



आपका अपना बैंक

मध्य प्रदेश ग्रामीण बैंक Madhya Pradesh Gramin Bank

(A Joint Venture of Govt of India, Bank of India & MP Govt.)

Ref. NO.: MPGB/HO/HRD/1013

DATE: 10/06/2021

ROLL NO.- 1901000579, (EWS)
NAME - DEEKSHA JAIN
FATHER NAME - VIJAY KUMAR JAIN
ADDRESS - 96 BEHIND VARNI VACHNALAYA,
OLD GALLA MANDI ROAD, KATRA WARD, SAGAR,
MADHYA PRADESH, PIN - 470002
E-mail ID - deekshaj96@gmail.com,
Mob.no. - 8462042021,

**Re: Recruitment (IBPS CRP (RRB) – IX)
Your selection in our Bank for the post of OFFICER SCALE –I**

With reference to IBPS CRP-RRB-IX Selection List & our Offer Letter No.: HO/HRD/5695 dated : **22-03-2021** with your acceptance thereon, we are pleased to inform you that you have been selected for appointment in the Bank's service as a **OFFICER SCALE-I** on the following terms and conditions:--

- * You will be paid Basic Pay of Rs. 36000/- per month in the scale of Rs. **Rs. 36000 – 1490/ 7 – 46430– 1740/ 2 – 49910–1990/7 - 63840**, subject to amendments appropriate provisions in the **Madhya Pradesh Gramin Bank (Officers and Employees) Service Regulations, 2010** plus admissible allowances (viz; Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Special Allowance, if any) under said Regulation.
- * **You are advised to report to the REGIONAL OFFICE, HOSHANGABAD on 01st JULY 2021 at 10.30 a.m. your posting at Branch/Regional Office Level will decide by Regional Office.**
- * Please note that you will be on probation for a period of 02 years. Your confirmation in Officer Cadre will be subject to your making satisfactory progress during the probationary period and attaining the standard required by the Bank, failing this, the Bank may decide to terminate the appointment or choose to extend the probationary period to give you further opportunity and time to attain the required standard.
- * You will not be confirmed in the Bank's service if satisfactory reports about your character and integrity are not received from the persons mentioned by you as referees;
- * Your confirmation in the Bank's service will, of course, be subject to satisfactory reporting regarding your character and antecedents from --- A) the Police Authorities, B) Present & Previous Employer & C) Referees. If any of the said reports received afterwards, turns out to be adverse, your services are liable to be terminated;
- * In case you do not have proficiency in computer skills, and working knowledge of commonly used application packages in office automation such as MS OFFICE, you will be required to acquire the said skills by undergoing a suitable course at your cost within a period of 6 months from the date of your joining the Bank's services. You will ensure that the said foundation course is pursued after office hours and it will not affect your duties in the Bank.
- * During your probationary service and your service as an OFFICER (after confirmation), you will be governed by the rules in vogue are framed from time to time for service of Officers in the Bank;
- * One of the terms of your appointment is that you may at any time and from time to time, at the Bank's discretion and according to the exigencies of the service, be posted at any place in Bank's Service area where the Bank has or may hereafter have offices/branches. On such transfer, traveling allowance, etc. payable to you will be governed by the rules as may be applicable.
- * **Your appointment is further subject to your producing the following original documents to the concerning Regional Office to which you are posted :**
 - (a) Proof of having the eligibility regarding qualification, experience and age.
 - (b) Clean original discharge certificate from your present employer, in case you are already employed;
 - (c) All your original certificates/ mark sheets pertaining to SSC / Matriculation, Degree Examination, computer course, caste certificate (SC / ST / OBC) etc.;
 - (d) Three copies of your recent Passport size Photographs.

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In case you are unable to produce the originals of your certificates (other than Discharge certificate)/Mark-sheets before your appointment, although you may be permitted to join duty at the Bank's discretion, you will be required to produce them to the Bank within a reasonable period (Max. 15 days) from the date of your joining, failing which your services will be liable to be terminated without notice.

- * Upon verification if it is revealed that your claim that you belong to Scheduled Caste / Scheduled Tribe / OBC is false, your service will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate; (In case of the candidates claiming to be belonging to Scheduled Caste/Scheduled Tribe/OBC);
- * **Your appointment is subject to the condition that you produce to the Bank a proper original discharge certificate from your present employer and that you join duty on 01ST JULY 2021;**
- * Your services are liable to be terminated with appropriate notice if it is revealed at any time after your appointment that the information given and the particulars furnished by you in the printed application form and its enclosures are materially incorrect or false, or any particulars called for by the Bank or otherwise, are suppressed by you;
- * If you do not report for duty by the stipulated date, i.e. **01ST JULY 2021** or if we do not hear from you within the course of next 15 days from the date of receipt of this letter requesting for extension of time for joining, it would be deemed that you have declined to accept an offer to join the services of the Bank and you will not be permitted to join thereafter. Please note, allowing extension of time is at discretion of the Bank.
- * You will not be paid any traveling or other expenses incurred for joining service of the Bank;
- * While you shall be eligible for pay, allowances and other perquisites as per the **Madhya Pradesh Gramin Bank (Officers and Employees) Service Regulations, 2010** as modified from time to time, perquisites and other facilities which are not within the purview of Service Regulations may be applied to you on such basis as may be decided by the Bank from time to time.
- * Your services are liable to be terminated at the sole discretion of the Bank before the expiry of period of probation including the period of extension of probation without assigning any reason after giving **one month's notice or one month pay (Gross Salary)** in lieu thereof. However, if you opt to leave the job any time after appointment you will be required to give notice or PAY (Gross Salary). The period of notice OR PAY required shall be --
 - I. One month, under Probation Period OR **One month pay (Gross Salary)**.
 - II. Three months, after confirmation OR **Three months' pay (Gross Salary)**.

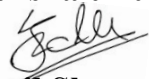
In case of breach of clause I/II above, you shall be liable to pay to the Bank as compensation as sum equal to **PAY (Gross Salary)** for the period of notice required. **Any type of leave / absent during the notice period will be increase the Notice period accordingly.**

If you are desirous of leaving the services of the Bank during the period of your probation, you shall give one month's notice in writing or one month's pay and allowances in lieu of the notice period and Rs.1,00,000/- (Amount of Indemnity Bond).

In token of your acknowledgement and agreement to what has been set out herein, please return a Xerox copy of this letter duly signed by you indicating the date on which you will be reporting for duty.

Thanking you,

Yours faithfully,


(**Sunil Sharma**)
Chairman

I have read this Appointment Letter under reference No. : MPGB/HO/HRD/1013 dated 10-06-2021 and agree to the all terms and conditions stated herein. I shall be reporting for duty on **01ST JULY, 2021** as a **Officer Scale-I**.

Place : _____

Date : _____

(Signature of applicant)

Name : **DEEKSHA JAIN**

NOTE : Please handover Xerox copy of this Appointment Letter duly signed by you to the where you are Posted.