If the company has paid a relocation allowance to you at the time of your joining the company and you leave the company before completion of one year of service for any reason or if the Company terminates your services for cause, then you shall be liable to return the relocation allowance that was paid to you and the company shall have the right to deduct the same from your full and final settlement.

* Company accommodation for 7 days will be provided by the company for self and dependents (spouse and children).

*The incentive structure updates will be communicated regularly as per the modifications.

***Compensation details are confidential.

Feel free to contact your HRBP, HRBP Name at Anu P - anu.p@relevel.com in case of any queries.

I, **Shivani Soni**, acknowledge that I have received, read through and understand the contents of this letter and agree to the contents herein.

Associate Vice President - HR

Shivani Soni
Business Development Associate

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